AGENDA
CITY OF KEY WEST CIVIL SERVICE BOARD
REGULAR MEETING JUNE 17, 2020 -- 5:30 P.M.
CITY HALL – ELECTRONIC MEETING THROUGH ZOOM
https://zoom.us/j/93026840876
Meeting ID: 930 2684 0876
Dial by phone
1 312 626 6799
Meeting ID: 930 2684 0876

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVE MINUTES
A. MARCH 4, 2020 REGULAR MEETING

V. NEW BUSINESS
A. REPORT ON 5/20/2020 POLICE PROMOTIONAL EXAMS
B. REPORT ON 6/10/2020 POLICE EXAM REVIEW
C. POLICE EXAM CHALLENGES (IF ANY)
D. RATIFY 5/20/2020 POLICE PROMOTIONAL EXAM SCORES
F. NEXT SCHEDULED CSB ACTIVITIES:
   Fire Promotional Exam – July 15, 2020
   Regular Meeting – September 16, 2020

VI. OTHER BUSINESS

VII. ADJOURN

IF ANYONE DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS TIME OR HEARING, HE/SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. (FLORIDA STATUTE SECTION 286.0105)

* It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 800-955-8771 or 800-955-8770 (Voice) or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.
I. MEETING CALLED TO ORDER

The meeting was called to order at 5:30 p.m. by Chairman Albury.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

The Clerk called the roll. A quorum was present. (Fr. Dennison advised Clerk in advance he would not be present.)

IV. APPROVE MINUTES OF SEPTEMBER 18, 2019 MEETING. Ms. Lakin moved to approve the minutes of the September 18, 2019 Regular Meeting. Mr. Davis seconded the motion. Motion passed unanimously.

[V. NEW BUSINESS]

A. REPORT ON 1/15/2020 EXAMS. The Clerk reported that Mr. Davis proctored the exams on January 15. Four candidates sat for the exam. All went smoothly. No review session was requested.

B. RATIFY FIRE EXAM SCORES – 1/15/20 EXAM Ms. Lakin moved to ratify the scores as reported in the memo to the Fire Chief dated January 23, 2019 from Clerk Claire Hurd. Mr. Davis second the motion. Motion passed unanimously. [Clerks note, Scores reported as: Driver: Hilary A. Matas -74, Brandon Blanco - 44, Ariel Coll - 38, Captain: Brandon E. Ward -80]
C. UPCOMING ACTIVITIES
   Police Exams – May 20, 2020
   Regular Meeting -- June 17, 2020
   Fire Promotional Exam – July 15, 2020
   Regular Meeting – September 16, 2020

   Clerk said she would contact Board members a week or two prior to exam date, to get an exam proctor or proctors as necessary.

VI. OTHER BUSINESS.

   The Clerk advised that the exams must be re-bid soon, and that she will seek new price quotes from a number of test preparers in the coming months. Once quotes are received, the Fire and Police Chiefs will be asked to provide a recommendation as to the test preparers they prefer, and the CSB will be asked to approve the (next) test preparers for terms to commence in 2021.

   The Clerk said that Fr. Dennison’s term is nearly expired, and the Mayor supports his re-appointment. He will likely be reappointed at the next Commission meeting. There is still one vacancy on the CSB.

VII. ADJOURNMENT

   There being no further business, Mr. Davis moved to adjourn the meeting. Ms. Lakin seconded the motion. Motion passed unanimously. Meeting adjourned at 5:35 pm.

____________________________________
Claire Hurd, Clerk of the Board
MEMORANDUM

TO: Chief Sean Brandenburg
FROM: Claire Hurd, Civil Service Board Clerk
DATE: May 27, 2020
RE: Test Results for May 20, 2020 police promotional exams

Here is a list in grade order of candidates who took the police department promotional exam exams on May 20, 2020. Please be aware that THESE SCORES ARE ONLY PRELIMINARY. THE REVIEW PERIOD HAS NOT YET EXPIRED; AND THE BOARD HAS NOT YET RATIFIED THE SCORES.

<table>
<thead>
<tr>
<th>CANDIDATE</th>
<th>TEST SCORE</th>
<th>SENIORITY</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lieutenant Exam</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>J. Bradley Lariz</td>
<td>86</td>
<td>5.00</td>
<td>91</td>
</tr>
<tr>
<td>Jeffrey Dean</td>
<td>76</td>
<td>4.00</td>
<td>80</td>
</tr>
<tr>
<td>Jason Castillo</td>
<td>73</td>
<td>5.00</td>
<td>78</td>
</tr>
<tr>
<td>Frank Duponty</td>
<td>69</td>
<td>NA</td>
<td>69</td>
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<tr>
<td><strong>Sergeant Exam</strong></td>
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<td></td>
<td></td>
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<tr>
<td>Alex Rodriguez</td>
<td>90</td>
<td>3.75</td>
<td>93.75</td>
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<tr>
<td>Jesse Hammers</td>
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<td>3.50</td>
<td>92.50</td>
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<tr>
<td>Cynthia Williams</td>
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<td>3.50</td>
<td>91.50</td>
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<td>Jay Conaty</td>
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<tr>
<td>Karl Malsheimer</td>
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<td>Kuniko Keohane</td>
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<td>Janeth DelCid Matloch</td>
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<tr>
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<td>Stephen D. Mitchell</td>
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<td>Brian Leahy</td>
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<tr>
<td>Jessie Torrecillas</td>
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<tr>
<td>Neil Mogerley</td>
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<tr>
<td>Marcus M. delValle</td>
<td>57</td>
<td>NA</td>
<td>57.00</td>
</tr>
</tbody>
</table>

cc: Civil Service Board File
MEETING NOTICE

THE CITY OF KEY WEST

CIVIL SERVICE BOARD

WILL HOLD A REGULAR MEETING ON

WEDNESDAY, SEPTEMBER 16, 2020

at 5:30 p.m.

CITY HALL-FIRST FLOOR
COMMISSION CONFERENCE ROOM
1300 WHITE STREET, KEY WEST

ANY QUESTIONS, PLEASE CONTACT CLAIRE HURD AT 809-3773. THANK YOU.

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cc: Board Members
Human Resources Dept.
City Clerk’s Office
Chief Sean Brandenburg, Police Dept.
Chief Alan Averette, Fire Dept.
Posting on bulletin boards