

## MINUTES

### SUSTAINABILITY ADVISORY BOARD MEETING

OLD CITY HALL, COMMISSION CHAMBERS  
512 GREENE STREET

THURSDAY, APRIL 12, 2012

A meeting of the Sustainability Advisory Board of the City of Key West, Florida, was held in Old City Hall main chambers, 512 Greene Street, on Thursday, April 12, 2012.

Chairman Dr. Ross Williams called the meeting to order at 5:37 p.m.

Answering roll call were Board Members Michael Larson, David Lybrand, Emil Oesterling and Chairman Dr. Ross Williams.

Board members Vice-Chairman Richard Puente was absent.

Also present were the Sustainability Coordinator Alison Higgins and Deputy City Clerk Angela Budde.

#### **APPROVAL OF AGENDA:**

Chairman Williams asked for changes to be made to the agenda.

Chairman Williams requested to have Discussion Item #2, Kessler Draft Report withdrawn. The Chairman asked to have an Add-On Discussion item "Sunset the Sustainability Advisory Board" added to the agenda.

A motion was made by Mr. Larson and seconded by Mr. Oesterling to accept the agenda as amended. Chairman Williams recognized the motion and second and asked for verbal approval. Without opposition, the Agenda was accepted unanimously.

## **ACTION ITEMS:**

### **Approval of Draft Annual Report (Chairman Ross Williams)**

Chairman Williams read the title of item.

The following person spoke on the matter:

Sustainability Coordinator Alison Higgins

It was moved by Mr. Larson and seconded by Mr. Oesterling to approve the Sustainability Advisory Board's Annual Report.

Chairman Williams acknowledged the motion and second requested verbal approval. The response was unanimous to approve the Action Item.

## **REPORTS**

### **Update from the Sustainability Coordinator (Alison Higgins)**

- 1) **Green Grants**
- 2) **Climate Marketing Update**
- 3) **Florida Keys Days**
- 4) **State of Green Report for Earth Day**
- 5) **Comp Plan/LDR's/Development Review Committee/ Project Review Mtgs**
- 6) **Energy Audits of City Facilities**

## **DISCUSSION ITEMS:**

### **Kessler Draft Report (Dr. Ross Williams)**

This item was withdrawn

**Sunset on the Sustainability Advisory Board (Dr. Ross Williams)**

Chairman Williams read the title of the item.

The following person spoke on the matter:

Sustainability Coordinator Alison Higgins

Chairman Williams opened the discussion by asking his fellow members for their opinions on having a Sunset placed on the Board.

Member Larson thought it would be good to have a sunset added after the Board has completed and incorporated all the points in the adopted Climate Action Plan.

Mr. Oesterling and Mr. Lybrand were opposed to adding a Sunset to the Board.

The Board discussed changing the requirement for making the appointed members make up a quorum and to eliminate having the student appointments in the makeup of a quorum.

**ADJOURNMENT:**

There being no further business the Chairman adjourned the meeting at 6:50 p.m.

  
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Angela Budde, Deputy City Clerk