

**Key West Planning Board Meeting Agenda**  
**March 19, 2009 – 6:00 p.m.**  
**City Commission Chamber**  
**Old City Hall, 510 Greene Street**



**Item 3.b.**

**Planning Board Special Meeting Minutes – February 26, 2009**

**Minutes of the Key West Planning Board**  
**February 26, 2009** **DRAFT**

Vice-Chairman Tim Root called the Key West Planning Board Special Meeting of February 26, 2009 to order at 6:05 pm at Old City Hall, in the antechamber at 510 Greene Street, Key West.

**ITEM 1. ROLL CALL**

**Present were:** Vice-Chair, Tim Root; Members, Barry Barroso, James Gilleran, Edward Gartenmayer and Terry Garcia.

**Excused Absence(s):** Richard Klitenick and Jeff Allen.

**Also in attendance were:** Planning Director, Amy Kimball-Murley; Chief Assistant City Attorney, Larry Erskine; Alan Averette, Lt. Fire Inspector; and Key West Planning Department staff Wendy Tucker, Rodney Corriveau, Brendon Cunningham, Ashley Monnier, Nicole Malo and Carlene Cowart.

**ITEM 2. APPROVAL OF AGENDA**

A motion to approve the agenda was made by Mr. Gartenmayer and seconded by Mr. Garcia.

Motion carried by unanimous voice vote.

SO ORDERED.

**ITEM 3. ITEMS FOR PUBLIC HEARING**

**a. OLD BUSINESS**

**1. Building Permit Allocation System Ordinance – Modifications to Chapter 108, Article X, Building Permit Allocation and Vested Rights, Code of Ordinances, pursuant to Chapter 90, Article VI, Division 2, Land Development Regulations, Code of Ordinances, City of Key West, Florida**

Mrs. Kimball-Murley gave an overview of the Building Permit Allocation System Ordinance.

The following members of the public spoke on the matter:

- Margaret Romero, 1615 Washington Street
- Tom Milone, 832 Caroline Street

Members reviewed and discussed the Ordinance with staff and the public and recommended the following language change on Section 108-996, Period of Allocation:

*Allocations other than those granted for beneficial use pursuant to Section 108-998 shall be for a one year period during which time a building permit must be obtained, unless a longer period is approved by resolution as part of a development plan, conditional use or development agreement approval. A single one year renewal of an*

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*allocation may be granted by the Administrative Official prior to the expiration of the allocation. One extension for a period of 12-months may be granted by the Planning Board provided that the applicant makes application prior to the expiration of the allocation and demonstrates reasonable cause for the extension. No further extensions can be granted. Allocations for beneficial use pursuant to Section 108-998 shall be for a period of five years during which time a building permit must be obtained. A single two year extension of a beneficial use allocation may be granted by the Administrative Official prior to the expiration of the allocation. Unused units will be returned to the system for reallocation.*

There was a correction made on page 11 of 19, Section 108-995 should be 108-994.

A typographical error in Section 108-991 was corrected.

Motions to recommend the approval of the Building Permit Allocation System Ordinance with the above changes was made by Mr. Gilleran and seconded by Mr. Barroso.

Motion carried by unanimous voice vote.

**ITEM 5. PLANNER'S REPORT**

There was not a Planner's report.

**ITEM 6. ADJOURNMENT**

A motion to adjourn was made by Mr. Gartenmayer and seconded by Mr. Barroso.

Motion was carried by unanimous voice vote.

SO ORDERED.

**Submitted by,**

**Carlene Cowart**  
**Administrative Coordinator**  
**Planning Department**