



CITY OF KEY WEST ANNUAL BUDGET and CIP PROCESS CALENDAR FY 2026/2027

2026

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| June 1 | City receives preliminary estimates from Property Appraiser on taxable assessed valuation including TIF districts |
| July 6 | Proposed budget and CIP to Commission and City Staff |
| July 20-21
am - 5 pm | 9 Commission workshop on proposed budgets - all Funds |
| July 24 | Notify Property Appraiser's office that the DR-420 has been submitted |
| Aug. 27 | Tentative Budget to Commission and City Staff |
| Sept. 10 | Public Hearing on tentative budget and millage (TRIM requirement Sept. 3-18) |
| Sept. 19 | Publish TRIM advertisements (within 15 days after 1st hearing) |
| Sept. 23 | Public Hearing and adoption of final millage and Annual City Budget (2-5 days after ad) |
| Sept. 25 | Notify Property Appraiser and Tax Collector Office that the DR-420MM & DR-487V have been submitted and email a copy of signed resolution (within 3 days from adoption) |
| Upon
notification
from Property
Appraiser's
Office of
Certified Final
Tax Roll | Notify Property Appraiser's Office that the DR-422 has been submitted |
| Oct. 2 | TRIM compliance package submitted to Dept. of Revenue |

*** Tentative Date pending DR-422 completion