



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

August 15, 2016

Charter Bus Operators

Greetings and Welcome,

In order to provide a more organized and positive experience for our tour bus operators and guests, the City of Key West has moved all tour bus operations to a newly built bus parking lot located at 908 Caroline Street. Both drop off and parking will be at this location in the Historic District. The tour bus route is on the back of this letter.

This lot is designed to accommodate our daily tour bus traffic for drop off and parking. Beginning October 1, 2016 parking fee in this lot will be \$100.00 per day at the pay station located in the lot or \$1,500.00 per month at the Historic Seaport office at 201 William St. tel. (305) 809-3802. If the parking lot is full or you do not wish to pay, unload your passengers in this lot and then leave the historic district to park.

To park, turn into the first entrance and back the bus into the parking space. Fill each space beginning from the right to the left. First come first serve.

This bus lot is at the historic Key West Seaport (aka Key West Bight) with many shops, activities, restaurants, transportation options and public restrooms. We encourage your company to make commercial contact with the area businesses. Group rates may be negotiated and some of the larger restaurants can accommodate large groups.

Please check our website for tour bus information during our large festival events such as Fantasy Fest. Normal operations may temporarily change at the direction of the City Manager. Special permits will continue to be issued on an exemption basis for band buses, film shooting, support buses for large festivals, etc. through the City Manager's office.

We hope this answers most of your questions. If you need additional information, please contact me at (305) 809-3855.

Sincerely,

John Wilkins
Parking Director