THE CITY OF KEY WEST
P.O. BOX 1409
KEY WEST, FL 33041-1409

City of Key West's
Holiday Parade Application
DECEMBER 3, 2016 - 7:00 P.M.

Business/Group _____

Contact _____ Phone _____ Fax _____

Address _____ State/Zip _____ Email _____

Awards: 1) Mayors Cup 2) Vice Mayor's Cup 3) Commissioners Cup, 4) Honorable Mention

Float Description (Please list the total length of your entry)

_____

_____

_____

How many cars in Parade _____

Marching Groups on foot:_____ Number of participants_____

Music: Yes _____ No_____ Live _____ Taped_____

Santa Claus will appear on the last unit in Parade

Motorized Floats: Any length, but must be maneuverable; 15' maximum width; 12' maximum height from the ground; Straight rigs only. Two monitors per 15' of entry length to accompany float.

Non-Motorized Floats: Any length, but must be maneuverable; same height and width restrictions as above. Two monitors per 15' of entry length to accompany float.

All floats must carry fire extinguisher. No live fires; no refueling on the parade route.

Please fill out entry form and mail to City Manager's Office, P.O. Box 1409, Key West, FL 33041 or fax to (305) 809-3886. Any questions please contact Maria at 305 809-3881.Entry forms must be received by Monday, November 21, 2016 There will be a parade meeting for all the monitors on Tuesday, November 29, 2016 at 5:30 at City Hall Chambers located at 1300 White Street.

Key to the Caribbean – Average yearly temperature 77° F.

RELEASE AGREEMENT

In consideration of their sponsorship of Holiday Season Parade and all its attendant activities (the "Event"), I, the undersigned, on behalf of myself and all of my employees and/or volunteers participating in the Holiday Season Parade, hereby release and forever discharge the City of Key West and its respective officers, agents and employees (the "Sponsors"), from any and all liability, claims, demands, obligations, expenses, actions and causes of action whatsoever against the Sponsor arising out of or related in any way to any property damage, personal injury, including death, or any other loss, damage or injury sustained by the undersigned as a result of participation by the undersigned and/or employees and/or volunteers in the Event.

The undersigned, being fully aware of the risks and hazards inherent in participating in the Event, hereby elects voluntarily to engage in such activity and voluntarily assumes all risk of loss, damage, or injury, including death, that may be sustained by the undersigned, or any property of the undersigned, while engaged in such activity.

This release shall be binding upon the distributees, heirs, next of kin, personal representatives, executors, and administrators of the undersigned.

The undersigned also acknowledges the fact that Sponsor may publish photographs of the Event to be used in connection with the promotion and advertising of the City and similar future events. the undersigned hereby grants to Sponsor the right to use his/her likeness in photographs, or on film, or videotape in the above promotional and advertising materials and may be exhibited and re-exhibited without limitation or liability.

This release agreement shall extend to all claims, demands and causes of action whatsoever arising wholly or in part from any act or omission of the Sponsor, its officers, agents and employees or any one or more of them.

In signing the foregoing release, the undersigned hereby acknowledges and represents that he/she has read the foregoing release, understands it, and signs it voluntarily and that he/she is of sound mind.

_____	_____
Date	Participant's signature
_____	_____
Float name	Participant's printed name
_____	_____
Date	If participant is a minor, the parent or legal guardian must sign here.

MEDIA INFORMATION FORM

Please fill out this form with any information you would like the media to have.

Name of Group: _____

Title of Float: _____

Designed By: _____

Constructed By: _____

Persons Appearing on Float: _____

_____

_____

Thirty-Word Description of Float:

_____

_____

_____

_____

Please return form at end of meeting. Thank You!

NOTICE: Each parade entry must have two monitors accompany it throughout the parade. Please list your monitors here:

_____ _____