



BUSINESS TAX RECEIPT APPLICATION FOOD SERVICE

(Revised 11/19/2019)

CITY OF KEY WEST
PO Box 1409 (1300 White St.)
Key West, FL 33041
(305) 809-3955
licensing@cityofkeywest-fl.gov

<p>Number of seats:</p> <p><input type="checkbox"/> Catering / 0 seats (\$150.00) <input type="checkbox"/> 41-60 seats (\$295.00)</p> <p><input type="checkbox"/> 1-15 seats (\$150.00) <input type="checkbox"/> 61-120 seats (\$341.00)</p> <p><input type="checkbox"/> 16-40 seats (\$213.00) <input type="checkbox"/> 121+ seats (\$415.00)</p>	<p>Add'l permits:</p> <p><input type="checkbox"/> Dogs permitted in food service establishment</p> <p><input type="checkbox"/> Entertainment (live or amplified music)</p> <p><input type="checkbox"/> Sign over right-of-way</p>
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Action: New Transfer of ownership Transfer of location

Application date: _____

Business Name: _____

Business Owner: _____

Business Address: _____

Mailing Address: _____

Email Address: _____

Contact Phone #: _____ EIN or last 4-digits of SSN: _____

Ownership / location transfers only:

Previous owner or previous location: _____

<p>This Business Tax Receipt is being issued in accordance with Chapter 66, City of Key West Municipal Code. By signing below, I certify that the above information is true, complete, and correct.</p> <p>Signature: _____</p> <p>Date: _____</p> <p>Notary: State of _____, County of _____</p> <p>The foregoing instrument was acknowledged before me on this _____ day of _____, 20__ by _____</p> <p>Notary signature: _____</p> <p><input type="checkbox"/> Personally known <input type="checkbox"/> Produced ID: _____</p>	<p style="text-align: center;"><u>OFFICE USE ONLY</u></p> <p>BUSINESS TAX FEES:</p> <p>Pro-rated annual fee: _____</p> <p>Transfer fee: _____</p> <p>Delinquency fee: _____</p> <p>Non-conformance penalty: _____</p> <p>TOTAL FEES DUE/COLLECTED: _____</p> <p>Business Tax Receipt #: _____</p> <p>Licensing Rep: _____</p> <p>Date: _____</p>
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Required back-up documents:

Copy of state name registrations (corporation/LLC/fictitious name) www.sunbiz.org

Copy of lease, deed or Monroe County property card

Copy of state sales tax certificate www.florida-revenue.com

Copy of state food service license www.floridahealth.gov / www.freshfromflorida.com

Copy of fire inspection (305) 809-3933

Copy of bill of sale (ownership transfers only)