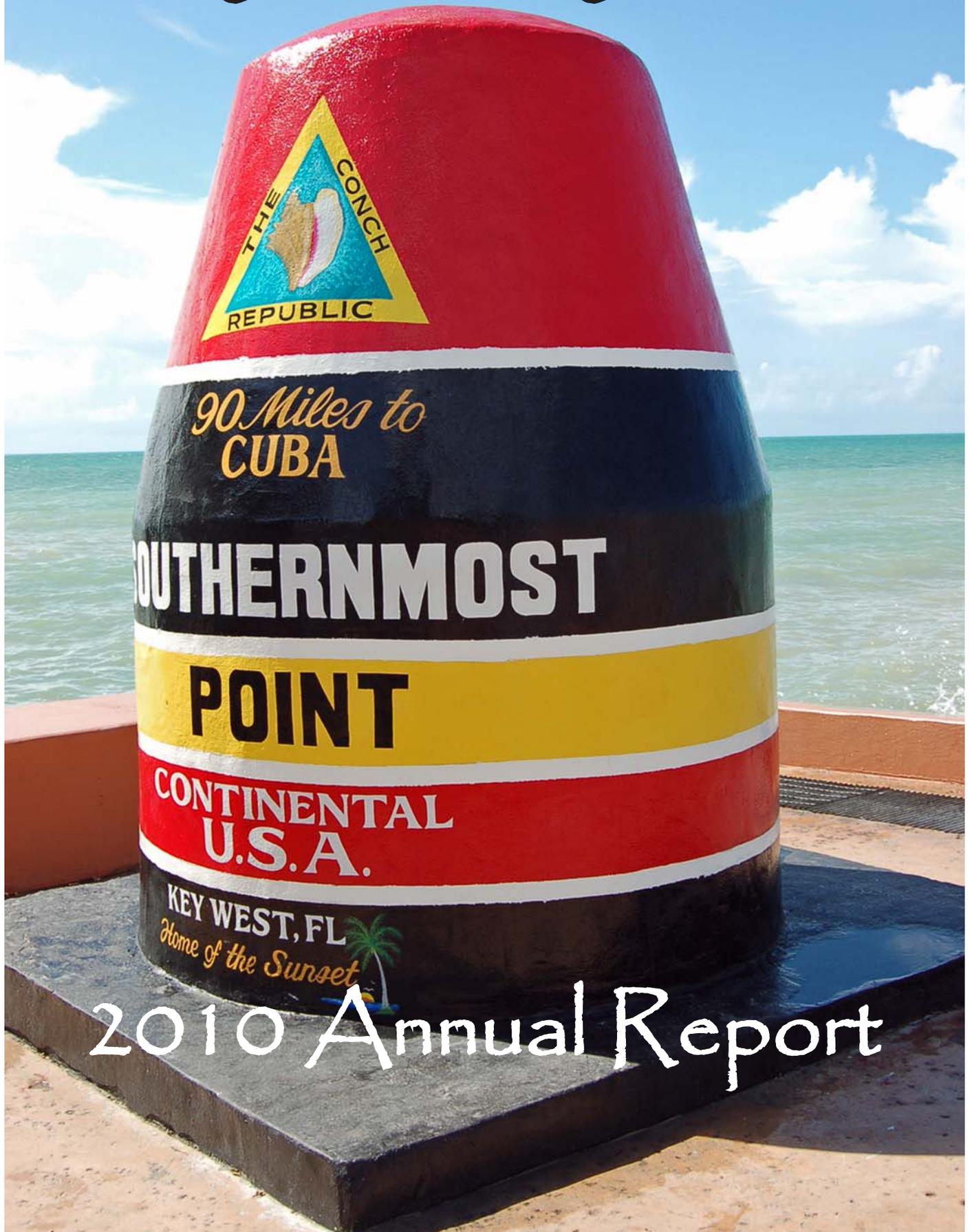
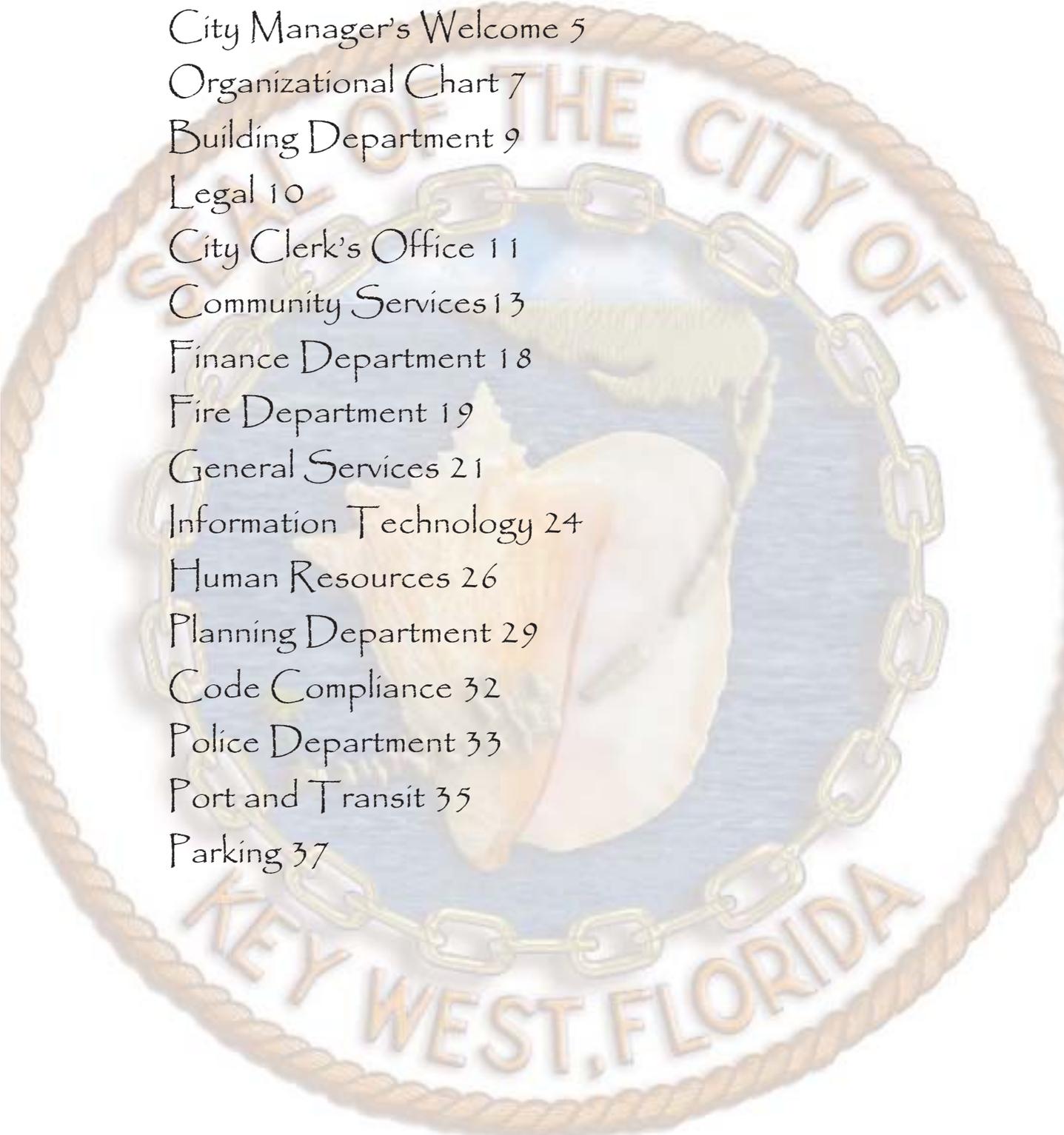


City of Key West



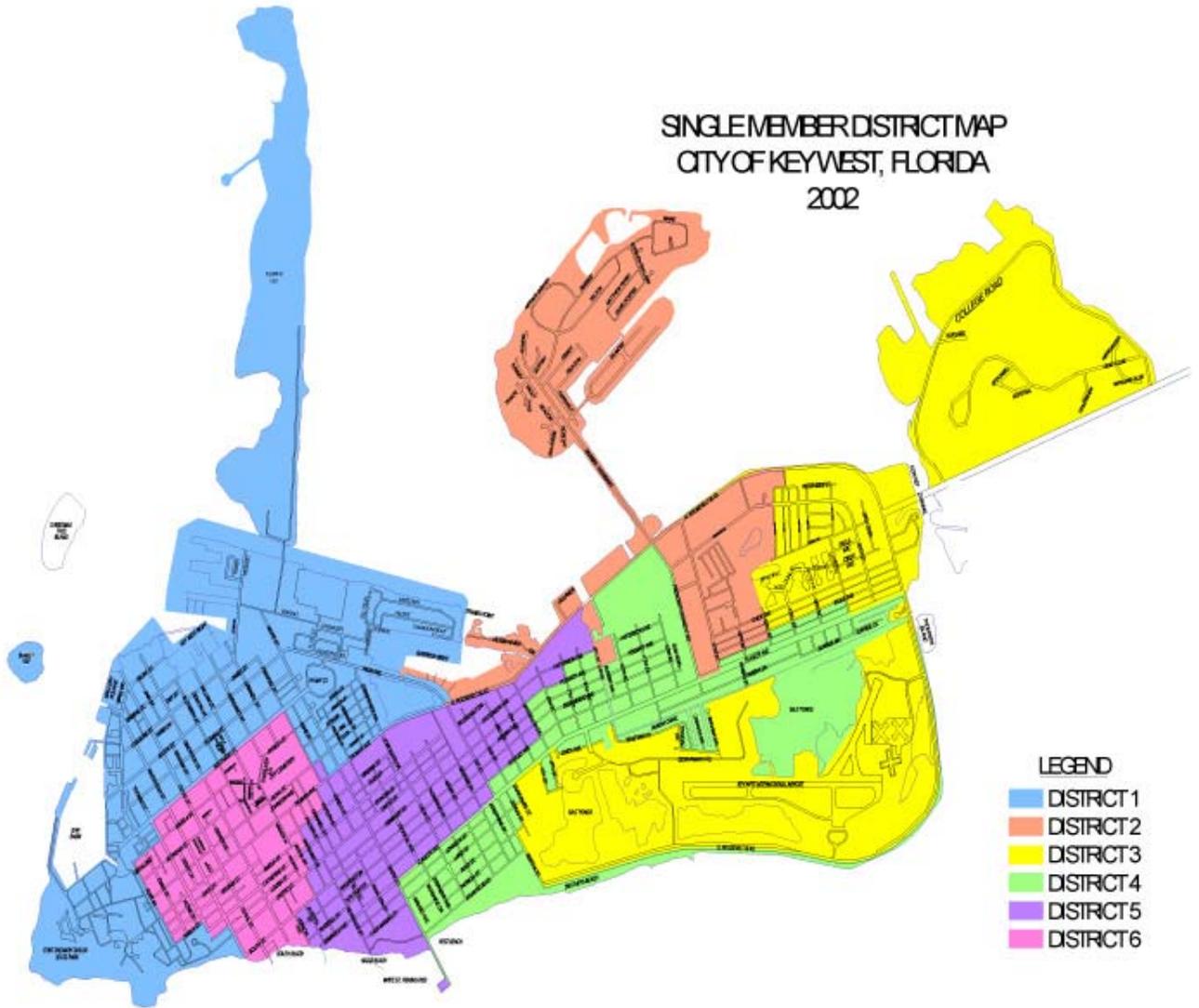
2010 Annual Report

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The seal of the City of Key West, Florida, is a circular emblem. It features a central shield with a white background and a blue border. The shield is surrounded by a gold chain. The words "CITY OF" are written in gold at the top, and "KEY WEST, FLORIDA" is written in gold at the bottom. The seal is set against a background of a rope border.

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SINGLE MEMBER DISTRICT MAP
CITY OF KEY WEST, FLORIDA
2002



Key West City Commission

Key West is divided into six voting districts, represented by six city commissioners who are up for election every four years. The 7th City Commission seat is occupied by the mayor, who is elected every two years. The six district commissioners are chosen by voters within their district. The mayor is elected by the citywide electorate.

Craig Cates, Mayor
ccates@keywestcity.com

District 1: Jimmy Weekley
jweekley@keywestcity.com

District 2: Mark Rossi
mrossi@keywestcity.com

District 3: Billy Wardlow
bwardlow@keywestcity.com

District 4: Barry Gibson
bgibson@keywestcity.com

District 5: Teri Johnston
johnston@keywestcity.com

District 6: Clayton Lopez
clopez@keywestcity.com

Boards, Commissions and Committees

To serve on a Board or Committee you may submit a resume along with a letter of interest to the Office of the City Clerk.

Historical Architectural Review Commission 809-3973

Tree Commission 809-3768

Art in Public Places Board 809-3844

Bahama Village Redevelopment Advisory Committee 809-3836

Civil Service Board 809-3772

Community Traffic Safety Team 809-3855

Contractors Examining Board 809-3732

Keep Key West Clean and Green Committee 809-3962

Key West Duval Street Committee 809-3844

Monroe County Local Hazard Mitigation 809-3965

Strategic Planning Committee 809-3834

Key West Bight Management District Board 809-3834

Planning Board 809-3722

Sustainability Advisory Board 809-3836

Truman Waterfront Advisory Board 809-3791



Mayor Craig Cates, District 3 Commissioner Billy Wardlow, District 6 Commissioner Clayton Lopez, District 5 Commissioner Teri Johnston, District 4 Commissioner Barry Gibson, District 1 Commissioner Jimmy Weekley. Inset: District 2 Commissioner Mark Rossi

City Manager

525 Angela Street
(305) 809-3881



Jim Scholl, Director

Welcome!

Please excuse our dust -- and our boxes! Among the challenges we faced in 2010, we've begun moving staff from the outdated city hall facility on Angela Street to temporary space at Habana Plaza on Flagler Avenue.

The temporary space will be our home for the next couple of years while a new city hall takes shape. I'm proud of this staff's ability to minimize impact on the citizens of Key West during the transition. And I've been pleased to see how quickly the community has become accustomed to coming to New Town for everything from obtaining a permit to paying a parking ticket.

We continued, in 2010, to face tough economic challenges, and we've made some changes to better watch out for the taxpayers' dollar. Early in the year, we moved the parking department from police oversight and into a new city department. At the same time, we folded the supervision of the crossing guards into that new department for better efficiency. Parking is an important revenue stream, and we're replacing the old fashioned meters with machines that allow people to pay with coins or credit.

We also reorganized the port department, combining it with transit and separating out our property management function. All of these changes make it possible to keep a watchful eye on the budget so that we can do the most with limited funds.

We continue to work on a myriad of levels, making difficult but important decisions to save money while providing the services that our residents and visitors demand. The bottom line is that we operate as lean and mean as we can, as stewards of our precious resources.

This annual report is our opportunity to report to you -- our community -- the successes we are having at maintaining this beautiful island, keeping it safe and healthy for generations to come.

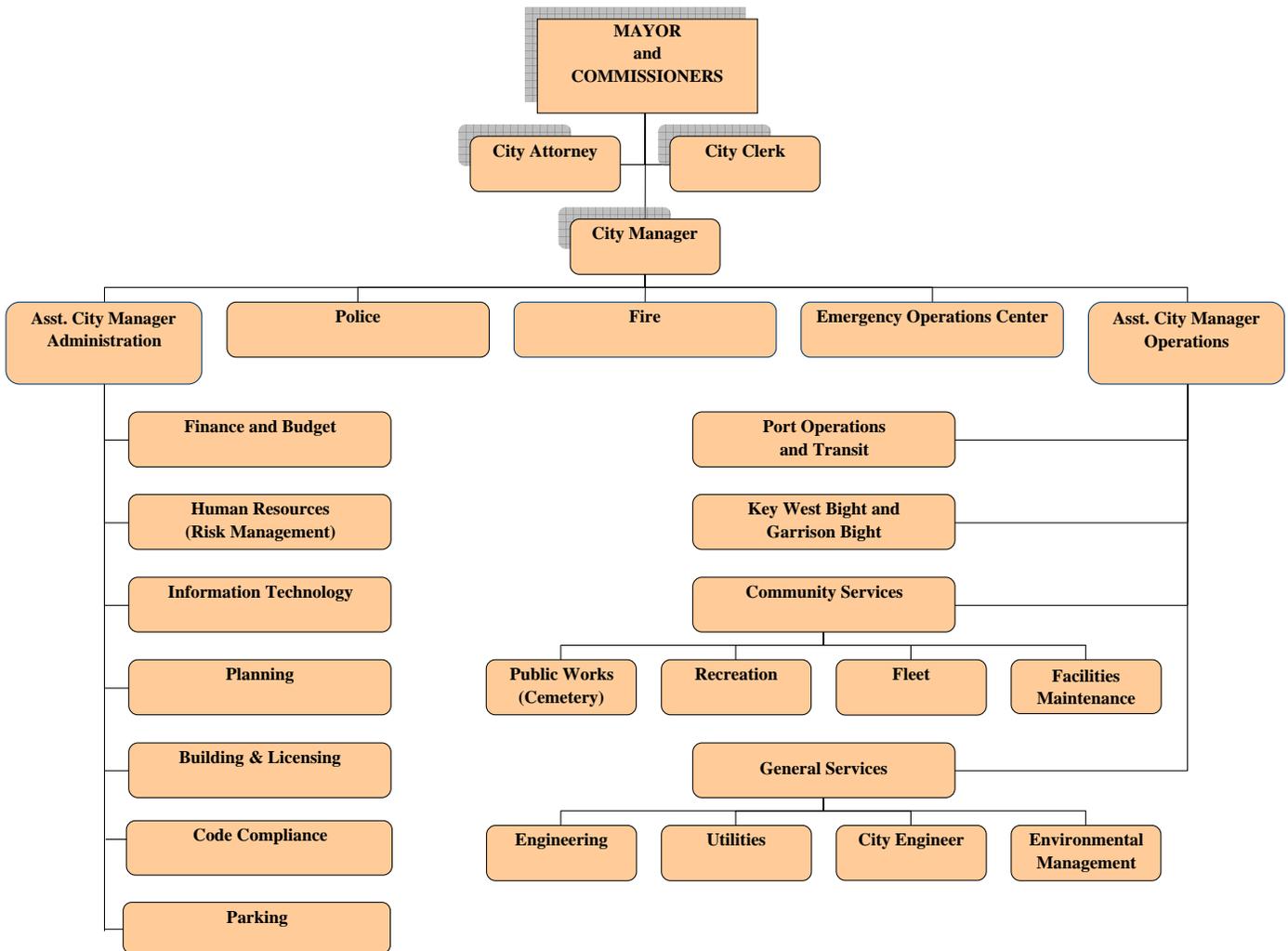
J. K. Scholl



The City Manager's office consists of: (standing, left to right) Assistant City Manager David Fernandez, City Manager Jim Scholl, Assistant City Manager Mark Finigan. Support staff (sitting, left to right): Portia Navarro, assistant to Fernandez and Finigan, Vivian Perez, as assistant to the Mayor and City Commission, and Maria Ratcliff, executive administrator to the City Manager.

CITY OF KEY WEST, FLORIDA

ORGANIZATIONAL CHART



CITY OF KEY WEST
FY 09/10 Budget Staffing Levels
with Ten Year History

	Full Time Equivalents by Fiscal Year										Net	
	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09	Budget 09-10	Change from PY
General Fund												
City Commission*	1.00	2.00	2.00	1.00	1.00	1.00	1.00	2.00	2.00	1.00	1.00	0.00
City Manager	4.00	4.00	4.00	6.00	4.00	5.00	4.00	3.00	3.00	5.20	4.60	(0.60)
City Clerk	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	3.00	3.00	0.00
Citizens Review Board					1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Asst. City Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00	0.00	0.00
Finance	16.00	15.00	15.20	16.45	17.45	17.45	16.45	16.20	16.20	15.68	14.28	(1.41)
Human Resources	7.00	6.00	6.00	6.00	6.00	5.50	4.50	4.50	4.50	4.50	4.50	0.00
Information Technology	5.00	5.00	5.00	4.50	4.50	6.50	7.00	7.00	7.50	7.00	8.00	1.00
Training	1.00	1.00	1.00	0.50	0.50	0.50	0.50	0.50	0.00	0.00	0.00	0.00
City Attorney	4.50	4.50	4.50	5.13	4.50	4.50	4.50	4.50	4.25	4.25	4.25	0.00
City Planner	6.00	6.00	6.00	6.00	6.00	7.00	7.00	7.00	7.00	7.50	9.00	1.50
Fleet Maintenance	5.75	6.75	6.75	6.75	6.00	7.00	7.00	7.00	6.55	4.55	4.75	0.20
Public Works	42.00	42.00	41.00	32.25	33.50	36.00	34.00	36.00	30.15	29.15	28.80	(0.35)
Engineering	5.10	5.10	4.10	3.10	3.10	3.10	3.50	4.25	6.75	3.25	4.20	0.95
Facilities Maintenance										8.00	8.00	0.00
Hurricane Expenses											0.63	0.63
Police and Marine	110.33	113.00	123.00	133.00	133.00	137.00	137.00	137.00	133.00	122.00	121.20	(0.80)
Fire Department	73.00	73.00	73.00	73.00	73.00	73.00	73.00	73.00	73.50	71.50	71.50	0.00
Building Services	20.00	20.00	21.00	22.00	22.63	22.63	23.00	25.75	18.50	14.75	9.75	(5.00)
Code Compliance									9.00	6.00	7.00	1.00
LRA	3.00	3.00	2.00	6.00	6.00							
EOC								1.00	0.50	0.50	0.50	0.00
Cemetery				3.50	2.25	3.00	3.00	3.00	4.00	4.00	4.98	0.98
Mallory Square	10.90	9.90	8.80	8.30	7.18	7.34	7.08	6.34	6.98	8.18	0.00	(8.18)
Port Operations	2.00	2.00	1.47	2.47	2.47	2.47	1.97	1.82	1.82	1.62	1.57	(0.05)
Parks & Recreation	32.00	32.00	32.50	34.75	34.75	34.75	36.25	37.75	39.25	33.25	31.32	(1.93)
Bicycle Education	1.50	1.50	1.50	2.50	2.50	2.50	1.50	1.50				
Parking											12.00	12.00
Total General Fund	356.08	357.75	364.82	379.20	377.33	383.24	379.25	386.11	381.45	355.88	355.82	(0.06)
Other Funds												
Infrastructure	10.90	10.90	10.90	10.90	10.90	13.90	16.50	13.75	5.00	1.80	0.50	(1.30)
Gas Tax	4.00	4.00							3.00	4.00	4.00	0.00
Truman Property						6.00	5.00	4.50	5.50	2.25	2.25	0.00
Sewer	14.00	22.00	17.75	17.83	9.83	9.06	9.06	9.06	9.10	6.73	4.15	(2.58)
Stormwater			14.00	0.33	0.33	1.78	2.78	2.78	2.80	2.00	1.60	(0.40)
Solid Waste	34.00	35.00	34.00	33.66	33.66	11.03	12.03	12.03	11.90	11.19	10.15	(1.04)
Key West Bight	10.30	15.10	14.46	14.46	14.34	16.26	17.26	26.36	30.59	28.79	25.58	(3.21)
Transit	25.64	32.59	28.59	29.09	30.85	31.51	39.51	40.51	43.89	43.74	30.85	(12.89)
Garrison Bight	8.00	8.00	7.97	7.97	9.30	9.30	9.30	13.10	14.35	13.60	14.15	0.55
Insurance	1.50	1.50	1.50	1.50	2.50	3.00	3.00	3.00	3.25	3.25	3.25	0.00
Bahama/Caroline TIF									4.00	4.00	4.00	0.00
Total Other Funds	108.34	129.09	129.17	115.74	111.71	101.84	114.44	125.09	133.38	121.35	100.48	(20.87)
Total All Funds	464.42	486.84	493.99	494.94	489.04	485.08	493.69	511.20	514.83	477.23	456.30	(20.93)

*Excludes elected officials

Staffing levels for FY 2009/2010 are at a 10-year low, falling 2% below total staffing in FY 1999/2000.

Building Department



3130 Flagler Avenue

(305) 809-3956

John Woodson, Director

Mission

The associates and management of the Building Department understand fully that the relationship between our customers, contractors, and designers is paramount in quantifying our success throughout the year. With fair and equitable treatment and with effective communication, we will strive to provide the utmost level of quality service. We will serve as ambassadors in the enforcement of many codes and ordinances with the highest ethical standard possible. We will exhibit professionalism through continued certifications and education and promote a teamwork environment with a dedication to the health, safety and welfare of the public.

Department Overview

The City of Key West Building Department is comprised of three divisions: Building, Development, and Services. The duties of the Department are:

- o Issues building permits and Business Tax Receipts
- o Supports Historic Architectural Review Commission (HARC)
- o Issues Certificates of Occupancy or Lodging
- o Provides Code Enforcement services
- o The Building Inspection Services
- o Provides construction inspection services
- o Investigates complaints of unsafe structures
- o The Plan Review Services
- o Reviews construction projects for compliance with code and HARC standards

Accomplishments:

Successful move 604 Simonton Street to 3140 Flagler Avenue

Purging of files to conserve space

Continuing cross training of all Inspectors

Coordinate with City of Key West FEMA coordinator Scott Fraser to apply for CRS designation (community rating system) to lower cost of flood insurance rates

City Attorney



525 Angela Street

(305) 809-3956

Shawn E. Smith

Mission

As its core mission, the City Attorney's office is committed to providing the highest quality of legal advice to appropriate city officials to ensure informed decisions can be made for the benefit of the city's residents and visitors.

Department Overview

The office continued its traditional role of providing legal advice as needed and on a regular basis to the City Commission, the City Manager and to the City's community redevelopment agencies. The office also continues to draft regulations for the City Commission's approval in the ongoing effort to refine and improve the City of Key West's Code of Ordinances.

The office also provides legal advice to all of the city's advisory boards. An additional emphasis continued to be placed on educating city personnel and advisory boards on public records and open government laws. These efforts included one on one meetings with newly appointed advisory board members to discuss the legal obligations of their positions.

The office is consistently mindful of the budget constraints faced by the City and continues to handle the majority of litigation matters in house with its three attorneys rather than hire outside counsel. This shift, which occurred in 2007, has resulted in a significant savings to city taxpayers.

Members of the City's legal department:
(left to right): Larry Erskine, Amanda Willett-Ramirez, Shawn Smith, Claire Hurd, Ron Ramsingh.



City Clerk



525 Angela Street
(305) 809-3831

Cheri Smith, City Clerk

Mission:

The City Clerk's Office is committed to serving the public by striving for excellence, providing complete and accurate information while preserving the records of the City and maintaining a professional level of service.

Department Overview

The City Clerk is the official records keeper of the City and custodian of the City Seal. The City Clerk is appointed by and reports to the City Commission. Responsibilities of the City Clerk include:

- o Recording the minutes and all official actions of the City Commission
- o Prepare all City Commission meeting agendas
- o Attesting to and maintaining custody of all records of the City Of Key West
- o Administering the publication and supplementation of the City Code Book
- o Process, record, file and advertise ordinances, resolutions and notices
- o Establishing and coordinating the City's records management program in compliance with state law
- o Respond to public records requests
- o Administer oaths of office
- o Maintain official City zoning map
- o Provide Notary Services

The City Clerk is also the chief elections administrator for municipal elections and special elections in Key West. The Clerk also serves as a member of the Elections Canvassing Board. As elections administrator the Clerk's Office is responsible for:

- o Qualifying candidates for Mayor, City Commission and Utility Board
- o Receiving qualification papers and campaign treasurers' reports
- o Handling initiative and referendum petitions and charter amendments.
- o Administering Oath of Office to all elected officials
- o Conduct elections for two members to the Retirement Committee-Board of Trustees of the Municipal Firefighters' and Police Officers' Retirement Trust

- o Fund and three members to the General Employees Pension
- o Prepares budget for City Clerk's Office and City elections
- o Receives and open bids
- o Administers filing of Domestic Partnerships

Accomplishments

Prepared 288 City Commission meeting packets for distribution for 30 Commission meetings and workshops

Attended 110 hours of Commission meetings

Attended and participated in 25 hours of the City Manager's agenda setting

Administered 30 City Commission packets to be placed on the City's web site for citizen perusal

Administered 27 new ordinances passed by City Commission to be placed on City's web site for citizen perusal

Administered and attested to 339 Resolutions and 27 ordinances

Administered 43 calls for bids

Administered 7 filing of Domestic Partnerships

Administered 1140 hours of research for requests for documents

Administered 200 hours preparing minutes for the Commission

Administered 24 hours for the publication of 5 supplements to the City's Code Book

Administered 100 hours preparing agendas, minutes and attending meetings for Bahama Village Redevelopment Committee, Community Housing Committee, Key West Bight Management District Board, Strategic Planning Committee and Sustainability Committee

Administered the Legistar paperless agenda for City Commission, Board of Adjustment, Caroline Street Corridor and Bahama Village Community Redevelopment Agency (CRA), Naval Properties Local Redevelopment Authority (LRA), Planning Board, Historical Architectural Review Commission, Development Review Committee, Key West Bight Management District Board, Bahama Village Redevelopment Committee, Sustainability Committee and Citizens Review Board



Sue Harrison, Angela Budde and City Clerk Cheri Smith

Community Services

627 Palm Avenue
(305) 809-3767



Greg Veliz, Director
Rod Delostrinos,
Deputy Director

Mission:

To provide and maintain the City's infrastructures for the City of Key West residents and visitors through quality services

Vision:

Highly maintained City facilities, streets and sidewalks with efficient operations.

Department Overview

The Community Service Department consists of six departments who function as a team to accomplish goals and objectives. Sharing similar skill sets, labor and equipment is necessary to complete projects in an efficient manner. This also makes it possible to provide cost effective services to our citizens and guests.

Public Works

The department maintains over 80 miles of city streets and their associated sidewalks, storm drains, street signs and light fixtures. The department also provides support for many special events, parades and festivals. Public Works provides the placement and removal of barricades, as well as clean up and removal of debris after many events. The department also assists the police and fire departments during emergencies such as traffic accidents, oil spills, and fires. The superintendent and key staff of the department are members of the Emergency Management Team and are elements in helping prepare the City during storm events. The deputy director of the Community Services Department, administrative assistant, superintendent, two foremen and 25 staff members are located at 633 Palm Ave. Questions regarding Public Works can be directed to

Superintendent, Richard Sarver at 305-809-3757.

The City of Key West Public Works Department, along with contract crews, maintain approximately 2,400,000 linear feet of City rights-of-way. This measurement does not include the Duval Street Corridor and one block in each direction, which additionally are swept, and the sidewalks pressure washed approximately eight times a year. The City operates three street sweepers, which are in operation 365 days a year. Associates also mow grass, weed, sweep sidewalks, remove trash/debris and return abandoned shopping carts to the proper locations. This year during Fantasy Fest, over 1,300 barricades were placed and removed from the parade route. Over 150 trash and recycling containers were staged in the event area. This is in addition to the 130 metal cans that are maintained and permanently in the Duval Corridor. Public Works also repairs potholes on city maintained streets. Storm catch basins are cleaned six to eight times annually and as needed during storm events. Public Works assists the police with abandoned vehicles and assists the Building and Code departments with derelict homes.

Installation of street signs and road striping are safety priorities for the department. Public Works crews paint "Stop" bars, residential parking designations, stripe centerlines, and yellow curbing. Public Works also installs signs that have been knocked down due to storm events and due to routine maintenance.

Historical Key West Cemetery

Key West's unique cemetery lies in the heart of Old Town. The main entrance and sexton's office is located on the corner of Angela and Margaret Street. Within the 19-acre cemetery Bahamian mariners, Cuban cigar makers, Spanish American War veterans, soldiers, millionaires, paupers, Catholics, Protestants and Jews rest side by side, echoing the city's diverse heritage. The cemetery sexton is Russell Brittain who can be reached at 305-292-8177.

The Key West City Cemetery was established in 1847 following the disastrous hurricane of October 11, 1846, where the beachside cemetery was unearthed due to winds and seas. This continues to be an active cemetery with over 100 interments a year. Within the fenced area lie 80,000 - 100,000 people.

A great deal of research has been done in order to digitize the burial records for all 19 acres of the historic cemetery. Plans are now being made for new mausoleums to be constructed in 2011. The construction of the sexton's office is also scheduled in 2011.

Guided tours are available through the Historic Florida Keys Foundation and free self-guided tour maps are available at the cemetery entrance.

Parks & Recreation

The Recreation Department provides citizens with well-maintained facilities and a safe environment for all to enjoy. Our staff maintains facilities that serve over 125 teams of all ages, all year round. The Parks and Recreation Department is managed by Randy Sterling, at 305-809-3769.

The Dr. Martin Luther King Community Center and Pool is located on the corner of Catherine and Thomas streets. Manager Lee Thompson can be reached at 305-292-8248. The facilities are open and free to the public.

The Frederick Douglass Gym and Band Room is located on the corner of Emma and Olivia Streets and supervised by William Stafford at 305-293-8305. The Gym is air-conditioned and has weight room facilities. Adjacent rooms are used for after-school programs and computer training. Between 75 and 100 youth utilize the facilities daily. The PAL program is partnering with the City to run the Little Conch Basketball Program and the After School Tutoring program. The Little Conch Basketball League coordinator is also William Stafford. The Band Room, located on the corner of Petronia and Fort Street, is under the supervision of Kenny Knowles. The tutorial program at the Band Room is taught Monday through Friday, 2:30-6:00pm, for 25 children from grades 1-5. The Bahama Village Music program, also uses the Band Room, consists of the Children's Choir, taught by Katchen Duncan, has 35 children participants and 20 young people also participate in a Drum/Drill Team Thursday's from 5-6pm.

Recreation also provides support for athletic programs. We provide daily maintenance of all playing fields, which include dragging, marking lines, cleaning, mowing, and fertilizing throughout the year.

Other Recreation Facilities include: Clayton Sterling Complex which consists of four baseball fields and batting cages is located at the corner of Kennedy Drive and North Roosevelt Boulevard. Rosa Hernandez Softball Field which is ½ acre is located at the corner of Kennedy Drive and Northside Dr. Wickers Sports Complex is six acres located at Kennedy Drive. Sonny McCoy Indigenous Park located at the corner of Atlantic Blvd and White Street is ten acres and houses the Bocce courts and the Wildlife Rescue. Bayview Park on the corner of Truman Avenue and Jose Marti Drive is four acres and offers basketball goals, tennis courts, softball field, playground and facilities for the Boys and Girls Club. An In-line Hockey Rink is located at the corner of Bertha and Atlantic Blvd. The 17th Street Median is two acres between Northside Drive and Donald Ave, Cozumel Park is ½ acre on the corner of 20th Street and Donald Ave. Bill Butler Park is ½ acre on Poorhouse Lane. John and Mary Spottswood Park is ½ acre at the west end of Seminole Street. Smather's Beach is 3000' x 70' located on South Roosevelt Blvd. Rest Beach is one acre on Atlantic Blvd. Simonton Beach is one acre located at 0 Simonton Street. South Beach located at the end of Duval Street. Little Hamaca Park is thirteen acres at the end of Government Road. Truman Waterfront/BRAC Property is 32.4 acres at the west end of Southard Street.

This year the City of Key West has secured approximately \$750,000 in federal grant money under the American Reinvestment and Recovery Act to replace all ball field lighting to more efficient "green" appliances. Installation of another "green" product, Flexi-pave, at the Bayview Park has made the playground safer and easier to maintain. The City's five tennis courts were also resurfaced this past year.

Landscaping

The Landscaping Department is located at 633 Palm Avenue and is managed by Cynthia Domenich-Coogle she can be reached at 305-809-3768. This is the ultimate "green" department. If it's green, we will take care of it. Cynthia manages a staff that is proud of the hard work, dedication, and skills they maintain in the upkeep of our urban canopy.

The Department designs, implements and maintains our landscaping projects, trims trees, plants trees, and removes tree hazards from right-of-way.

The Landscaping Department inspects commercial landscaping projects, sidewalk, sewer, pool excavation and tree conflicts. There are many free informational brochures available at the 633 Palm Avenue office on how to care for your trees and landscape.

City of Key West Tree Commission

The city commission finds that trees on privately and publicly owned property within the city are economic and aesthetic assets to the citizens of the city, because of their important and meaningful contribution to a healthy, beautiful, and safer community, attributable to their carbon dioxide absorption, oxygen production, dust filtration, wind and noise reduction, soil erosion prevention and surface drainage improvement. Therefore, the health and economic welfare of the citizens can be served through protection of the health and growth of the trees and through encouragement of additional plantings. The city commission further finds that this public purpose can best be achieved through a city agency having authority and responsibility to accomplish these goals. (Ord. No. 110-251)

Another great year has passed for the City of Key West Tree Commission. Our board is appointed by the Mayor and approved by resolution by the City Commission. Members are Mr. Niels Weise - Chairman, Gregory Curry, Sr. - Co Chair, Danilo Crespo, Mimi McCoy-Grantham, Ashish Soni, J.D., and Kent Ducote. The Tree Commission meets on the second Monday of each month, 5:00 p.m. at Old City Hall on Greene Street.

This fiscal year the board has approved 447 permits and disapproved 5 with 21 emergency permits issued. Total replacements of 1,243 caliper inches of native trees have been planted to offset tree removals to maintain the beautiful canopy of our island. Donations received total \$7,280 and expenditures for tree plantings for tree planting projects total approximately \$9,000. Two of the most significant tree planting projects this year are Frances Street neighborhood, (Frances, Southard, Grinnell and Fleming Streets) made possible through a private donation, and Flagler Avenue from Bertha to George Street made possible through the Trophia Butterfly Foundation.

Fleet Services

The City of Key West Fleet Service Department is responsible for repairs and maintenance on over 400 city vehicles and equipment including police, fire and the Key West Transit buses. Fleet Services also provides all unleaded and diesel fueling for the City fleet. Fleet Service is doing their part by going "green." Fleet switched to a bio-diesel blend for all city vehicle and equipment use and more recently changed the unleaded fuel to an ethanol blend. The department performs over 2000 vehicle/equipment repairs and maintenance requests per year. Eduardo Herrera is the Fleet Management Administrator located at 627 Palm Avenue and can be reached at 305-809-3905.

In addition to these primary functions, all new vehicle purchases are made through the Fleet Department. The staff includes the fleet management administrator, inventory specialist, three lead mechanics, two certified mechanics, one apprentice mechanic, one paint and body specialist, and three fleet vehicle helpers. The staff is able to respond 24/7 to any vehicle or equipment emergencies and is a key element in our emergency response situations.

Our team works to enhance the quality of our vehicles and equipment so all departments can deliver high quality of service to our citizens. It is our goal that all departments will be capable of higher efficiency and quality by reducing vehicle down-time. This is proven by the length of time we are able to keep vehicle in service. The city recently purchased twenty 2009 Ford Police Interceptors for use in

the police patrol division. The vehicles were purchased with “flex-fuel” capability to burn up to a 15% ethanol blend of unleaded fuel.

Facilities Maintenance

The Facilities Maintenance Team of the Community Service Department recognizes that the relationships that exist among our customers and vendors are an integral part of our success. We were established to meet the construction and maintenance needs of our customers through effective communication and by providing the highest quality skills and service. We demand the highest ethical standards of ourselves. Our associates are the single most important asset of the department. The Facilities Maintenance Team or (FMT) was established to meet the repairs, maintenance and construction needs of City of Key West. As the city expands acquiring property and facilities, the team is ready to step in and assist in all facets of maintenance and construction. The staff consists of Electricians, Welders, Plumbers, A/C Specialist, Carpenters, Mason, Roofer, Back flow Specialist, and General Construction. The team is skilled at a journeyman or higher level. The individuals are dedicated and flexible to cover more than one trade whenever necessary. FMT is supervised by Brett Wright at 5701 College Road and can be reached at 305-809-3755. Some of the major projects completed recently are the renovation of the Poinciana police substation, Douglass Gym renovation and Fire Station No. 1.



Brett Wright, Richard Sarver, Kenny Sykes, Christina Hepworth, Eddy Herrera, Jimmy Lamberson, Cynthia Domenech-Coogle, John Fallon, Tara Stansbury, Gregory Veliz, Tony Boza, Alberto Vasquez, Joseph Regis, Victor Zapata Front: Gladys Abreda

Finance Department

3140 Flagler Avenue

(305) 809-3822

Roger Wittenberg, Director



Mission

The Finance department is committed to the City's financial integrity, providing efficient and courteous assistance in all financial matters and effectively communicating the results of these efforts to the management and citizens of the City of Key West.

Department Overview

The Finance team is organized into functional areas - Administration, General Accounting, Customer Service, Revenue and Budget. The department has 16 full-time employees and 1 part-time employee.

The General Accounting function is responsible for maintaining the accuracy of the general ledger through monthly and annual reconciliations. The general ledger is made up of 16 funds - these funds are used to account for the various City functions. The responsibilities also include investment and bond requirement monitoring, sales and gas tax remittances to the State, daily cash receipts and grant billing. Fixed assets, accounts receivable and bank reconciliations are performed monthly. Payroll and accounts payable also fall under the general accounting function. Payroll is responsible for bi-weekly payroll for the 450 city employees. Accounts payable prints weekly check runs for all city departments for payment to city vendors. The accounts payable process is very labor intensive - process requires each transaction be verified for accurate invoice amount and purchase order amount. The city issues approximately 120 checks per week. Purchasing processes all the City purchase orders - 3,000 annually. Along with this task is the process of bidding and RFP's to assure the City receives the values in services, supplies and equipment.

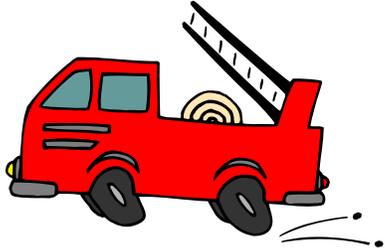
Other main processes within the finance functions include: Customer service and collections of the City's utility billings - sewer, solid waste and storm water. Budget monitoring is an ongoing daily function. The department also participates and coordinates the annual budget process and publication of the annual budget document. Coordinating the annual audit and ensuring the timely publication of the Annual Comprehensive Financial Report - which reports the City's annual financial position along with any audit findings - is the responsibility of the Finance department.

Accomplishments

Receiving the Government Finance Officers Association Award for Excellence in Financial Reporting for the 25th consecutive year was considered a major accomplishment. Another major accomplishment was the refinancing the Key West Bight bonds. This refinancing resulted in a net present value savings of \$660,000 for the City.

Fire Department

1600 No. Roosevelt Blvd.
(305) 809-3939



David Fraga, Fire Chief

Mission

The Key West Fire Department is committed to protecting the people, property and environment within our community. We will be responsive to the needs of our citizens by providing rapid, professional, and humanitarian services essential to the health, safety and well being of the community. We will accomplish our mission through prevention, education, fire suppression, hazard mitigation and other related emergency and non-emergency activities. We will actively participate in our community, serve as role models and strive to effectively and efficiently utilize all the necessary resources at our command to provide a product deemed excellent by our citizens.

Key West Fire Department Overview

Our Department consists of 72 members divided into three divisions: suppression, prevention, and emergency management and training. Overall, we have 60 Emergency Medical Technicians, 13 of which are Paramedics.

The Key West Fire Department is ingrained with training and practice to ensure our ability to use vehicles, tools, equipment and techniques to respond to almost anything and everything that goes wrong. When we aren't the primary agency, we are there to assist and support the activities of emergency medical services and law enforcement when called on.

In addition to our daily fire suppression and rescue services, our specialized teams such as the Hazardous Materials Team, Dive Team, Urban Search & Rescue and Technical Rescue Team are staffed around the clock and are extremely proficient at specialized incidents.

The Key West Fire Department has a fully staffed fire prevention bureau that is responsible for fire inspections, fire investigations, fire code complaints, plans review and public education.

The Division of Emergency Management and Training is tasked with providing emergency manage-

ment and training to city associates and citizens. It also provides continued educational units (CEU) and advanced training to the department's firefighters.

Emergency Management works together with local, county, state, and federal resources developing and maintaining contingency plans, which coordinates a comprehensive and aggressive emergency preparedness, response, and recovery program reducing the effects of natural and man-made disasters to the citizens of Key West.

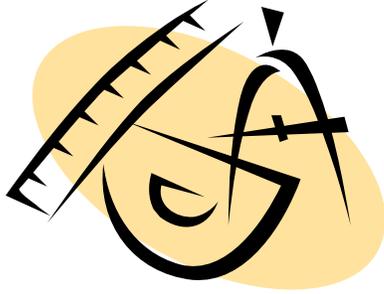
Accomplishments

The Key West Fire Department is proud to reflect on the major accomplishments of 2010. We have responded to over 2200 calls so far this year. We replaced Engine 5 with a new Pierce Velocity Pumper; which is featured as December in the annual Pierce Calendar. The Fire Boat received new Mercury motors and a new CET Tohatsu V82 55hp fire pump. All first response trucks now have new MSA Thermal Imagers to locate heat behind walls, floors and ceilings. Ten new Motorola hand-held radios will ensure that all responders will be able to communicate at an emergency scene. Ten old air packs were replaced with new safer Scott AP75 units. Wear tests proved Globe bunker gear and Haix boots were the preferred brands to protect our firefighters from the dangers associated with our mission. In house training provided 20 new Florida State Certified Fire Safety Inspectors.



Firefighter David Zarate, Fire Chief David Fraga and Division Chief Michael Davila with the Key West Fire Department's newest truck. The Pierce Velocity Pumper is featured in the prestigious Pierce 2011 calendar, which is distributed to fire departments nationwide.

General Services



3140 Flagler Avenue

(305) 809-3714

David Fernandez, Director

Jay Gewin, Utilities

Doug Bradshaw, Engineering

Mission

General Services strives to provide the best customer services and outstanding projects while providing cost effective professional engineering by consulting with citizens, developing sustainable projects and seeking alternate funding.

Department Overview

General Services consist of: Engineering Services, ADA, Engineering, Environmental Programs, Utility Services, Sewer, Solid Waste / Recycling and Stormwater.

Engineering Services provides planning and design services, as well as engineering and construction management for the City's capital construction projects. These projects include storm sewers, buildings, parks, beaches, roads, and sidewalks. The Department is also tasked with responsibility for right-of-way permitting functions, which help improve the cleanliness and beauty of the City's rights-of-way.

Utility Services includes wastewater, stormwater, and solid waste, including the management of the City's waste removal contract with Waste Management. Utility Services also includes the Richard A. Heyman Environmental Pollution Control Facility (wastewater treatment plant) which is operated by OMI, and the City of Key West Transfer Station on Rockland Key.

Accomplishments

Engineering Services accomplishments include:

- € Completed Flagler Avenue Project using \$1,100,000 of FDOT funds.
- € Initiated a Carrying Capacity Study for the City of Key West.
- € Organized and held Annual Bicycle Rodeo.
- € Developed and submitted a Key West City Bicycle Master Plan for City Commission approval.
- € Assigned all City Parks and vacant land street addresses.
- € Assisted with the Annual Lighted Bicycle Parade.
- € Worked with FDOT to finalize a plan for the reconstruction of North Roosevelt Boulevard.
- € Substantially completed United Street mill and pave project using \$350,000 (to date) of FDOT stimulus funds.
- € Improved ADA compliance in the City, particularly in areas with older infrastructure.
- € Created an Implementation document for the Climate Action Plan using goals and performance measures for each department.
- € Ensured the City is considered in state and federal funding priorities.
- € Completed White Street Pier riprap installation using \$124,000 of FEMA funds and \$60,250 of TDC funds.
- € Completed the reconstruction of the Berg and Kitsos boardwalks.
- € Completed application and permitting for re-nourishment of Smathers Beach.

more...



Jo Bennett, Diane Nicklaus, Carloyn Sheldon, Janet Maccino, Doug Bradshaw, Karen Olson

Engineering Services accomplishments continued:

- € Developed a plan for sidewalks along College Road using \$41,500 of FDOT funds.
- € Initiated repairs to multi-use path on Atlantic Boulevard and new sidewalks on the North side of Atlantic Boulevard using \$82,000 of FDOT funds for design.
- € Developed plans for roadway repairs, sidewalk and bike path installation on 14th Street (Glynn Archer Drive) using \$127,000 of FDOT funds.
- € Initiated numerous projects at several locations in the City for sidewalk improvements using \$634,000 of FDOT stimulus funds.
- € Negotiated and entered into contract for Gerald Adams sidewalk installation as part of the Safe Routes to School Project using \$61,500 (to date) of FDOT funds for design.
- € Negotiated and entered into contract for Duval Street, Truman Annex improvements and managed contract for development of construction documents for Bahama Village improvements using \$345,000 (to date) of FDOT funds for design.

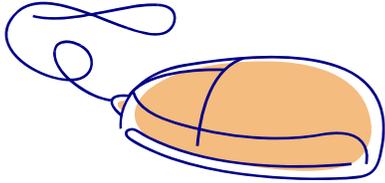
Utility Services accomplishments include:

- € Completed construction of 27 new stormwater gravity wells and 5 stormwater pollution control devices using \$3,000,000 of Army Corps federal stimulus funds and \$608,000 of FDOT LAP grant funds.
- € Completed construction of a new stormwater pump station located at McCoy Indigenous Park using \$864,000 of Army Corps federal stimulus funds.
- € Completed a new \$4,600,000 diffused aeration system at the Richard A. Heyman Environmental Protection Facility (wastewater treatment plant) partially funded by \$2,400,000 of Army Corps stimulus funds.
- € Processed over 47,000 tons of municipal solid waste and recycling at the City of Key West Transfer Station.
- € Initiated a Solid Waste Master Plan for the City.
- € Initiated MS4 stormwater permit renewal (5 years).
- € Completed City landfill erosion and subsidence repairs.
- € Assisted in development of bid and construction documents for 17th Street, 20th Street, Truman Avenue, and Northside Drive stormwater improvements. FDOT funds will be used for over 90% of construction and CEJ cost once construction is started.



Utilities Manager Jay Gewin looks over the 100 home composters that the City gave away to residents in November, part of a push to encourage Key West to recycle more of its waste.

Information Technology



525 Angela Street
(305) 809-3944

Patti McLauchlin, Director

Mission

The Office of Information Technology will strive to provide the highest quality technology-based services, in the most cost-effective manner.

To meet this mission we will:

- € Provide effective technology support for audio/visual, computer, multimedia, voice, video, and web based applications and services to all areas of the city
- € Promote and facilitate the effective integration of technology into the basic mission of the city through planning, training and other support activities.
- € Develop, enhance, and manage the City's network to provide high speed, transparent, and highly functional connectivity among all information resources.
- € Facilitate the collection, storage, security and integrity of electronic data while ensuring appropriate access.
- € Provide capabilities including the ability to develop and manage the distribution through broadcast, broadband, software, the Web and other telecommunications technologies City programs, and services.
- € Provide fast & reliable access to all information systems.

Department Overview

The Information Technology Department provides Help Desk services to the city's computer users weekdays from 7:30 a.m. - 5:00 p.m. Users can call in a request for the department's services or enter it into the computer system. The requests are monitored to address any emergencies that arise. The Information Technology Department responded to internal requests for service this past year.

The Information Technology Department provides citywide support for all computer systems and telephone systems. The department is responsible for analyzing and implementing the electronic needs of all City departments according to response time, storage requirements, hardware and software services, and insuring that adequate training is available to users. The Information Technology Department plans, purchases, manages, and maintains the computing and telecommunications hard-

ware, software, and networking infrastructure to support the many departments of the City in providing their services to the citizens.

Every desk in the City is equipped with a computer and the software necessary for that staff member to work effectively. Each of these desktops is connected to an extensive network that communicates with the servers and i-series that provide the computing power for the City. There is also a voice over IP telephone system that runs across the City network which provides telephone support to the City staff as well as giving citizen's access to City Services. The IT Department maintains a qualified staff of IT Specialists needed to support the Departments and maintain this infrastructure. The services IT provides include such things as Email, Internet access, Multi Media Services, Telephones, and Network Management.

The future brings many challenges for the City of Key West in the world of technology.

Our goal is to provide the best possible support to the departments of the City so that they may serve the citizens of Key West effectively and efficiently. The Information Technology Department continually strives to innovate and improve the quality of services in a fiscally responsible manner.

The Information Technology department consists of seven fulltime employees. One director, one network administrator, one network analyst, one technical analyst, two computer support specialists, and one help desk specialist. The 2009-2010 budget for the department was \$

Accomplishments

- † Researched and planned for the Google Apps implementation
- † Researched a new ERP solution for the City of Key West
- † Re-located the City network to the KWPD (2nd floor.)
- † Upgrade City and KWPD phone system to a new Mitel Hybrid system
- † Researched city interconnects, comparing and contrasting leased, commercial, and private connections.
- † Implemented leased fiber connection from Keys Energy Service.
- † Planned and coordinated new network infrastructure for new city locations.
- † Researched and implemented touch screen computers for the commission chambers.
- † Installed software and assisted with training for the paperless agenda software
- † Installed and implemented new citation software for KWPD
- † Purchased, installed software and rolled out 27 new laptops for KWPD
- † Implemented additional Icop training for the officers
- † Expanded storage in icop servers to support increased capacity
- † Developed a archiving system for ICOP
- † Roll out new APS application and devices for handhelds and laptops
- † Replaced printers at all fire stations
- † Upgraded fire programs from X2 to X3
- † Upgraded CAD as400 to 6.0
- † Virtualized mobile data browser server for KWPD
- † Virtualized field reporting server for KWPD
- † Set up and configured ADA compliance laptop
- † Rolled out state traffic accident application Tracs to officers and report writing room
- † Supported all major events: New Years, Fantasy Fest etc.

Human Resources



525 Angela Street
(305) 809-3714

Sandy Gilbert, Director

Mission

The mission of the Human Resources Department is to support all City departments in recruiting, selecting, developing and retaining a high quality workforce to serve the citizens and visitors of Key West.

The Human Resources Department staff will provide quality human resources services with integrity, objectivity, responsiveness, sensitivity and confidentiality to all City employees.

Department Overview

Who we are: Human Resources has primary responsibility for a wide range of services and programs for the City's diverse workforce during an employee's active employment and in many cases postemployment in the form of benefits to retired employees and continuation of benefits for employees leaving for other reasons.

The Human Resources Department major areas of service include:

Employee Selection and Hiring

Manage the recruitment and selection process; manages job posting and application process, generates applicant grids to departments; provides required applicant testing and reference checking.

Compensation and Classification Administration

Implements and maintains citywide classification structure, job description database and compensation plans. Reviews positions and position descriptions and classifies work to maintain a consistent classification structure.

Benefits Design and Administration

Researches and provides recommendations on development of and/or changes to City benefit programs that are competitive, cost effective and compliant. Manages and administers the City's employee benefit programs and plans including health/life insurance, voluntary benefits, COBRA,

retiree benefit continuation coverage, Family Medical Leave Act and all provider contracts; develops communications about the programs and educates employees; problem solves with employees addressing a steady stream of phone calls, emails and walk in visits from employees requesting assistance with benefits related issues.

HR Policies/Procedures and Compliance

Provides policy direction and management of citywide human resources systems. Ensures compliance with all applicable federal, state and local laws, City policy/procedure and collective bargaining agreements.

Employee & Labor Relations

Conducts negotiations for three collective bargaining agreements; provides counsel to managers/supervisors on implementation, interpretation and administration of agreements; provides discipline and grievance consultation; employee counseling; conflict resolution.

Human Resources Information Systems

Manages and maintains human resources/payroll system; coordinates and inputs employee data; maintains all personnel files and employee medical files; provides management reporting.

Risk Management

Administers the City's property, liability and workers compensation programs.

Additionally, the Human Resources Department staff serves in an advisory capacity to the following committees and City Boards:

Employee Health Care Advisory Committee
Safety Committee
Civil Service Board

Accomplishments

Hiring and Selection

Received and processed 1 148 applications for employment.
Filled a total of 90 vacant positions; 36 with internal candidates through promotion/transfer; hired 54 new employees. Conducted new hire orientations for 54 newly hired employees.

Benefits

Completed employee open enrollments for Health Care Plan and Flexible Spending Plan.
Implemented new Family Medical Leave Act provisions.
Implemented new Health Care Reform Act provisions.
Negotiated health insurance renewal with Florida Municipal Trust at annual rate below trend and negotiated a reduction in dental premiums.
Introduced new investment alternatives and a loan program in Nationwide Deferred Compensation Plan.

Risk Management

Coordinated and implemented change in service providers for property, liability and workers compensation insurance and third party administration of claims providing significant savings to the City during the year.

Implemented new in service safety training sessions for City employees to improve workplace safety.

Labor Relations

The City bargaining team was successful in negotiating a successor labor contract for the

Teamsters Local 769 for the fiscal year 2010/11 and finalized labor contract negotiations with the International Association of Firefighters, Local 1124, with a three year contract expiring September 30, 2011.

Investigated/processed seven grievances; resolved three, four to arbitration, one pending. Coordinated and participated in two arbitration hearings.

Employee Development/Recognition

Coordinated customer service training for department heads and managers.

Negotiated tuition discount program for City employees with Hodges University for degree related courses at Florida Keys Community College.

Service awards presented to City employees included:

- 33 Five year anniversary awards
- 11 Ten year anniversary awards
- 12 Fifteen year anniversary awards
- 11 Twenty year anniversary awards
- 5 Twenty five year anniversary awards



On the left, HR Director Sandy Gilbert with Stephanie Johnson, Alice Parker, Laura Hamm, Shavawn Yarber.
On the right, Rish Management specialists Pearline Lewis and Sandra Barroso.

Planning Department



3140 Flagler Avenue
(305) 809-3720

Don Craig, Director

Mission

To serve the citizens of Key West by assisting the City Commission, Board of Adjustment, Planning Board and other appointed bodies and officials to implement the City's Comprehensive Plan and the Land Development Regulations by processing effectively and fairly all applications for development / planning approvals. In addition, carry out all studies and analysis directed by the City Commission when expertise in neighborhood and city planning is required.

Department Overview

The Planning Department is responsible for short and long range planning responsibilities, it also handles historic preservation planning and approval activities, provides important staff support for the Community Redevelopment Agency, and is assisting other departments and staff on a variety of important interdisciplinary assignments.

The Planning Department plays an important role with the public, to whom we provide information in response to a variety of different questions and concerns. These requests for information total an average of 224 public contacts a month, the vast majority of which take 15 minutes or more per request.

The Planning Department completely staffs (including advertising, noticing, report and digital package preparation, clerking and meeting participation, and follow-up meeting summaries and activities) the following Boards: The Planning Board; the Historic Architecture Review Commission; and the Development Review Committee. In addition, the Department occasionally hosts special workshops on important issues. Over the last year, the Department has provided primary staff for a total of 70 public meetings and workshops in these categories.

The Planning Department attends every City Commission meeting and the majority of Commission workshops.

The Planning Department provides key staff support for the Community Redevelopment Agency and its advisory Board, the Bahama Village Redevelopment Advisory Board.

The Planning Department is responsible for rendering development orders approved by the

Planning Board to the Florida Department of Community Affairs in accordance with state rules and the memorandum of agreement between the DCA and city.

The Planning Department maintains and updates the Building Permit Allocation System.

Efforts over the last several years have included a complete audit of allocated units and preparation of a master spreadsheet. The Planning Department works closely with the manager's office on the Action Plan for the city.

Accomplishments

Over the last year, the Planning Department has processed a total of 1,461 requests and applications. Of these, 1,225 have been resolved administratively, and 236 have required public hearing. Many of these items have required multiple hearings before various boards. These figures include nine ordinances, seven of which have involved extensive coordination by Planning Staff.

The Planning Department has regularly attended Truman Waterfront Advisory Board meetings in support of the General Services Department, attended several Strategic Planning Committee meetings and provided monthly staff support for the Community Housing Committee in the past.

The Planning Department has also provided assistance in organizing major public workshops, such as the 6.6-acre Truman Waterfront Workshop earlier in the year, and has attended other workshops such as the Truman Waterfront Bahama Village Connectivity Workshops, public meetings for the Caroline Street Corridor neighborhood, a park workshop for Bayview Park, workshops for Higgs Beach Master Plan (an effort lead by the county), and commission district workshops.



Brendon Cunningham, Ashley Monnier, Carlene Cowart, Nicole Malo, and Patrick Wright

In the last year the Planning Department created, and continues to maintain a log of Transient Unit and License Transfers as required by the code and tracks approved development agreements.

Over the last several years the Planning Department prepared updates to the federal and state mandated security plans and associated port security waivers for the Outer Mole Pier, Mallory Dock and Key West Bight, in a collaborative effort with the Port Department and Port Security Officer. This type of involvement is unusual for a Planning Department and is a reflection of long-standing professional collaboration with the Port Department.

The Planning Department has supported several litigation-related items over the last several years. The time investment required by the department to support litigation efforts, respond to public information requests, and appear for depositions has been significant.

The Planning Department has been working on preparing data and analysis for Comprehensive Plan amendments. Because amendments must be supported by data and analysis, the background updates have been important.



HARC planner Enid Torregrosa helps property owners through the processes required to make changes on homes and businesses protected under the designated historic district.

Code Compliance

3139 Riviera Drive

(305) 809-3790

Jim Young, Director



Mission

The City of Key West Code Compliance Department is committed to protecting the health, safety and welfare of our community. We continually strive to provide fair and equitable services to our citizens and visitors. The staff serves as representatives of the Department and provides information and services to the public regarding code compliance. We will exhibit professionalism through continued education and teamwork to accomplish our mission.

Department Overview

The City of Key West Code Compliance Department has the responsibility of investigating complaints and ensuring compliance of the City Code of Ordinances, building standards, zoning issues, licensing regulations and the Historical Architectural Review Commission, (HARC) guidelines. All complaints and violations received or discovered are logged into the city computer system. Each officer is expected to maintain continuous monitoring of assigned cases with the ultimate goal being voluntary compliance. All compliance officers are required to be certified by the Florida Association of Code Enforcement either at the time of hiring or within one year after their hiring date.

Accomplishments

Assisting the Planning and Licensing departments with the adoption and implementation of the Annual Review of Conditional Use(s) Ordinance

Assisting the Planning and Licensing departments with the adoption and implementation of the Dogs in Restaurant Ordinance

Assisting the Parking Enforcement Department with the adoption and implementation of a cohesive traffic control program for taxi cabs and pedicabs at the City Ferry Terminal during disembarkment of passengers

Increased presence and compliance efforts in Clinton Square that has significantly reduced traffic congestion and off premise canvassing complaints

Established a standard operating procedural guide for the Code Compliance Department

Reduced the number of cases presented at the Special Magistrate hearings through increased voluntary compliance efforts

Implementation of the fine mitigation ordinance which has improved the collection rates for outstanding fines and cost

Established a computerized database for street artist and street performers

Police Department

1604 No. Roosevelt Blvd.
(305) 809-1111



Donie Lee, Police Chief

Mission

The mission of the Key West Police Department is to protect the lives and property of the citizens and visitors of this community, to preserve the peace, and to prevent crime and disorder while constantly guarding personal liberties. The core values of the Department are: Respect, Integrity and Fairness.

Department Overview

The Key West Police Department is a fully accredited department made up of a dedicated and professional group of men and women. Our island is home to a unique and diverse community, which is reflected throughout the ranks of the department. We protect and serve a population of 25,000 full-time residents, with over 2 million visitors each year.

Community policing is an integral part of the Department; partnering with the community to prevent and solve crime. We hold crime prevention seminars, Citizens Police Academies, and Ambassador presentations, all aimed at educating the entire community about crime prevention.

The Chief has a command staff made up of two captains, six lieutenants and eleven sergeants. There are 94 sworn officers and 29 civilian employees. One captain oversees the administrative bureau of the Department, the other oversees the operations bureau.

In addition to road patrols and motorcycles, the Department has a Marine Unit and a Mounted Unit. The Marine Unit is responsible for the land side security and screening of cruise ship and ferry passengers. In addition, they also perform boat safety checks on the water as well as environmental enforcement. The Mounted Unit has long been an ancillary function with the support of volunteers. In 2011 there are plans to make it a full time unit.

Accomplishments

In partnership with the community, we reduced overall crime by 6.5% and reduced violent crime by 5%

Reaccreditation from the Florida Commission of Florida Law Enforcement Accreditation

We filled the gap in officer vacancies, leaving just one, which will allow us pursue initiatives in 2011 that we've been unable to do in prior years.

Hired and assigned four grant-funded homeless outreach officers, trained them in crisis intervention, and got them out on the streets.

Made arrests in three local bank robberies and in the one murder that occurred.

Augmented budget with grants by applying for and receiving a total of \$358,456 in federal and state grants. The funds were used to expand and enhance our information technology program through purchases of both hardware and software, deter and detect motorists who engage in driving under the influence of alcoholic beverages, and for youth intervention against the underage use and purchase of alcohol and tobacco at high school events and establishments that sell these products.

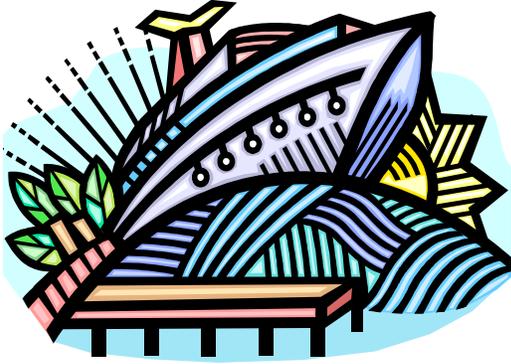
Sponsored and graduated four police officers from FKCC Police Academy

Successfully supported all major events in Key West.



Lt. Jim Benkoczy, Lt. Kathleen Ream, Capt. Frank Sauer, Chief Donie Lee, Capt. Scott Smith, Lt. David Smith, Lt. Alfredo Vazquez, Lt. J.R. Torres, Lt. Dave Black

Port and Transportation



201 William Street
(305) 809-3790

James Fitton, Director

Mission

To provide safe, dependable and environmentally sensitive public transportation services for residents and visitors alike in the City of Key West and the Lower Florida Keys. Also to establish Key West as the port of call of choice for the cruise industry and ferry operators.

Department Overview

The 36 members of the Transportation Department strive to provide the best possible service to the citizens of Key West and the Lower Keys that we serve. This is accomplished by actively interacting with the public on a daily basis to assist with trip planning, bus schedule information, education via ongoing public outreach, and public participation programs which include but are not limited to coordination of emergency management support, special events and other community based support services. The Department is responsible for safety, compliance, budgeting, grants funding, grants management, operations, administration and maintenance of all aspects of the public transportation system, and works to ensure the transit system meets the communities' needs. This includes adherence to all state, federal and local regulations that apply to public transit services.

The Port Operations Department coordinates 350 - 400 cruise ship visits annually that bring over 750,000 visitors to Key West and is actively involved in seeking new opportunities to enhance our reputation as a "must see" port call. The Department arranges transportation for cruise ship passengers from the ships to downtown and ensures that all federal and state security requirements are being met. Additionally the Department oversees security for the 388 ferries carrying 150,000 visitors who arrive via the Key West Bight Ferry Terminal. Plans are being made for the expansion of the Ferry Terminal to accept both domestic and international arrivals which will increase activity at the terminal.

Accomplishments

Received Commission approval and total grant funding for a new Transit Facility to be located on Stock Island

Refurbished the exterior of all the city buses using vinyl bus wraps

Provided 62 free community shuttle trips to benefit the citizens of Key West

Installed Digital Display Units for real time tracking of bus locations. Info shared with public via website for better scheduling coordination

Won the 2010 Florida Public Transportation Association Safety Award

Obtained \$ 1 million grant to add additional bus aprons throughout the Lower Keys for increased passenger safety

Replaced the fabric passenger shelters on the Outer Mole with fixed shelters which will improve durability and enhance the visitors impression of Key West

Received a Florida Ports Council grant for \$ 1 million to increase the length of the ferry pier to accommodate additional vessels

Completed renovation of Mallory Square



Internal Auditor Gary Hansen, Port and Transportation Director Jim Fitton, Executive Assistant Martha Arencibia, Project Manager Doug Bradshaw.

Parking



3104 Flagler Avenue
(305) 809-3855

John Wilkins, Director

Mission

The Parking Division manages the parking supply in the City right of way to provide an equitable balance for the needs of our community.

Department Overview

With our staff of 20 employees the City of Key West Parking Division works throughout the City enforcing local and state parking ordinances. We collect revenue and maintain the City's paid parking meters and paystations in the commercial zones. We collect fines for citations and administer 3 residential parking programs. We provide school crossing guards to assist children who walk or ride their bikes to school. Our work requires coordinating with various City departments such as Police, Code Compliance, General Services, Planning, Fire Department, Transportation, Community Services and Municipal Traffic Court.

We seek to balance competing need for parking in the city (commercial delivery, metered parking, moped, bicycle, residential metered, employee assistance parking, residential and non residential on-street parking and special events) to support economic vitality and a livable community.

Accomplishments

Creation of Parking Division by pulling together parts of Police Department, Finance Department, Community Service.

Accepting the School Crossing Guard program from the Monroe County Sheriff's Department.

Continuing the conversion from traditional parking meters to mid block "pay and display" paystations with installation of 15 new machines.

Conversion of Key West Bight and Mallory Square parking lots to automated systems.

Improving Clinton Square by creation of pedestrian mall.

Education campaigns to commercial buses and RV associations alerting them to parking restrictions in Key West.

Increasing revenue from previous year.



Parking Enforcement Specialists August Joseph, Marie Charles, Ronnie Tabag, Veronica Butler, Supervisor Ricky Rojas, and Specialist Rita Murphy. (Not shown: Carla Pelote)



Supervisor Toni Gage, Parking Manager John Wilkins, and Accounting Clerk Anita Woods



Meter Specialists Bill Kennedy and Pavel Theinert



School Crossing Guards Salvador Farina, Jimmy Priolo, Marcos Diaz, Martha Fitch, Jennie Parker, Cilia Vidal, David Hadas and John Vidal.



