CITY OF KEY WEST
CITIZEN REVIEW BOARD
PO BOX 1946
KEY WEST, FL 33041
(305) 809 -3887

APPLICATION

Name: _____

CRITERIA FOR MEMBERSHIP ON THE CITIZEN REVIEW BOARD (CRB): The City Charter sets out the criteria for membership on the CRB:

(a) All members of the CRB shall be residents of the City of Key West and have good reputations for integrity and community service;

(b) No appointee to the CRB or any member of his or her immediate family, shall be currently employed by the City of Key West;

(c) No appointee may be currently a party in litigation against the City of Key West and the filing of a complaint against the City of Key West alleging liability of the City through actions of any law enforcement officer shall immediately disqualify any appointee from serving on the CRB; and

(d) Any appointee who has been a legal representative of any party in litigation against the City of Key West is prohibited from serving on the CRB for two years from the conclusion of such litigation.

If you answer yes to any of the following questions, you are not eligible to make application to serve on the Citizen Review Board.

1. Are you, your spouse or any immediate family member (children, parents and/or siblings) currently employed by the City of Key West? ____ Yes ____No

2. Have you, your spouse, or any immediate family member ever been a sworn employee of the City of Key West? _____Yes _____ No

3. Are you currently a part or a party's legal representative in any litigation against the City of Key West? _____Yes_____No

About the Citizen Review Board Sixty percent of the voters who went to the polls on November 5, 2002, approved an amendment to the Key West City Charter to create a Citizen Review Board (CRB). This is an independent, seven-member, volunteer (unpaid) board with authority to review and/or investigate complaints involving Key West police officers and forward findings and/or recommendations to City management, the chief of police, State Attorney, other state and federal law enforcement agencies and/or grand juries. Any applicant for a position on the CRB must complete this application and submit it within the prescribed deadline noted.

The CRB has a policy of delivering its documents and materials via online/internet communications. **All applicants must have adequate computer skills to send/receive e-mail, with PDF attachments and be able to access the internet and download documents and files**. New CRB members are expected to be available to attend the Annual NACOLE (National Association for Civilian Oversight of Law Enforcement) conference/training sessions to occur in Kansas City, MO from September 14-18, 2014. The expenses for this training event shall be covered by the CRB approved budget.

DEADLINE FOR SUBMISSION OF ALL APPLICATIONS & MATERIALS IS May 16, 2014 5:00 P.M.

CITY OF KEY WEST
CITIZEN REVIEW BOARD (CRB)
APPLICATION

Currently, there is a board position available. This position shall be nominated by a local civic and social organizations and selected by the Key West City Commission with a term ending on June 30, 2018. Interested candidates should seek sponsorship from a local civic/social organization and fill out the attached application with a cover letter of sponsorship signed by the civic/social organization's representative. All documents sent to the CRB become public records.

Applications must be received no later than 5:00 PM., May 16, 2014. Mail to: PO Box 1946, Key West, FL 33041-1946 or hand-deliver to City of Key West Citizen Review Board, 100 Grinnell (Inside Ferry Terminal), Key West, FL 33040.

Questions: Susan C. Srch, Executive Director (305) 809-3887 or crb@keywestcity.com The CRB Charter and Polices & Procedures are available on the City of Key West web site by going to the city website @ www.keywestcity.com and then accessing the CRB homepage via the department drop down menu.

Applicants must be a resident of Key West.

Name Of Civic Organization Sponsoring Your Application (please provide sponsorship letter):

_____

Your Name: _____

Home Address: _____

Mailing Address (if different) _____

Date of Birth _____ Sex: _____ Male _____Female; E-Mail Address: _____

Do you have a record of a misdemeanor or felony conviction? If Yes, please explain on a separate sheet of paper? ____Yes ____No

ALL APPLICANTS WILL BE SCREENED VIA A CRIMINAL BACKGROUND CHECK AND THOSE ARREST RECORDS/RESULTS, ALOING WITH THIS DOCUMENT AND ALL SUPPORTING MATERIALS SUBMITTED SHALL BE CONSIDERED A PUBLIC RECORD VIEWABLE BY THE PUBLIC.

1. What aspect of your life and/or work experience has prepared you for membership on the CRB? (You may attach up to a one-page response.)

2. Why do you wish to serve on the CRB? (You may attach up to a one-page response.)

3. List your last three employers:

Employer	Position	Dates

4. List any organizations with which you are affiliated and position(s)/office(s) held. (You may attach a separate sheet or resume, if necessary.)

Organization	Position	Dates

REFERENCES. Please provide the names and contact information of two local citizens who know you well.

1. Name: _____

   Address: _____

   Daytime phone#: _____

2. Name: _____

   Address: _____

   Daytime phone#: _____

Please attach a brief resume that outlines your background. It is recommended that you include:

Education
Employment background
Military service
Law enforcement experience
Community service, memberships, affiliations
Awards and honors
Professional affiliations
Special skills, such as languages, computers, mediation
Any other information that would be helpful to those responsible for selecting members to the CRB
Include a letter of sponsorship from a sponsoring civic organization

In applying to become a member of the CRB, applicants must agree to participate in at least 30 hours of structured training, as recommended by the National Association for Civilian Oversight of Law Enforcement (NACOLE), before participating in Board activities, plus extensive continuing education throughout your term of office. **Note that NACOLE training shall occur September 14-18 in Kansas City, MO. The expenses related to such training are provided for in the CRB budget.**

Board members are expected to have sufficient technological abilities to receive, open and read pdf files and operate e-mails/attachments, internet access and ability to access websites and download materials from these websites

CERTIFICATION. I hereby certify that all the statements made in this application, including attachments, are true and correct. By signing this application, I authorize verification of my background record.

If appointed to the CRB, I agree to participate in at least 30 hours of structured training, plus extensive continuing education throughout my term of office.

I also understand that this application becomes a public record and criminal background check results (if any) are available to the public.

Signature _____