

HOW TO BECOME A CANDIDATE

APPOINT A CAMPAIGN TREASURER: The individual appointed as campaign treasurer or deputy treasurer must be a registered voter of the State of Florida. The candidate may be his/her own treasurer or deputy treasurer. Deputy Treasurers may be appointed at any time. The appointment of Campaign Treasurer is not effective until the Treasurer accepts the appointment by signing the Appointment Campaign Treasurer and Designation of Campaign Depository Form DS-DE 9. Deputy Treasurers will have the same qualifications and may be appointed when account is opened or at a later date.

OPEN A CAMPAIGN ACCOUNT: The bank must be authorized to do business in the State of Florida. The account must be entitled “(Name of Candidate) Campaign Account”. This account must be separate from any personal or business accounts. The bank should provide you with deposit slips and checks. Statements will be sent to your Campaign Treasurer. No candidates or spouse may use campaign funds to defray normal living expenses.

COMPLETE FORM DS-DE 9 “APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY”. This form must be on file with the City Clerk prior to opening campaign account.

FINAL STATEMENT OF CANDIDATE acknowledging that you have received, read and understand the requirements of Chapter 106, Florida Statutes. This form must be filed within 10 days of filing Form DS-DE 9.

Please Note: A candidate may appoint a Campaign Treasurer and designate a campaign depository at any time, but the appointment must be filed no later than the date the candidate qualifies for office. However, a candidate may **not** accept contributions or make expenditures until **after** the Appointment of Campaign Treasurer and Designation of Campaign Depository form is filed with the City Clerk. *FSS 106.021(1)(a)*

You are now considered a candidate and may begin to collect and spend monies for your campaign.