

	THE CITY OF KEY WEST Job Description	Union, Hourly Position	
		DATE OF REVISION	06/08
POSITION	PART –TIME SKATE PARK ATTENDANT	MIN. HOURLY WAGE	\$10.6591
DEPARTMENT	Community Services (72-01-572)		
JOB CODE	43655	GRADE	G11

PHYSICAL LOCATIONS:

- Blake Fernandez Skate Park, Flagler Avenue

REPORTING RESPONSIBILITIES:

- Director of Parks & Recreation or his/her Designee

GENERAL FUNCTIONS:

- This position is responsible for providing mid-level staff support for the City of Key West, Blake Fernandez Skate Park.

ESSENTIAL FUNCTIONS (Without Accommodation):

- Able to read, speak, write and understand English.
- Unlock ramps and equipment shed.
- Inspect equipment for damage or loss.
- Complete a thorough check of the park identifying unsafe conditions and if found, immediately report to the Director.
- Check for screws backing out of the ramp armor and use the cordless drill to tighten back up.
- Check each skater's ID and equipment.
- Insure that ID is current.
- Ensure smooth operation of facility.
- Insure the safety of each visitor.
- Discourage dangerous activities.
- Identify inappropriate behavior or activity and take corrective action.
- Keep the skate park clean and free of trash.
- Able to work in a physically strenuous position.
- Able to work weekends, holidays and shifts.
- Able to work outside in all types of weather.

EQUIPMENT TO BE USED:

- Various hand and power tools.

ENVIRONMENT:

- Outside, in all types of weather.

PHYSICAL REQUIREMENTS:

- Standing 65%
- Bending 5%
- Reaching 5%
- Walking 20%
- Lifting 5%

DUTIES/TASKS/JOBS:

- Pick up garbage placed around Blake Fernandez Skate Park for convenience of public.
- Have knowledge of skateboarding, in lining, and bike issues and needs.
- Be hard working, motivated, and team-oriented.
- Work effectively in a hectic, fast paced environment.
- Perform shift work as assigned.

REQUIRED KNOWLEDGE/ SKILLS/ ABILITIES/ QUALIFICATIONS:

- Ability to keep clean the skate park and surrounding areas and maintain City equipment when required by Supervisors.
- Excellent physical condition.
- Able to read and write ID's for entrance to skate park.
- Knowledge of skateboarding, in lining, and bike issues and needs.
- Good public relation skills.
- Current First Aid and CPR certifications.
- High School graduate or equivalent.
- Three to four year relevant experience at the discretion of department head.

Periodically duties other than those listed are required and will be considered as part of the regular job while in effect.

The listing of tasks is in no way to be considered a complete listing of all possible tasks, nor is the requirements for an ability or skill a guarantee that ability or skill is going to be used.

I _____, have read this job description and hereby agree with the above noted "Acknowledgments", that I meet the requirements and qualifications and if hired, can perform these and related duties as assigned. I further affirm that I understand the job description may be amended periodically, as is the right of the City of Key West.

Applicant Signature

Date

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City Hall, Office of Human Resources
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