

HARC minimum required submittals

Fences: Survey indicating where fence is to be placed (highlight fence-line)
Photo showing area where fence is to be placed.
Lineal footage and height (note that in front yard, 4' max)
If fence is 6 foot high solid; neighbors' written consent.
Type of fence and material

AC Units: Site plan showing location of unit.
If to be placed on roof, roof dimensions including height of roof
and setbacks from edge of eaves, also must show guards if is less than
10' from edge of roof, roof hatch as applicable.

Gas tanks and pads: Site plan showing location of tank and lines.
Photo of proposed site
Measurements of tanks and pad, including height.

Pavers / Sidewalks / Driveways: Survey showing area to be paved and swales.
Photos of proposed material and area to be paved.

Roofs: Photo of house
Description of roofing material to be used/ existing and new materials/ color

Gutters: Photo of part of house where gutter will be installed.
Description of gutter and exact location of downspouts.

Painting: Photo of part of house that will be painted and paint chip (even if white)

Railings: Photo of part of house where railing will be installed
Drawing or photo of type of railing-materials and measurements

Windows and Doors: Photo of area of house where to be installed
Description (NOA if possible) of window or door and materials

Shutters/ Hurricane panels: Photo of part of house where to be installed
Photo or drawing of shutter and color sample
Description of shutter including style and material
If hurricane protection shutter, NOA (notice of acceptance for wind load)

Shed or accessory structure: Survey and site plan showing placement
Photo of area where to be placed
Plans including measurements and materials

Signs: Drawing including size, font, color, design and materials.
Photograph of site.
Description or drawing of mounting style

Renovations/ Alterations/ Additions and Demolitions: Full plans, photos and survey

(approved by Enid Torregrosa 6/23/10)