

RESOLUTION NO. 15-008

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE ATTACHED MASTER AGREEMENT BETWEEN THE CITY AND SRS ENGINEERING INC. FOR FURNISHING DESIGN AND CONSTRUCTION ENGINEERING/INSPECTION SERVICES OF 20 BUS APRONS THROUGHOUT THE LOWER KEYS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Key West City Commission Resolution 14-121 authorized the City Manager to negotiate a contract with the top ranked firm in response to Request for Qualifications RFQ 14-001.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the attached Agreement between the City and SRS Engineering, Inc. is hereby approved in an amount not to exceed One Hundred Sixty-Five Thousand Dollars and No Cents (\$165,000.00).

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 6th day of January, 2015.

Authenticated by the presiding office and Clerk of the

Commission on 7th day of January, 2015.

Filed with the Clerk January 7, 2015

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>

  
CRAIG CATES, MAYOR

ATTEST:

  
CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST  
 3140 Flagler Ave Key West, FL 33040 (305) 809-3700

## EXECUTIVE SUMMARY

**TO:** Jim Scholl, City Manager  
**FROM:** Devon Steckly, Senior Project Manager  
**DATE:** November 4, 2014  
**RE:** Approving Design and Construction Engineering/Inspection Master Agreement for 20 Lower Florida Keys Bus Aprons.

### ACTION STATEMENT:

Resolution authorizing the City Manager to enter into a Master Agreement with SRS Engineering Inc. for Design and Construction Phase Services of 20 Lower Keys Bus Aprons for a not to exceed amount of \$165,000.

### BACKGROUND:

The City received two responses to RFQ 14-001 for Design of Bus Aprons for the Lower Florida Keys bus routes. An evaluation committee consisting of City Staff considered respondent qualifications at a public session on March 17, 2014. Staff subsequently recommended to City Commission that SRS Engineering, Inc. be the first ranked for the negotiation of an Agreement with the City Manager as passed with Resolution 14-121.

### PURPOSE AND JUSTIFICATION:

On May 7, 2014 the City Commission passed Resolution 14-121 which approved the staff's RFQ 14-001 Respondents ranking and authorized negotiations with the top ranked Respondent to enter into an Agreement with the City of Key West. The final negotiated SRS Engineering, Inc. fee breakdown for the 20 Lower Florida Keys Bus Aprons Project (Project Code TS1102) including design, engineering and construction phase services is:

Surveying	\$ 25,000
Design	\$ 73,142
Bidding	\$ 5,202
Construction Engineering/Inspection (CEI)	\$ 61,656
	<u>Total \$ 165,000</u>

EXECUTIVE SUMMARY

**OPTIONS:**

There are two (2) options:

1. City Commission can approve the proposed Master Agreement and negotiated fee of \$165,000, and authorize the City Manager to execute the Agreement with SRS Engineering, Inc. for design, engineering, and construction engineering and inspection services of the *20 Lower Florida Keys Bus Aprons Project*.
2. City Commission can reject proposed Master Agreement with SRS Engineering, Inc. for design, engineering, and construction engineering and inspection services of 20 Lower Keys bus aprons and direct Staff to negotiate with the next top ranked firm as listed in the provisions of Resolution 14-121.

**FINANCIAL IMPACT**

Funding for this project is available in account 411-4404-544.65-00 under project code TS1102 for \$ 165,000. The negotiated total design, engineering, and construction phase services fee shall not exceed \$ 165,000.

**RECOMMENDATION**

Staff recommends approval of Option 1.