

RESOLUTION NO. 14-119

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING AMENDMENT 1 TO TASK ORDER 3-12 PORTS TO CH2M HILL FOR ENGINEERING SERVICES, FOR ADDITIONAL TASKS RELATED TO THE DESIGN AND PREPARATION OF BID DOCUMENTS FOR BULKHEAD REPAIR/REPLACEMENT AT ZERO DUVAL AND THE BERTHING IMPROVEMENTS TO THE MALLORY SQUARE T-PIER IN AN ADDITIONAL TOTAL AMOUNT NOT TO EXCEED \$7,524.00; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution No. 12-280, the City Commission approved a contract with CH2M Hill, Inc. for General Engineering Services.

WHEREAS, in Resolution No. 12-168, the City Commission approved Task Order 3-12 Ports.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That Amendment 1 to Task Order 3-12 Ports to CH2M HILL, attached hereto, is approved in an amount not to exceed \$7,524.00 for additional tasks related to the design and preparation of bid documents for Bulkhead Repair/Replacement at Zero Duval and the Berthing Improvements to the Mallory Square T-Pier.

Section 2: That the City Manager is authorized to execute any contractual documents, with the advice and consent of the City Attorney, that are consistent with Amendment 1 to Task Order 3-12 Ports and the approval granted herein.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 6th day of May, 2014.

Authenticated by the Presiding Officer and Clerk of the Commission on 7th day of May, 2014.

Filed with the Clerk on May 7, 2014.

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>

  
CRAIG CATES, MAYOR

ATTEST:

  
CHERYL SMITH, CITY CLERK



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

**M E M O R A N D U M**

**TO:** Bob Vitas, City Manager  
**FROM:** Birchard Ohlinger, P.E., Engineering  
**CC:** E. David Fernandez, Assistant City Manager  
James Bouquet, City Engineer  
**DATE:** March 18, 2014

**SUBJECT:** **Amendment to Task Order awarded under Resolution 12-168 for Bulkhead Repair/Replacement at Zero Duval and the Berthing Improvements to the Mallory Square T-Pier in the amount of \$7,524 dollars. (City Project EN 1002)**

### **ACTION STATEMENT:**

This resolution authorized the City Manager to execute Amendment 1 to the task order for engineering services as authorized under Resolution 12-168.

### **BACKGROUND:**

Task Order 3-12 was approved under Resolution 12-168 and signed by the City Manager on 17 May 2012. As of this date, the design and permitting efforts for the Repairs at Zero Duval and Mallory Square T-Pier are complete. The City has recently been informed that the grant money for the Mallory Square portion of the project will not be committed (if available) until July 2014. This is a significant delay and impacts the construction schedule. There is a tenant at Zero Duval and will require temporary relocation and the City has agreed to relocate this tenant from September 2014 until December 2014 to minimize the impact to this business.

In addition to separating the project documents, the Engineer will incorporate the design of a new manhole structure at Zero Duval. At the end of this sub task, the design documents for Zero Duval will be considered complete and ready for bidding. The design documents for Mallory Square improvements will be shelved until funding is available.

### **PURPOSE & JUSTIFICATION:**

This project is in support of Goal #4 of the 2011 Key West Strategic Plan, specifically: "Long term sustainability of the City's hard assets".

The bulkhead and outfall located at Zero Duval are in poor condition and this project includes the following at this site:

- Design of a manhole structure to replace the existing catch basin on the 54" concrete outfall pipe at the north end of Duval Street.
- Development of a technical specification for the manhole structure
- Preparation of a single set of bid documents for the Repairs at Zero Duval
- Submit final contract documents to the City for Bidding.

**OPTIONS:**

1. The City Commission can approve Amendment (1) to the Task Order in the Amount of \$7,524 dollars
2. The City Commission can elect to not approve Amendment (1) and elect to keep the projects together and not perform the design changes to an adjacent outfall. Due to timing of the grant funding (if approved) and impacts to the tenant, these projects would not expected to be completed until late 2015.

**FINANCIAL IMPACT:**

The Zero Duval project is in the current year's budget and will be funded under account #101-1900-519-6300

**RECOMMENDATION:**

City Staff recommends that the City Commission authorize the City Manager to execute Amendment (1) to the Task Order.

**TASK ORDER 3-12 PORTS AMENDMENT 1**

**ENGINEERING SERVICES FOR ADDITIONAL DESIGN AND PROJECT DOCUMENT SEPERATION FOR THE REPAIRS AT ZERO DUVAL STREET**

This TASK ORDER 3-12 PORTS Amendment 1 is issued under the terms and conditions of the AGREEMENT TO FURNISH GENERAL ENGINEERING SERVICES TO THE CITY OF KEY WEST ("AGREEMENT") between the City of Key West ("CITY") and CH2M HILL, Engineers, Inc. ("CONSULTANT") dated on November 19, 2012, which is incorporated herein by this reference.

**A. SCOPE OF SERVICES**

Specific services which the ENGINEER agrees to furnish are summarized on the attached statement entitled TASK ORDER 3-12 PORTS Amendment 1 "SCOPE OF SERVICES". The "Scope of Services" defines the work effort anticipated for the Task Order.

**B. TIME OF COMPLETION**

Work under this Task Order will begin immediately following acceptance and completed expeditiously subject to coordination with the City of Key West staff.

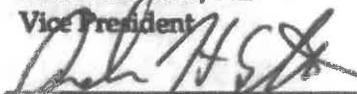
**C. COMPENSATION**

Compensation for TASK ORDER 3-12 PORTS Amendment 1, Task A will be on a lump sum fee basis as stipulated in Article 5, Paragraph 5.1.1 of the AGREEMENT. The estimated compensation is shown on the attached statement entitled TASK ORDER 3-12 PORTS Amendment 1 COMPENSATION.

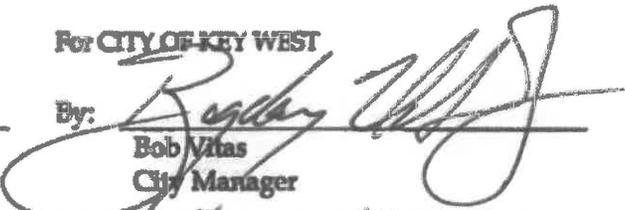
**D. ACCEPTANCE**

By signature, the parties each accept the provisions of this TASK ORDER 3-12 PORTS Amendment 1, and authorize the CONSULTANT to proceed at the direction of the CITY's representative in accordance with Article 3, "SCOPE OF SERVICES." Start date for this project will be no later than ten (10) days after execution of this authorization.

For CH2M HILL Engineers, Inc.

By:   
Maxwell Mozo, P.E.  
Vice President  
  
Andrew H. Smyth, P.E.  
Key West Office Manager

For CITY OF KEY WEST

By:   
Bob Vitas  
City Manager  
Dated the 7<sup>th</sup> day of May, 2014  
ATTEST: 