

	THE CITY OF KEY WEST Job Description	Union, Hourly Position	
		DATE OF REVISION	01/12/09
POSITION	MAINTENANCE WORKER I (LANDSCAPE)	MIN. HOURLY WAGE	\$10.3688
DEPARTMENT	PORT OPERATIONS		
JOB CODE	10103	GRADE	G10

PHYSICAL LOCATIONS:

- Key West Bight, Key West Bight Ferry Terminal, City Marina @Garrison Bight.

REPORTING RESPONSIBILITIES:

- Marina manager or his designee

GENERAL FUNCTIONS:

- This position is for a strong and physically fit person to perform all types of laboring work, including but not limited to: public relations, landscaping, excavating, mowing lawns, use of weedeater, blower and pressure washer, collecting garbage, using small power tools, saws, drills, mowers, etc. Work where and when needed and as directed.

ESSENTIAL FUNCTIONS (Without Accommodation):

- Able to read, speak, write and understand English.
- Able to lift 70 pounds to a 45-inch height and carry it 100 yards.
- Able to work in a physically strenuous position for not less than eight (8) hours a day.
- Able to work with all types of cleaning and gardening chemicals and supplies.
- Able to work a forty (40) hour work week including weekends.
- Able to work outside in all types of weather.
- Able to dispense fertilizers, insecticides & herbicides.
- Able to use weed eaters, mowers and chainsaws.
- Must have a valid Florida Drivers License in order to operate various City owned vehicles.

EQUIPMENT TO BE USED:

- Landscape tools and garden equipment.
- Cleaning and gardening equipment and supplies.
- Various hand and power tools.
- Various City owned motor vehicles.

ENVIRONMENT:

- Inside (with and without air conditioning) and outside, in all types of weather.

PHYSICAL REQUIREMENTS:

- Standing 40%
- Bending 20%
- Reaching 10%
- Walking 20%
- Lifting 10%

DUTIES/TASKS/JOBS:

- Maintain all landscape areas and parking lots as assigned.
- Mowing, weed eating, blowing, pressure washing, planting, weeding, trimming, pruning, digging or as otherwise instructed as assigned.
- Pick up and empty garbage containers throughout the property when directed.
- Work under supervisory personnel, digging, filling holes, planting, trimming trees or shrubs, or as otherwise instructed.
- Drive a truck, load and unload materials and equipment as required.
- Clean and maintain City trucks and equipment when required by Supervisor.
- Read/fill out Work Orders provided by Supervisor and maintain work schedules as directed.
- Check, stock and clean restrooms if necessary.
- Remove trash, garbage and debris from assigned areas.
- Apply mulch, fertilizer, insecticide and herbicide.
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REQUIRED KNOWLEDGE/ SKILLS/ ABILITIES/ QUALIFICATIONS:

- Ability to clean and maintain City equipment when required by Supervisors.
- Ability to clean, sweep, mop floors and empty garbage.
- Ability to dig holes, plant trees and shrubs.
- Ability to drive trucks and load and unload heavy objects.
- Ability to mow grass.
- Ability to learn the difference between native and exotic vegetation.
- Ability to trim trees.
- Excellent physical condition.
- Post hire, a signed authorization from physician that employee can perform work may be required.
- Able to read and write work orders.
- Knowledge of correct pruning procedure, A-300.
- Knowledge of correct planting procedures.
- 2 years experience landscaping and/or grounds work.
- Good public relation skills.
- Basic math skill required to perform job.
- Must pass background check and be issued and maintain Key West Port Security Badge/TWIC as condition of employment (For KW Bight only).

Periodically duties other than those listed are required and will be considered as part of the regular job while in effect.

The listing of tasks is in no way to be considered a complete listing of all possible tasks, nor is the requirements for an ability or skill a guarantee that ability or skill is going to be used.

I _____, have read this job description and hereby agree with the above noted “Acknowledgments”, that I meet the requirements and qualifications and if hired, can perform these and related duties as assigned. I further affirm that I understand the job description may be amended periodically, as is the right of the City of Key West.

Applicant Signature

Date

**THE CITY OF KEY WEST IS AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION
VETERANS PREFERENCE EMPLOYER
& A DRUG-FREE WORKPLACE**

Apply at:

**City Hall, Office of Human Resources
525 Angela Street, 1st floor
Key West FL 33040
Telephone: (305) 809-3714**