

CRB WEB PAGE POLICY REGARDING PENDING COMPLAINTS

It remains the policy of the Citizens Review Board (CRB) to provide as much transparency regarding the activities of the CRB as is reasonably possible. To that end, all complaints and supporting materials provided to the CRB are public records subject to inspection by the public at the offices of the CRB. In order to implement the goal of complete transparency, it is the policy of the CRB to post on the CRB's web page information regarding complaints of police misconduct under review by the CRB. To that end, the policy of the CRB for posting complaint information on the CRB is as follows:

1. Upon the completion of the Internal Affairs Division's investigation of a complaint, ALL material and relevant information regarding the complaint shall be posted on the CRB web page as soon as practicable prior to the meeting of the CRB when the complaint will be reviewed by the CRB.

2. Once the CRB has rendered its decision regarding a complaint, the decision of the CRB regarding the complaint shall be prominently posted on the CRB web page as soon as practicable so that anyone reviewing the complaint will be advised of the CRB's decision regarding the complaint.

3. With respect to complaints that are before the CRB for administrative processing by the CRB, where neither Internal Affairs nor the CRB has investigated the allegations of the complaint, only a summary of the complaint shall be posted on

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the CRB web page. The summary of the complaint shall be limited to: (1) the name(s) of the officer(s) complained against; (2) the name of the complainant; and (3) a brief summary of the allegations of the complaint. In addition, there shall be prominently posted on the first and last page of the summary the following:

THE FACTUAL ALLEGATIONS OF THIS COMPLAINT HAVE NOT BEEN INVESTIGATED BY EITHER THE INTERNAL AFFAIRS DIVISION OF THE KEY WEST POLICE DEPARTMENT, NOR THE CITIZENS REVIEW BOARD (CRB). THIS COMPLAINT IS BEFORE THE BOARD FOR ADMINISTRATIVE PROCESSING ONLY UNTIL SUCH TIME AS EITHER INTERNAL AFFAIRS OR THE CRB INVESTIGATES THE ALLEGATIONS OF THE COMPLAINT. ANY READER OF THIS COMPLAINT SHOULD NOT PRESUME THAT THE OFFICER COMPLAINED AGAINST HAS ENGAGED IN ANY WRONGDOING.

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