

City of Key West
Budget Preparation Worksheets
Fiscal Year 2017/2018

Fund: 001 General Fund
 Department: 2601 EMS Department

Key	Object	Account Description	Category	FY 2014/2015 Actuals	FY 2015/2016 Actuals	FY 2016/2017 Adopted	FY 2016/2017 6 Mth Amnd	FY 2016/2017 6 Mth Actuals	FY 2017/2018 Dept Req	FY 2017/2018 CM Review
0012601	5261200	Regular Salaries & Wages		\$543,260	\$1,090,167	\$1,115,667	\$1,115,667	\$669,944	\$1,163,179	\$1,163,179
0012601	5261400	Overtime		\$28,469	\$44,713	\$45,000	\$45,000	\$15,452	\$45,000	\$45,000
0012601	5261500	Special Pay		\$10,816	\$19,116	\$19,560	\$19,560	\$12,190	\$17,220	\$17,220
0012601	5262100	FICA Taxes		\$44,291	\$87,114	\$90,287	\$90,287	\$52,386	\$93,743	\$93,743
0012601	5262200	Retirement Contributions		\$71,718	\$276,795	\$284,460	\$284,460	\$185,210	\$344,711	\$344,711
0012601	5262300	Life & Health Insurance		\$80,408	\$175,249	\$209,808	\$209,808	\$121,615	\$214,915	\$214,915
Personnel Services				\$778,962	\$1,693,154	\$1,764,782	\$1,764,782	\$1,056,798	\$1,878,768	\$1,878,768
0012601	5263100	Professional Services		\$82	\$0	\$750	\$750	\$0	\$750	\$750
		MANDATORY RANDOM DRUG TESTS 15 @ \$50 EACH								\$750
0012601	5263400	Other Contractual Service		\$39,218	\$86,317	\$88,325	\$88,325	\$32,073	\$88,325	\$88,325
		(COPCN) MONROE COUNTY CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY FEE - \$25.00								\$25
		BILLING AGENCY COST OF COLLECTION - (5.15% OF 1.2 MILLION) - \$61,800.00								\$61,800
		FLORIDA DEPARTMENT OF HEALTH ALS LICENSE FEE \$1375.00 - 5 ALS VEHICLE PERMIT @ \$25 PER VEHICLE - \$125								\$1,500
		MEDICAL DIRECTION - \$25,000.00								\$25,000
0012601	5264000	Travel & Per Diem		\$0	\$2,632	\$5,000	\$5,000	\$999	\$6,000	\$6,000
		CLINCON 2 @ \$1,200.00								\$2,400
		FIRE RESCUE EAST - 1 @ \$1200.00								\$1,200
		QUAD COUNTY EMS CONFERENCE - 1 @ \$1200.00								\$1,200
		RETRIEVE BACKBOARDS FROM MIAMI TRAUMA CENTERS - 4 @ \$100								\$400
		SAFETY AND HEALTH CONFERENCE - 1 @ \$800.00								\$800
0012601	5264100	Communications/Postage		\$0	\$100	\$100	\$100	\$0	\$100	\$100
		MISCELLANEOUS MAILING COSTS								\$100
0012601	5264300	Utility Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
0012601	5264301	Cable and Satellite TV		\$0	\$0	\$0	\$0	\$0	\$0	\$0
0012601	5264302	Electricity		\$0	\$0	\$0	\$0	\$0	\$0	\$0
0012601	5264303	Wastewater		\$0	\$0	\$0	\$0	\$0	\$0	\$0
0012601	5264304	Water		\$0	\$0	\$0	\$0	\$0	\$0	\$0
0012601	5264400	Rentals & Leases		\$0	\$987	\$2,532	\$2,532	\$822	\$2,532	\$2,532

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		COPY MACHINE LEASE \$211 PER MONTH								\$2,532
0012601	5264500	Insurance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
0012601	5264600	Repairs and Maintenance		\$0	\$944	\$6,500	\$6,500	\$5,999	\$18,000	\$18,000
		MAINTENANCE OF DURABLE MEDICAL EQUIPMENT								\$10,500
		REPAIR & MAINTENANCE OF EMS VEHICLES								\$7,500
0012601	5264700	Printing & Binding		\$0	\$495	\$500	\$500	\$0	\$1,500	\$1,500
		EMS RUN REPORT/MEDICAL PROTOCOL MANUALS								\$1,500
0012601	5264800	Promotional Expenses		\$0	\$250	\$1,500	\$1,500	\$0	\$1,500	\$1,500
		EMS SAFETY PROMOTIONS								\$1,500
0012601	5264900	Other Current Charges		\$0	\$89	\$0	\$0	\$0	\$0	\$0
0012601	5265100	Office Supplies		\$0	\$2,975	\$1,500	\$1,500	\$573	\$1,500	\$1,500
		MISC OFFICE SUPPLIES FOR EMS DIVISION								\$1,500
0012601	5265200	Operating Supplies		\$112,564	\$109,857	\$104,400	\$104,400	\$35,247	\$104,400	\$104,400
		BUNKER GEAR(COAT,PANTS,HELMET,GLOVES) 2 @\$1,800								\$3,600
		COMBAT FIRE BOOTS 2@\$400								\$800
		MEDICAL SUPPLIES								\$100,000
0012601	5265201	Fuel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
0012601	5265400	Books-Subscrip-Membership		\$0	\$450	\$850	\$850	\$0	\$850	\$850
		FLORIDA FIRE CHIEFS ASSOCIATION MEMBERSHIP								\$150
		SOUTH FLORIDA COMMON EMS ASSOCIATION MEMBERSHIP								\$700
0012601	5265500	Training		\$675	\$60,698	\$66,450	\$74,250	\$35,350	\$5,000	\$5,000
		CPR INSTRUCTOR CERTIFICATION 3 @ \$500								\$1,500
		CRITICAL CARE PARAMEDIC TRAINING								\$2,000
		RE-CERTIFICATION OF AMERICAN HEART COURSES ACLS 1 @ \$450								\$450

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		RE-CERTIFICATION OF AMERICAN HEART COURSES BLS 1 @ \$600								\$600
		RE-CERTIFICATION OF AMERICAN HEART COURSES PALS 1 @ \$450								\$450
Operating Expenditures				\$152,539	\$265,796	\$278,407	\$286,207	\$111,063	\$230,457	\$230,457
0012601	5266300	Infrastructure		\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
		CAMERA SYSTEM - 2 @ \$1,000 EACH FOR EMS MEDICATION AND SUPPLY STORAGE ROOMS								\$2,000
0012601	5266400	Machinery & Equipment		\$19,916	\$0	\$0	\$0	\$0	\$12,000	\$12,000
		GETAC TABLETS FOR EMS UNITS 4 @ \$3,000 EACH								\$12,000
Capital Outlay				\$19,916	\$0	\$0	\$0	\$0	\$14,000	\$14,000
EMS Department - Totals				\$951,417	\$1,958,950	\$2,043,189	\$2,050,989	\$1,167,861	\$2,123,225	\$2,123,225

**SALARY BUDGET
FY 17/18 POSITION CONTROL**

SS Cap (does not incl Med)
127,200 CY 2017

7.65%

\$12,642 PY \$12,342

<u>COST CENTER/ POSITION TITLE</u>	<u>GRD/ STEP</u>	<u>EMPLOYEE NAME</u>	<u>FY16/17 Apprvd FTEs</u>	<u>FY17/18 Proposed FTEs</u>	<u>Health Insurance FTEs</u>	<u>PART TIME</u>	<u>CTRCT COUNT</u>	<u>TEMP COUNT</u>	<u>Notes</u>	<u>Change in FTEs</u>	<u>Annual Salary</u>	<u>12 FY 17/18 Salary</u>	<u>12 Longevity</u>	<u>14 Over time</u>	<u>15 Special Pay</u>	<u>21 FICA Medicare</u>	<u>22 Retire Contrib</u>	<u>23 Health Life Ins</u>	<u>TOTAL</u>
2601 AMBULANCE AND RESCUE SERVICES																			
DIV CHIEF/EMS	U 43		1.00	1.00	1.00						97,940	99,899			1,620		30,969		
EMS ADMINISTRATIVE ASST	I G 18		1.00	1.00	1.00						31,703	32,971					1,978		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						49,305	51,450		1,020			15,950		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						49,305	51,450		1,020			15,950		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						49,305	51,450		1,020			15,950		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						48,220	49,946		1,020			15,483		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						49,305	51,450		1,020			15,950		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						49,305	51,450		2,340			15,950		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						49,305	51,450		1,020			15,950		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						49,305	51,450		1,020			15,950		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						48,220	50,505		1,020			15,656		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						49,305	51,450		1,020			15,950		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						56,347	58,472		1,020			18,126		
FIREMAN LEVEL I-EMS DEPT	F 21		1.00	1.00	1.00						55,107	58,037		1,020			17,991		
RESCUE LIEUTENANT	F 31		1.00	1.00	1.00						67,592	70,794		1,020			21,946		
RESCUE LIEUTENANT	F 31		1.00	1.00	1.00						66,104	68,215		1,020			21,147		
RESCUE LIEUTENANT	F 31		1.00	1.00	1.00						66,104	69,619		1,020			21,582		
TOTAL			17.0	17.00	17.00	0.00	0.00	0.00		0.00	931,777	1,163,179	0	45,000	17,220	93,743	344,711	214,915	1,878,768