

RESOLUTION NO. 09-203

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AUTHORIZING AN AFTER THE FACT CHANGE ORDER FOR CONTINUED RENTAL OF A PORTABLE SCALE FOR THE KEY WEST TRANSFER STATION FROM METRO SCALE AND SYSTEMS, INC. IN THE AMOUNT OF \$32,350.00 AUTHORIZING A BUDGET TRANSFER TO ACCOMMODATE THE INCREASED EXPENSE; PROVIDING FOR AN EFFECTIVE DATE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That an additional \$32,500.00 is authorized for payments to Metro Scale & Systems, Inc. for the rental of a portable scale.

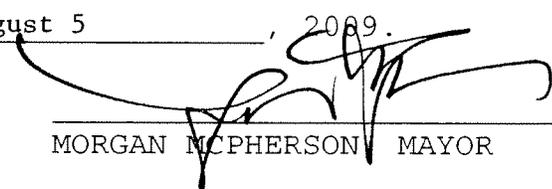
Section 2: That a budget transfer within the solid waste account is authorized to accommodate the increased expense.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 4th day of August, 2009.

Authenticated by the presiding officer and Clerk of the Commission on August 5, 2009.

Filed with the Clerk August 5, 2009.


MORGAN MCPHERSON MAYOR

ATTEST:


CHERYL SMITH CITY CLERK



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

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TO: Jim Scholl, City Manager
E. David Fernandez, Asst. City Manager - Operations

FROM: Gary W. Bowman, General Services Director

DATE: July 16, 2009

RE: **After-the Fact Change Order for a Rental of a Portable Scale for the Key West Transfer Station from Metro Scale and Systems, Inc. in the amount of \$32,350.00. Authorizing a Budget Transfer to Accommodate Rental.**

Action statement:

This would approve the rental of a portable scale after-the-fact for use at the Key West Transfer Station for \$32,350.00 from Metro Scale and Systems. Original purchase was via City Commission resolution 08-266 and was pursuant to City Ordinance Sec 2-797 (2). The resolution will also approve a budget transfer within the solid waste account to fund the rental.

Background:

The scale at the Stock Island Transfer Station is used daily to accurately report waste in and out of the facility, and is required by our FDEP permit. Our old scale suffered a catastrophic failure and is no longer operable.

For this reason, the City secured a scale that we could rent until our new transfer station on Rockland Key opened. On October 7th, 2008 the City Commission approved resolution 08-266 that permitted the City to rent a scale on an emergency basis from Metro Scale & Systems for a total not to exceed \$47,600.00 (Purchase Order numbers 61337 and 62131)

Purpose & Justification:

Unfortunately, the new transfer station located on Rockland Key was not finished as soon as we hoped it would last October. We are currently finishing up the final touches on the station now.

We have expended for the rental scale beyond the amount originally approved by the Commission and therefore seek after-the-fact approval, as well as

Key to the Caribbean - Average yearly temperature 77° F

permission to use the rental until a worst-case scenario January 1 return date.

As we seek to open our new transfer station as soon as possible, we will try to return the rental scale prior to January 1 so that the full amount of the \$32,350 change order will not be needed.

Options:

1. The City can return the scale immediately. Doing so would still require the City to pay the current rental bill total (\$13,500), and would render the transfer station inoperable until the Rockland Key location can open. This is not a realistic option and would violate our FDEP permit.
2. The City could continue renting the scale from Metro Scale and Systems through January 1 at the latest, and seek to return the scale at an earlier date.

Financial Impact:

Funds for this rental are being charged to account # 403-3402-534-44. The current and future expenses are summarized below:

METRO SCALE AND SYSTEMS, INC.

PO# 061337 \$18,900.00 (PORTABLE SCALE RENTAL)

INVOICE DATE	AMOUNT	SERVICE
8/29/08	\$14,400.00	INSTALLATION, CALIBRATION, TEST, AND MONTHLY RENTAL
9/25/08	\$4,500.00	MONTHLY RENTAL
TOTAL FOR PO	\$18,900.00	

PO # 62131 \$28,700.00 (PORTABLE SCALE RENTAL)

INVOICE DATE	AMOUNT	SERVICE
10/30/08	\$4,500.00	MONTHLY RENTAL
11/28/08	\$4,500.00	MONTHLY RENTAL
12/8/08	\$850.00	QUARTERLY INSPECTION
12/30/08	\$4,500.00	MONTHLY RENTAL
2/4/09	\$4,500.00	MONTHLY RENTAL
2/27/09	\$4,500.00	MONTHLY RENTAL
3/30/09	\$4,500.00	MONTHLY RENTAL

3/13/09	\$850.00	QUARTERLY INSPECTION
TOTAL FOR PO	\$28,700.00	

**GRAND
TOTAL**

\$47,600.00

**THIS AMOUNT HAS BEEN
PAID TO DATE**

OUTSTANDING INVOICES

5/7/09	\$4,500.00	MONTHLY RENTAL
6/4/09	\$4,500.00	MONTHLY RENTAL
7/2/09	\$4,500.00	MONTHLY RENTAL
SUB TOTAL	\$13,500.00	

PROJECTED INVOICES

7/15/09	\$850.00	QUARTERLY INSPECTION
8/1/09	\$4,500.00	MONTHLY RENTAL
9/1/09	\$4,500.00	MONTHLY RENTAL
10/1/09	\$4,500.00	MONTHLY RENTAL
11/1/09	\$4,500.00	MONTHLY RENTAL

SUB TOTAL \$18,850.00

CHANGE ORDER REQUEST

TOTAL \$32,350.00

In order to accommodate this task order, we will need to transfer \$27,850 into the 403-3402-534-44 line item. This will be done from the solid waste operating contingency 403-3401-534-98 line item.

Recommendation:

Staff recommends option # 2, the change order to the scale rental in the amount of \$32,350 to Metro Scale and Systems, Inc.

RESOLUTION NO. 08-266

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RATIFYING THE EMERGENCY RENTAL OF A PORTABLE SCALE FOR THE SOLID WASTE TRANSFER STATION; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Manager determined that there existed a clear and present threat to public health, property, welfare, safety or other substantial loss to the city, which necessitated immediate action;

WHEREAS, a portable scale was rented from Metro Scale & Systems, Inc. in the amount of \$47,600.00 for use at the current Solid Waste Transfer Station on Stock Island;

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

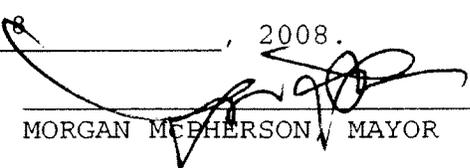
Section 1: That the emergency procurement by the City Manager is approved pursuant to City Code of Ordinances section 2-797(2).

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

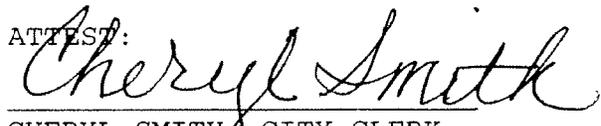
Passed and adopted by the City Commission at a meeting held this 7th day of October, 2008.

Authenticated by the presiding officer and Clerk of the Commission on October 8, 2008.

Filed with the Clerk October 8, 2008.


MORGAN MCPHERSON, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK

EXECUTIVE SUMMARY



TO: Jim Scholl, City Manager

COPIES: Mark Finigan, Assistant City Manager
David Fernandez, Assistant City Manager

FROM: Gary Bowman, General Services Director
Greg Veliz, Community Services Director

DATE: October 22, 2008

SUBJECT: Emergency Rental of Scale for use at the Stock Island Transfer Station

Action statement:

To authorize, per City Code Section 2-797 (2), an after the fact emergency rental of a portable scale to Metro Scale & Systems, Inc. in the amount of \$47,600.00 for use at the current Solid Waste Transfer Station on Stock Island.

Background:

The scale at the Stock Island Transfer Station is used daily to accurately report waste in and out of the Transfer Station as required by our FDEP permit. The scale suffered a catastrophic failure and is no longer usable. It is necessary to continue to weigh solid waste until the new City of Key West Transfer Station is complete on Rockland Key. Construction of the new facility should be completed by March of 2009. The rental of a portable scale system is the only feasible option. In order to retrofit the temporary scale to our needs, ramps were required. Necessary fill was provided by the City of Key West for the ramps and prices for asphalt work were provided by two (2) vendors, Affordable Asphalt for \$17,946.00 and Bee Brothers for \$11,870.00. Bee Brothers was the vendor chosen by staff to complete the asphalt work.

Strategic Plan/Business Plan:

The replacement of the Solid Waste Transfer Station has been identified as the most important infrastructure priority in the Public Works Five Year Business Plan. A new scale is part of the current Transfer Station under construction at the present time

Purpose and Justification:

The rental of a portable scale has been declared an emergency and is a critical function of Solid Waste Transfer Station. A long term solution was not recommended due to the planned demolition of the current Transfer Station and scale. A timely solution was necessary to keep controls in place and operate the facility as required by the City of Key West FDEP permit. Scale was closed to cash and credit customers until the replacement scale was installed. Staff received pricing from two (2) vendors. Metro Scale had the unit available within for delivery within seven (7) days. Mettler Toledo's unit was being used in Maryland for at least seven (7) days, and then required time for disassembly, delivery and set up in Key West.

Options:

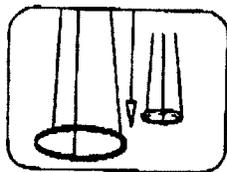
- 1) An option is to approve the Emergency Procurement in the amount of \$47,600.00 to Metro Scale & System, Inc. This will allow the Transfer Station to operate as permitted until the Rockland Key Transfer Station is completed and reopen. This price included the total rental period and necessary calibrations.
- 2) The City could go out to bid, and had considered another vendor (Mettler Toledo) for rental of a scale. That bid was for \$41,051.00 if rented for eight months however, the scale was being used in Maryland and was not immediately available. The bidding process timeline of 90 days for bidding and award, plus additional days to deliver and schedule will mean additional cost without the system in operation. Mettler Toledo does not have the scale available in as timely a manner and the pricing quote did not include two (2) necessary quarterly calibrations.

Financial Impact:

The Emergency Scale Rental will be paid for with funds from Solid Waste account 403-3402-534-44.00 in the amount of \$47,600.00.

Recommendation:

Staff recommends option #1, the Emergency rental of a portable scale to Metro Scale, Inc.



Metro Scale & Systems, Inc.

P.O. Box 1888, Lchigh Acres, Florida 33970

(239) 334-1717

QUOTATION

COMPANY: City Of Key West
Solid Waste Department

QUOTE # 07038

Page 1 of 1
8/21/08

ATTENTION: Diane
305-809-3750 Phone
305-293-6412 Fax

Thank you for this opportunity to submit the following quotation for your weighing needs.

Equipment Item	Quan.	Model #	Description	Total
1	1	70' X 10'	Fairbanks Titan series portable truck scale. 70' long By 10' wide. Includes Scale, Indicator, and Ticket Printer. Monthly Rent:	\$4,500.00
2	1	Mobilization	Installation, Test, and Calibration of above listed scale. Includes freight for delivery and recovery, crane to set and recover, all installation and dis-assembly labor, testing and calibrating to Florida Dept. of Agriculture specifications. One Time Charge:	\$9,900.00
3	1	Quarterly Test	Inspection, Test and Calibration every 90 days after initial install. Price per Quarter:	\$850.00

Note: Florida State Sales Tax to be Added If Applicable

Delivery: One (1) Week from
Receipt of Order

Prices valid until: 9/10/08

Installation: Included

F.O.B.: Included

Terms: Mobilization with Order
1st Month's rent on Delivery

Submitted By:

Steve Johnson, Jr.
Steve Johnson, Jr.

Shop Location: 2130 Park 82 Drive, Ft. Myers, FL 33905

August 21, 2008

Dear Max,

Thank you for presenting this Mettler Toledo rental proposal, for a 70' Model 7562 Portable Truck Scale, to the City of Key West in Florida. Please note the additional requirements in the "Responsibilities of our customer, City of Key West, FL" below. We currently have a scale on rent in Maryland. The rental is scheduled for completion next Thursday or Friday.

Please contact me with any questions you may have regarding this proposal, which is valid for 30 days from the above date.

Best regards,
 Pete Tschofen
 Rental Business Manager
 Mettler-Toledo, Inc.

Truck Scale Costs, Customer Responsibilities and Scale Specifications

Model 7562 Portable TRUCKMATE™ Scale



- ✓ 70' Scale equals two modules; each scale deck is 35' long x 10' wide. The portable frame is 11'3" wide and approximately 2' tall. The minimum rental period is one month and a partial week is billed as an additional week.

Monthly Rental Rate Billed Each Month	Additional Week Rental Rate
\$3,737.00/Month for Month 1 through 6	\$986.00
\$2,699.00/Month for Month 7 and beyond	\$706.00

- ✓ **Costs in Addition to Above Monthly Rental Rates:**
 - **Services performed weekdays (8:00 AM – 4:30 PM) by Mettler Toledo:**
 - Installation – crane/rigging and technicians to install and calibrate scale - **\$3,369.00**
 - De-Installation – crane/rigging and technicians to de-install scale - **\$2,710.00**
 - Total Install / De-Installation Cost - **\$ 6,079.00**.
 - Installation will be billed on the first invoice and De-Installation will be billed on the last invoice.
 - **Round-trip Freight Estimate to deliver and return scale:**
 - Total **\$13,380.00**
 - Above freight estimate is subject to change due to rates and/or return destination.
 - Delivery freight will be billed on the first invoice and the return freight will be billed on the last invoice.
- ✓ **Responsibilities of our customer, City of Key West, FL:**
 - Notification to Mettler Toledo if scale will come in contact with any hazardous material.
 - Preparation of scale site: scale must be installed on concrete piers, compacted gravel or asphalt. The surface must remain firm and level.
 - Provide a "clean" regulated 120 VAC +/- 10%, single phase and 60 Hz at the point of the weighing terminal and printer location.
 - Material and installation of approach and exit ramps. Information available.
 - Removal of approach and exit ramps to allow for de-installation of the scale.

- Enclosure for weighing terminal and printer to protect from weather and for security.
- Clean-up and power washing to remove debris from deck, bulkheads, beneath gap covers, around load cells, on base plates and outer frame. Scale must be returned in the same condition as it was received. \$1,000.00 fee if not completed by our customer.
- Any Mettler Toledo service calls to clean debris under scale deck and re-calibrate the scale.
- Replacement of any components due to theft or abuse.

✓ **Scale Specifications**

- Orthotropic Steel Deck Design
- 80,000 lb. Concentrated Load Capacity
- 200,000 lb. Scale Capacity
- Minimum Increment Size, 20 lb.
- NTEP CoC: 93-108
- Cycle Duty (Up to 250 cycles per day, average)
- Factory Assembled Modules
- Stainless Steel Sheathed Cable
- Stainless Steel Junction Boxes
- 45t MTX™ Load Cells
- NEMA 6P Submersible Rating
- AISI Type 304 SS Can
- AISI Type 17-4 PH Counterforce
- NTEP CoC: 88-091

- Weighing Terminal
- Printer and a box of tickets, if required
- 120 V, 60 Hz

• **Included with Rental:**

- **StrikeShield™** Lightning Protection System
- Complete Surge Protection System
- Bulkhead at each end of the two scales
- 50' home run cable
- Shim kit



Bee Brothers Dev. Inc.
8362 Pines Blvd., Ste 258
Pembroke Pines FL 33024
954-964-2006

Unit Billing

Application: 1

Period: 09/15/2008

License: CUC056687

Owner:

Job Location: City Transfer Station
6800 Maloney Avenue
Key West FL 33040

Application For Payment On Contract

Contract Sum to Date	11,870.00
Total Complete to Date	11,870.00
Total Retained	0.00
Total Earned Less Retained	11,870.00
Less Previous Billings	0.00
Current Payment Due	11,870.00
Balance on Contract	0.00

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: _____

Date: _____

9-15-08

Terms: Invoices are due and payable _____ from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Bee Brothers Dev. Inc.

Thank you for your prompt payment.

Unit Billing

Application: 1

Period: 09/15/2008

Schedule of Work Completed

Description	Sched. Qty	Unit	Price/Unit	Previous Units Billed	Previous Value	Current Units Complete	Current Value	Total Units Complete	Total Value
Furnish and install asphalt	1.0000	LS	11,870.00			1.00	11,870.00	1.00	11,870.00
Totals:									
						1.00	11,870.00	1.00	11,870.00

RPM of the Keys, LLC d/b/a/ Affordable Asphalt

P.O. Box 1632

Islamorada, FL 33036

Ph: 305-853-1189 Fax 305-853-1191

Estimate 2673

Date 9/5/2008

CITY OF KEY WEST PUBLIC WORKS

Ph: 747-0443/809-3757 Contact

Fax: 296-6152 Bill

Project	P.O. No.	Rep
Stock Island Ramps		DR
Description	Total	
Make all necessary key cuts for smooth transitions and tie-ins into existing asphalt surfaces. Apply emulsified asphalt tack solution to all surfaces to be re-paved. Pave prepared surfaces totaling 6475 square feet with hot type S-3 asphalt at two inches in thickness.	17,196.00	
Mobilization of equipment and supplies to Key West.	750.00	

30% Due upon execution of contract. Balance due on day of completion. In the event the invoice is not timely paid, the parties agree that the prevailing party is entitled to its reasonable attorney's fees.

Total \$17,946.00

Please sign, date & return by fax or mail. Call ahead for scheduling.

Signature _____

Date _____

Purchase Order #: 062131

P.O. Date: 11/18/2008
 Change Number:
 Change Date:
 Type: P PURCHASE ORDER
 Status: 8 COMPLETED
 Vendor number: 8900
 Vendor name: METRO SCALE & SYSTEM INC

Purchase Order Activity

Ordered: 28700.00
 Invoiced: 28700.00
 Liquidated: 28700.00
 Balance: .00

Last Received: 4/06/2009
 Last Invoiced: 4/15/2009

Shipping Information

Ship to: SF TRANSFER STATION
 Ship via:
 Deliver By: 10/31/2009
 F.O.B.:
 Freight:
 Contract number:
 Confirm By:

PO Totals Sub total: 28700.00
 Discount: .00
 Tax: .00
 Sales tax total: .00
 Additional tax tota: .00
 Total: 28700.00

Payment Terms

Days disc due:
 Days net:
 Payment discount:
 Order discount:

Misc Information

Requisition nbr: 0000074008
 Requisition date: 10/09/2008
 Requisition by: MHODDINO FOR RBALL
 Account number: 40334025344400
 Buyer: SES SUE E SNIDER

User ID: KEYWTD5
 Date posted: 11/18/2008

Line	Quantity	UOM	Item Number	Unit Cost	Extended Cost	Tax	Commodity
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Prepared 7/16/09, 13:47:18
Program HTDFTAL
User ID KEYWRJG

Purchase Order Inquiry
Screen detail for Program: PI PIN310I, Items
PO number 062131

Line Sub Commodity	Quantity	UOM Item Description	Item Number Item Description	Unit Cost	Extended Cost Reference Nbr	Tax	Commodity
		(Continued)					
Sub Commodity 001	28700.00	EA	780 084 FAIRBANKS TITAN SERIES PR OTABLE TRUCK SCA	1.0000	28700.00 Reference Nbr	N	SCALES&WEIGHING APPARATUS

Purchase Order #: 061337

P.O. Date: 8/26/2008
Change Number:
Change Date:
Type: P PURCHASE ORDER
Status: 8 COMPLETED
Vendor number: 8900
Vendor name: METRO SCALE & SYSTEM INC

Purchase Order Activity

Ordered: 18900.00
Invoiced: 18900.00
Liquidated: 18900.00
Balance: .00

Last Received: 10/06/2008
Last Invoiced: 10/08/2008

Shipping Information

Ship to: SF TRANSFER STATION
Ship via:
Deliver By: 8/29/2008
F.O.B.:
Freight:
Contract number:
Confirm By:

PO Totals
Sub total: 18900.00
Discount: .00
Tax: .00
Sales tax total: .00
Additional tax tota .00
Total: 18900.00

Payment Terms

Days disc due:
Days net:
Payment discount:
Order discount:

Misc Information

Requisition nbr: 0000073496
Requisition date: 8/22/2008
Requisition by: RBALL
Account number: 40334025344400
Buyer: MES MARGARET SCANLAN

User ID: KEYWTDS
Date posted: 8/26/2008

Line	Quantity	UOM	Item Number	Unit Cost	Extended Cost	Tax	Commodity
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 Line Sub Commodity Quantity UOM Item Description Item Number Unit Cost Extended Cost Reference Nbr Tax Commodity

(Continued)

001		2.00	MN	780 084		4500.0000	9000.00	N		SCALES&WEIGHING APPARATUS
TRUCK SCALES&RAILROAD TRA FAIRBANKS TITAN SERIES PO RTABLE TRUCK SCA										
002		1.00	EA	780 084		9900.0000	9900.00	N		SCALES&WEIGHING APPARATUS
TRUCK SCALES&RAILROAD TRA MOBILIZATION - INSTALLATI ON, TEST, AND CA										