

The following list of permits can be administratively closed upon request:

1. Cabinet / countertop installation.
2. Canvas awning installation.
3. Decorative shutter installation.
4. Demolition.
5. Drywall, paneling, or other interior wall covering.
6. Fence permit over 6 years.
7. Landscape “hardscape” features / landscape lighting (TR only).
8. Security alarm system (not fire alarms).
9. Painting and stucco.
10. Pavers, slabs, other driveway or walkway materials.
11. Plumbing fixture replacement only.
12. Pool resurfacing only.
13. Roof repair under 500 square feet (5 squares).
14. Sheds less than 100 square feet only.
15. Siding installation or repair.
16. Sign permit over 6 years.
17. Small, nonstructural repair.

NOTES:

Permits issued after 1/1/10 will not be administratively closed under any circumstances.

Air conditioner compressor permits: If the permit was issued after 2006, expect to have to meet elevation and setback requirements for the extension to be approved.

Swimming pools: If the pool was installed with no inspections, be prepared to submit an engineers’ letter that the pool is safe for use with the normal extension application. If there was never a pool-electrical permit issued, a new, “after-the-fact” electrical permit will be required. If all required inspections except for the pool final were performed, submit the extension application. Inspectors will be looking for typical safety requirements during the final inspection.