

QUALIFYING REQUIREMENT

A candidate may qualify for the municipal election in the Office of the City Clerk of the City of Key West, Florida located at 3126 Flagler Avenue, Key West, Florida. **Qualifying shall be for a period of five (5) consecutive days, commencing on Monday, August 17, 2015 at noon and closing on Friday, August 21, 2015 at noon.** Candidates must file their qualifying papers with the City Clerk during this time period.

Qualifying papers shall include **all** of the following:

- **Appointment of Campaign Treasurer and Designation of Campaign Depository Form (DS-DE9) (if not already on file) [FSS 106.021(1)(a)]**
- **Statement of Candidate Form (DS-DE84) must be filed within 10 days of filing DS-DE 9 (if not already on file) [FSS 106.023]**
- **Candidate Oath - Non-Partisan Office [FSS 99.021]**
- **Statement of Financial Interest [FSS 99.061(4)]**
- **Qualifying Fees – 5% of annual salary plus election assessment by State of 1% of annual salary. Qualifying fees are drawn from campaign account. No personal checks will be accepted (see attached table) or if Qualifying by Alternative Method a letter from the Supervisor of Elections certifying you received the required number of signatures.**
- **Resign to Run, if applicable; Must resign from elective or appointive office not less than 10 days prior to the first day of qualifying. [FSS 99.012]**

QUALIFYING FEE TABLE

POSITION	SALARY	STATE ELECTION ASSESSMENT 1%	5% ANNUAL SALARY	TOTAL QUALIFYING FEE
Commission	\$20,000.00	\$200.00	\$1,000.00	\$1200.00
Utility Board Member	N/A	\$1.00	N/A	\$101.00