HARC MAJOR PROJECTS CHECKLIST

ADDRESS OF PROPOSED PROJECT: ________________________________

APPLICATION

☐ Major Projects Application Complete and Clear
☐ Major Projects Pre-Application Meeting Form
☐ Application Fee Paid
☐ Demolition Appendix (Signed by Owner)

ARCHITECTURAL PLANS/SCALED DRAWINGS

☐ Existing and Proposed Site Plan
  ☐ With Setbacks
  ☐ Include Mechanical Equipment
☐ Site Data Table (Existing, Proposed, and Required)
  ☐ Zoning District
  ☐ Open Space Calculations
  ☐ Impervious Surface Calculations
  ☐ Building Coverage Calculations
  ☐ Setbacks
  ☐ Height from Crown of Road
☐ Demolition Plan
☐ Existing and Proposed Elevations
  ☐ Heights from Crown of Road
  ☐ Proposed Materials Included
☐ Existing and Proposed Streetscape Elevations

ADDITIONAL INFORMATION

☐ Survey – Signed and Current
☐ Photographs of the Site and Adjacent Context
☐ Material Specifications and Manufacturing Information
☐ Digital Copies Sent to Staff
  ☐ Plans
  ☐ Photos

RELOCATIONS

☐ Relocation Site Plan
☐ Relocation Methodology

ELEVATING STRUCTURES

☐ Existing First Floor Height
☐ Minimum First Floor Height Required by FEMA
☐ Proposed First Floor Height
☐ Elevation Methodology