



CIVIL SERVICE BOARD
CITY OF KEY WEST
PO Box 1409
Key West, FL 33041
(305) 809-3770

MEETING NOTICE

THE CITY OF KEY WEST

CIVIL SERVICE BOARD

WILL HOLD A REGULAR MEETING ON

WEDNESDAY, JUNE 17, 2015

at 5:30 p.m.

**CITY HALL-LEGAL DEPT. CONFERENCE ROOM
3128 FLAGLER AVE, HABANA PLAZA, KEY WEST**

ANY QUESTIONS, PLEASE CONTACT CLAIRE HURD AT 809-3770. THANK YOU.

** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format*

cc: Board Members
Human Resources Dept.
City Clerk's Office
Chief Donnie Lee, Police Dept.
Chief David Fraga, Fire Dept.
Posting on bulletin boards



**CITY OF KEY WEST
CIVIL SERVICE BOARD
(305) 809-3770**

**AGENDA
CITY OF KEY WEST CIVIL SERVICE BOARD
JUNE 17, 2015– 5:30 P.M.
CITY HALL – LEGAL CONFERENCE ROOM
3128 FLAGLER AVENUE – HABANA PLAZA**

- I. MEETING CALLED TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVE MINUTES
MARCH 4, 2015 REGULAR MEETING
- V. NEW BUSINESS
 - A. REPORT ON 5/20/2015 POLICE PROMOTIONAL EXAMS
 - B. REPORT ON POLICE EXAM REVIEW
 - C. POLICE EXAM CHALLENGES (if any)
 - D. RATIFY 5/20/2015 POLICE PROMOTIONAL EXAM SCORES
 - E. NEXT SCHEDULED CSB ACTIVITIES:
Fire Promotional Exam – July 15, 2015
Regular Meeting – August 19, 2015
- VI. OTHER BUSINESS
 - A. PRICE QUOTES FOR 2016 EXAMS
- VII. ADJOURN

IF ANYONE DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS TIME OR HEARING, HE/SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. (FLORIDA STATUTE SECTION 286.0105)

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CITY OF KEY WEST
CIVIL SERVICE BOARD
REGULAR MEETING MINUTES OF
MARCH 4, 2015
LEGAL CONFERENCE ROOM – CITY HALL 3128 FLAGLER AVE

BOARD MEMBERS PRESENT:

Tim Atwell, Chairman
George Cabanas
Mark Albury
Michael Brockner
Brian Dunlap (not present)

STAFF PRESENT:

Claire Hurd, Clerk

Sheldon Goodman (for Item VB)

I. MEETING CALLED TO ORDER

The meeting was called to order at 5:35 p.m. by Chairman Atwell.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

The Clerk called the roll. A quorum was present.

IV. APPROVE MINUTES

AUGUST 20, 2014 REGULAR MEETING MINUTES

Mr. Cabanas moved to approve the minutes of August 20, 2014 (there was no meeting in November, 2014), Mr. Albury seconded the motion. Motion passed unanimously.

V. NEW BUSINESS

A. REPORT ON 1/14/15 FIRE PROMOTIONAL EXAMS

The Clerk advised that a total of five candidates registered and sat for the exam. Chairman Atwell was the Administrator, and the Clerk was Test Control Officer.

B. REPORT ON 2/11/15 FIRE EXAM REVIEW

The Clerk advised that Mr. Dunlap and Mr. Brockner attended the Exam Review on February 11, 2015. One candidate challenged five questions. The Clerk submitted the challenges to the Test Preparer, and then forwarded the Test Preparer's response, along with a copy of the challenges, to each Board member for review prior to the CSB meeting date. [Clerk's note: exam questions are confidential, per Florida Statutes, and are therefore not included in regular agenda package.]

All Board members present said that they had time to review the challenges and the preparer's response. With regard to question number 77, Mr. Cabanas said that he had some concerns. Mr. Brockner commented that on page 52 of the text, more than just weight and height are mentioned. After further discussion, He said the issue is with the wording only. Mr. Albury agreed that 'if they need to know it, they can look it up.'

Mr. Brockner made a motion accepting the candidate's challenge to question number 77, and awarding one point for that question, and to accept the test preparer's recommendation with regard to the other challenged questions. Mr. Cabanas seconded the motion. Motion passed unanimously.

Mr. Goodman thanked the Board members for their time.

B. RATIFY 1/14/2015 FIRE PROMOTIONAL EXAM SCORES

The Clerk said that she will review the points awarded to all other candidates for question number 77, and ensure that all candidates receive a point for that question. She stated that no scores could go down, but some scores go up by one point.

Mr. Cabanas moved to ratify the promotional exam scores, provided that all [driver/engineer] candidates receive a point for question number 77. Mr. Albury seconded the motion. Motion passed unanimously.

[Clerk's note -- the final scores are: DRIVER – Dylan Snider – 78, John Torres – 71, Sheldon Goodman - 70, Kyle Williams - 59; CAPTAIN: Greg Bringle – 59]

C. UPCOMING SCHEDULED CSB ACTIVITIES

Police Promotional Exam – May 20, 2015

Regular Meeting – June 17, 2015

Fire Promotional Exam – July 15, 2015

Mr. Cabanas said he could probably attend the police examination. The Clerk said she would contact Board members closer to the examination date.

VI. OTHER BUSINESS

Mr. Brockner advised that he was moving out of Key West, and would be resigning from the Board. Chairman Atwell thanked him for his service.

VII. ADJOURNMENT

There being no further business, Mr. Atwell moved to adjourn the meeting. Mr. Albury seconded the motion. Motion passed unanimously. Meeting adjourned at 5:45 pm.

Claire Hurd, Clerk of the Board



CIVIL SERVICE BOARD
(305) 809-3770

MEMORANDUM

TO: Chief Donald Lee
FROM: Claire Hurd, Civil Service Board Clerk 
DATE: June 1, 2015
RE: Test Results for May 20, 2015 police promotional exams

Here is a list in grade order of candidates who took the police department promotional exam exams on May 20, 2015. *Please be aware that THESE SCORES ARE ONLY PRELIMINARY. THE REVIEW PERIOD HAS NOT YET EXPIRED; AND THE BOARD HAS NOT YET RATIFIED THE SCORES.*

<u>CANDIDATE</u>	<u>TEST SCORE</u>	<u>SENIORITY</u>	<u>TOTAL</u>
<u>Lieutenant Exam</u>			
Joseph Tripp	86	5.0	91.0
Hollis Wood	84	5.0	89.0
Jeffery Williamson	79	5.0	84.0
<u>Sergeant Exam</u>			
Frank Duponty	90	5.0	95.0
Matthew Haley	90	4.5	94.5
Robert Currul	84	5.0	89.0
Kuniko Keohane	83	5.0	88.0
Jason Castillo	80	5.0	85.0
Mark Siracuse	82	3.0	85.0
Frank Betz	80	4.0	84.0
Richard Thomas	76	4.5	80.5
Anna Nelson	75	2.0	77.0
Dennis E. Ryan	63		63.0
Joseph A. Stockton	63		63.0
Billy Vazquez	59		59.0
Brian Leahy	54		54.0

cc: Civil Service Board File