RESOLUTION NO. 15-169

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING FY 2014-15 BUDGET AMENDMENTS FOR THE CONSTRUCTION OF THE NEW CITY HALL AT GLYNN ARCHER SCHOOL (PROJECT GN1302) IN AN AMOUNT TOTALLING $1,638,660.00; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission finds that construction of City Hall at Glynn Archer will serve a public purpose and directly benefit the residents of the City of Key West; and

WHEREAS, in Resolution No. 14-348, the City Commission accepted the proposal and authorized a contract for the construction of City Hall by Burke Construction Group, Inc., at a cost in excess of the funds budgeted; and

WHEREAS, budget amendments are necessary in order to complete the project; and

WHEREAS, on April 15, 2015, the Key West Bight Management District Board recommended approval of a transfer of $1,300,000.00 from Bight Reserve funds to construction of the new City Hall;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That budget transfers are approved to fund the construction of the new City Hall at Glynn Archer School (Project GN1302), in a total of $1,638,660.00 as follows: from Fort Street

Parking Lot Construction 101-4303-543-6300/TR1201 in the amount of $53,187.00, from Key West Bight operating reserves 405-7501-575-9803 in the amount of $1,300,000.00, and from the Police Station Roof Replacement Project 101-2101-521-6200/PD1409 in the amount of $285,473.00.

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 5th day of May, 2015.

Authenticated by the Presiding Officer and Clerk of the Commission on 6th day of May, 2015.

Filed with the Clerk on May 6, 2015.

Mayor Craig Cates	Yes
Vice Mayor Mark Rossi	Yes
Commissioner Teri Johnston	Yes
Commissioner Clayton Lopez	Yes
Commissioner Billy Wardlow	No
Commissioner Jimmy Weekley	Absent
Commissioner Tony Yaniz	Yes

CRAIG CATES, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK

THE CITY OF KEY WEST
Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

Date: April 30, 2015

To: Jim Scholl, City Manager

From: Greg Veliz, Assistant City Manager

Cc: Sarah Spurlock, Assistant City Manager
Jim Bouquet, P.E., Director of Engineering
Nancy Kielman, Director of Finance

Subject: **Approval of Estimated Project Cost and Budget Amendments for Funding Construction of New City Hall at Glynn Archer School.**

Action Statement

Resolution approving Budget Amendment to fund Project GN1302 - New City Hall at Glynn Archer School. Approving all necessary budget amendments from current Project's Adopted Funding Level and Key West Bight fund reserves account as funding sources. Approval of estimated project cost of $18,838,660.

Background

Resolution No. 14-348 accepted the proposal of Burke Construction Group Inc., for construction of a New City Hall at 1300 White Street with a base bid amount of $14,997,500.00 and authorized the City Manager to execute a contract in accordance with the solicitation documents (RFP 001-015). As discussed at the November 18, 2014 City Commission meeting, additional funding required to complete the project including the base bid funding shortfall, Arts in Public Places fee, City permit fees, inspection and testing during construction, office furnishings and equipment and a project contingency was approximately $1.8 million. Current funding shortfall is itemized below:

Base Bid Funding Shortfall	$ 114,960
Art in Public Places Fee	$ 149,975
Building Related Permit Fees	$ 386,775
Inspection & Testing	$ 31,000
Office Furnishings and Equipment	$ 757,000
Project Contingency (FY 2015)	$ 198,950
Estimated additional funding shortfall for FY 2015:	**$1,638,660**

The above total includes a contingency of $198,950 for FY 2015. Additional contingency (approximately $300,000) will be included in the FY 2016 budget for this project.

Purpose and Justification

This funding request will support construction of a long-term, state of the art facility to serve the Key West community as a New City Hall.

The improvement of infrastructure is critical to meeting the current and future needs of the City. This project is in accordance with the City of Key West's Strategic Goal #5:
All of the City's Destinations and Resources Are Accessible to Residents and Visitors.

Options

1. City Staff recommends approval of budget amendment and necessary budget transfers from current Projects and Key West Bight fund reserves account in the amount of $1,638,660 to fund construction of New City Hall at Glynn Archer School. This option includes approval of an estimated project cost of $18,838,660.00.

2. The City Commission may choose not to approve presented funding sources and direct City staff to seek funding from other City projects (e.g., Truman Waterfront Park).

Financial Issues

Identified Project GN1302 New City Hall at Glynn Archer School expenditures shortfall of $1,638,660 requires additional appropriations. Suggested funding sources for budget transfers from current project funding levels and Key West Bight fund reserves account include:

Fort Street Parking Lot Construction 101-4303-543-6300 / TR1201	$ 53,187
Key West Bight 405-7501-575-9803	$1,300,000
Police Station Roof Replacement Project 101-2101-521-6200 / PD1409	$ 285,473
Total	**$1,638,660**

An explanation of above selected funding sources are:

TR1201 – Fort Street Parking Lot – The parking lot is complete and $53,187 remains in this account.

Key West Bight – A transfer of $1,300,000 from Key West Bight operating reserves will reduce the reserves balance to approximately $4.9 million.

PD1409 – Police Station Roof Replacement – Current project balance after issuance of a purchase order to the roof replacement contractor and transferring $285,473 to the City Hall project is approximately $20,000. Staff recommends maintaining this balance until after the roof project is complete.

Recommendation

Approve Option 1 for a budget amendment and necessary budget transfers from current projects and Key West Bight fund reserves account in the amount of $1,638,660 to fund construction of New City Hall at Glynn Archer School. This option includes approval of estimated project cost of $18,383,660.00.