

RESOLUTION NO. 12-046

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPOINTING MEMBERS TO THE ADVISORY SCREENING COMMITTEE FOR A NEW CITY MANAGER; PROVIDING DUTIES; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission has expressed an intent to find the most qualified candidate to fill the position of Key West City Manager; and

WHEREAS, members of the City Commission find that it would be beneficial to assemble a committee of citizens, with interest and expertise about the skills and experience necessary for a superior City Manager, to provide recommendations during the search process; and

WHEREAS, Commissioner Johnston will notify the City Clerk's office no later than January 30, 2012, of her appointee to the Committee;

NOW, THEREFORE, IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the individual appointments to the Advisory Screening Committee are as follows:

Mayor Cates	<u>Sam Holland, Jr.</u>
Commissioner Johnston	<u>Sandra McMannis</u>
Commissioner Lopez	<u>Barry Barroso, Jr.</u>
Commissioner Rossi	<u>Virginia Panico</u>
Commissioner Wardlow	<u>Richard Klitenick</u>
Commissioner Weekley	<u>Shirley Freeman</u>
Commissioner Yaniz	<u>Omar Garcia</u>

Section 2: That the Committee shall also consist of two non-voting city employees who shall serve as liaisons to the Committee. The liaisons shall be appointed by the City Manager and represent diverse employment experiences.

Section 3: That the Committee shall be governed by the Uniform Procedures for Advisory Boards found in chapter 2, Division 2 of the Key West Code of Ordinances.

Section 4: That the Committee shall conduct its initial meeting following the establishment of preferred criteria by the City Commission for the selection of a new city manager. Such criteria are anticipated to be established by the City Commission at a regular meeting on February 7, 2012.

Section 5: That the Committee shall review all applications for the position of city manager and provide a list of recommended applicants to the City Commission for consideration.

Section 6: That this Resolution shall go into effect upon its passage, adoption, authentication by the signature of the presiding officer and the Clerk of the Commission.

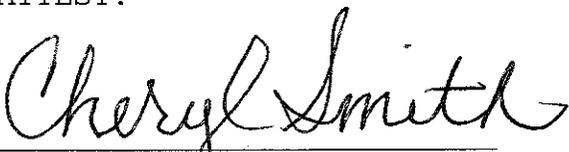
Passed and adopted by the City Commission at a meeting held this 24 day of January, 2012.

Authenticated by the presiding officer and Clerk of the Commission on January 25, 2012.

Filed with the Clerk January 25, 2012.


CRAIG CATES, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK

Sam Holland, Jr.
1018 17th Terrace
Key West, FL 33040
Home 305-295-9457 Cellular 305-797-6475
Office 305-293-0020 Email sam@conchhouse.com

Education

Archbishop Curley High School, Miami Florida 1981
University of Central Florida, Orlando Florida, student-athlete
BA Communications 1986

Business

1985 to 1992 Panama Jack, Inc. Orlando, Florida
National Sales Manager

1992 to present The Conch House Heritage Inn / owner
625 Truman Avenue
Key West, FL 33040

1992 to present Keys Mini-Self Storage / President
100 5th Street, Stock Island
Key West, FL 33040

2000 to present Suncrest Mini-Self Storage /owner
5100 Suncrest Rd, Stock Island
Key West, FL 33040

2003 to present Suncrest Landing / owner
5176 Suncrest Rd
Key West, FL 33040

Membership Key West Chamber of Commerce Board of Directors,
Key West Innkeepers Board of Directors, Friends of Higgs Beach
Board of Directors, The Lodging Association, Lifetime Member
UCF Alumni Association and Lettermen's Club, Key West Yacht
Club Board of Directors, U.S. Coast Guard Licensed Boat Captain

Personal Married to Bobbi Holland and father of 2 young children. Has a
vested interest, both personally and professionally, in the welfare
of the City of Key West. Possesses a rich family history of local
public service. Would be honored to serve on City of Key West
Planning Board and be an active viable member of the process.

CIRRICULUM VITAE

Sandra J. Pickut McMannis
3624 Sunrise Dive
Key West, FL 33040

CURRENT KEY WEST SERVICE

Graduate, Key West Ambassador Program, Class 16, 2011
Graduate, CFFK Leadership Success Academy
Officer and Board Member – The Studios of Key West – 2008 – present
Student – The Studios of Key West – 2005 – present
Reef Relief – Advisory Board Member – 2009
Success Academy, 2009

WORK EXPERIENCE

Owner, Lucky Street Gallery, 540 Greene St., Key West, Florida: Acquisition and retail sale of contemporary artwork with emphasis on local artists
Temecula Enterprises LLC - Purchases, develops, sells and manages commercial real estate - Owner and General Manager 2000 - present
Max-Trac Tire Co., Inc dba Mickey Thompson Tires – disposition sold
1999 – 2003 – Director; 1999 - 2003 Vice President; 1982 – 2003 General Counsel; 1995-1999 Export Director
Highlights – Participated in and directed all aspects of operation, expansion and ultimate sale of this privately held company: Strategic planning, establishing and managing international expansion through a global system of licensed distributors, developing international sales program and intellectual property controls on a multinational basis.
Supervised personnel management of 57 employees.
Performance Enterprises, Inc. – 1992 – 2005 President – Export management/export company high performance automotive parts, armored vehicles; purchase and liquidation of distressed companies in related fields - Disposition – closed
Specialty Trading Ltd. 1985 – 2003 President – export/import automotive aftermarket products – Disposition - sold
Sandra J. Pickut McMannis, Esq. 1976 –2008- Practice of business law with small to medium sized business clients in private law firms, emphasis on international transactional practice.

PRIOR SERVICE/AVOCATION

Western Reserve Land Conservancy – 2005 -2007 Vice Chair
Served as Vice Chair of the largest ever merger of public land trusts.

2005-2007 Participated in annual trips to Washington DC and Columbus, Ohio and interfaced with lobbyists and members of congress on both state and national levels to develop a public fund allocation for conservation 2002 – 2005

Hudson Ohio Park Board – Chair -1997

Oversaw the development and acquisition via a \$7.35M bond levy of 400 acre addition to the City Park System; negotiated purchase agreements for all parcels.

Hudson, Ohio Comprehensive Plan – 1996 - Committee Member, and Chair, Open Space and Recreation Committee – Prepared a comprehensive plan for development of Hudson, Ohio which remains viable to the present

Hudson, Ohio Charter Review Commission, 1994 – Developed the City charter, which governed the subsequent successful merger of the City of Hudson and Hudson Village

EDUCATION

Post Graduate – University of Michigan Business School – Management of International Alliances - 1999

Juris Doctor- University of Akron School of Law, Akron, Ohio
1976

Law Review 1973–1976, Assistant Editor in Chief -1976

B.A. Hope College, Holland, Michigan -Political Science – History – 1972

SKILL SET

Ability to listen, ability to understand and reconcile goals of competing entities and develop win/win scenarios

Strong vision

Strong and wide range of managerial and business skills and experience

Demonstrated experience in strategic planning and developing consensus for creation of new entities and endeavors

REFERENCES UPON REQUEST

Virginia A. Panico
1514 19th Street
Key West, Florida 33040
(305) 292-1654

Work History

Greater Key West Chamber of Commerce

May 1991- Present

Executive Vice President. The largest business organization in the Florida Keys and Key West.

City Commissioner, Key West, Florida

Nov-1987 to Nov-1991

Elected at large by 56% of voters in the City of Key West.

Responsible for the policy, laws, budget, and guidelines which govern the best interest of the citizen of Key West.

Hotel/Motel Owner, Operator

1977-1987

El Patio Motel, Key West, Florida

1978-1987

Thirty-two (32) Rooms and Efficiencies. Oversaw day to day operations, managed all employees, directly responsible for a budget and all financing as it pertained to the property. During ownership renovated the entire property to include pool, landscaping, office, laundry facilities, manager's residence and all amenities associated with a modern motel. Brought the hotel to a respected position within the community and up to a 78% annual occupancy with an extremely high volume of repeat guest.

Sea Isle Motel, Key West, Florida

1977-1977

Sixteen (16) Rooms and Efficiencies. Purchased the property with the intent to renovate, alter its reputation, and maximize the return on the investment, all of which was achieved quickly and successfully.

Administrative and Accounting Disciplines

Florida Keys Aqueduct Authority, Key West, Florida

1975-1976

Began in secretarial position, promoted to the Administrative Assistant to the Comptroller.

Ralston Purina, Inc., San Diego California

1973-1975

Began in Accounts Receivable Department, promoted to the Administrative Assistant to the Vice-President.

Sandler & Worth, Inc., Springfield, New Jersey

1968-1973

Inventory Controller for a regional carpet company with the responsibilities of twelve stores.

Boards and Committees

City, County, and State

Tree Commission (City)	1987-Present
Code Enforcement (City)	1987-Present
Pension Board (appointed by City Employees)	1987- Present
Election Advisory Committee (City)	1987-1988
Monroe County Beach Advisory Board (County)	1988-1991
City/ County Solid Waste Authority	1988-1993
Jail Advisory Board (County)	1988-1991
Affordable Housing Committee (State)	1989-1990
City Attorney Search Committee (appointed by the City Commission)	1989
City Attorney Search Committee	1991
Chairman of Blue Ribbon Panel for the City of Key West	1992-1993
City Committee for re-districting in Key West	1992-1993
Technical Advisory Committee on Solid Waste	2002-2004

Chamber Of Commerce

Crime Committee	1982
Membership Committee	1982, 1985 & 1990
Budget Committee	1983-1987
Nominating Committee	1983-1987
Tourist Development Council Advisory	1984-1989
Screening Committee for Executive Director	1985-1988
Legislative Committee	1986-1988
Growth Management Committee	1986-1987
Fund Raising	1982-1983
Building Committee	1984-1985
Past President Committee	1986-1989
Clean City Committee	1987-Present
Florida Keys & Key West Film Commissioner	1991-1998

Key West Hotel/ Motel Association

1980-1987

One of the founders of the Key West Hotel/Motel Association in 1980, (now the Lodging Assoc.) and one of the authors of the By-laws. Became President within three months and also held the dual position as acting Executive Director. The Key West Hotel/Motel Association was the forerunner in promoting the passage of the Tourist Development Tax that was voted upon and passed city wide for two years before being voted on county wide. I virtually served on all committees during my tenure as president. Upon selling my property in 1987, I was bestowed an Honorary Membership.

Greater Key West Chamber of Commerce

1982-1991

During my tenure on the board which began in 1982 I served as first Vice President twice and secretary once. During 1985-1986 I held the dual position as Chamber President and in the absence of a paid professional Chamber Executive Director, worked unpaid in that capacity.

Clubs & Organizations

Tennessee Williams Fine Arts Council- Founders Board	1987-1989
Old Island Restoration Foundation	
Key West Art & Historical Society	
Key West Rotary	1997-Present
Zonta Club	
Boys & Girls Club	

Education & Background

Education

Westfield Senior High, Westfield, New Jersey	1967-
Berkeley Business School, East Orange, New Jersey	1967-1968
Various Conferences and Seminars at Florida State University and Public Pension Trustees School	
Graduate of Institute for Organization Management	2000

Honors & Awards

Piece of the Rock Award	1982, 1988, 1991 & 197
Outstanding Young Women America	1983
William "Billy" Appelrouth Memorial Award	1984
Presential Award	1983, 1987 & 1989
Athena Award	1986
The Margo Golan Public Service Award	1990
The Lodging Assoc. bestowed a Key West High School	1991
Scholarship Award that is given yearly in my name upon my expiring term as a City Commissioner	1993
Florida Keys Children Shelter	2005
My Key West Emergency Relief Board	2006
Key West Chamber of Commerce Hall of Fame Award	2010
Rotary Club International Foundation	

RICHARD M. KLITENICK, ESQ.

1009 SIMONTON STREET, KEY WEST, FLORIDA 33040
TEL 305-292-4101
richard@rmkpa.com

CURRENT PROFESSIONAL EXPERIENCE

December, 2000-Present *RICHARD M. KLITENICK, P.A.*
1009 SIMONTON STREET, KEY WEST, FL 33040

SOLE PRACTITIONER

Highly personalized business and real estate focused transactional practice involving extensive representation in all aspects of residential and commercial real estate transactions, as well as commercial business transactions, from initial buyer, seller or lender contact, to structuring, drafting and negotiating all forms of contracts, leases, options, creative financing documents, title insurance and all related matters. Substantial participation and representation in related issues such as real estate development, zoning, and other regulatory and land use matters, including extensive interaction with many local government Boards. Complex commercial lease negotiation and drafting. Representation of institutional and private lenders in varied transactions, including acquisitions, refinances, construction lending. Representation of both owners and contractors in construction matters, including negotiation and drafting of contracts, financing documentation; dispute resolution, including mediation, arbitration and litigation.

Significant small business representation, including formation of multiple types of business entities, negotiating and closing stock acquisitions and asset sales; drafting and negotiating multitudes of various contracts, including shareholders agreements, financing and guaranty agreements, joint ventures, licensing, employment, consulting, non-competition agreements, etc. Advising diverse Boards of Directors of both profit and non-profit entities. Successful interaction with many varied government agencies: building, planning, Historic Architecture Review Boards, Liquor Licensing, Tax, Hotel/Motel, Health, City and County Code Enforcement and others. Condominium representation from every side, the Developer, Owner and Boards of Directors.

KEY WEST & PROFESSIONAL ACTIVITIES & APPOINTMENTS

- *Special Magistrate, 16th Judicial Circuit Court*
- *Chairman, City of Key West Planning Board* (Mayoral Appointment) 2002- presently in fourth (4th) appointed term;
- *President, Board of Directors of AIDS Help, Inc.*, Monroe County's largest HIV/AIDS service organization, Prior General Counsel to that Agency. 1996-Present
- *Former two-term Chairman and Member-Florida Bar 16th Judicial Circuit Grievance Committee*
- *Past Member, City of Key West Port Advisory Board*
- *Past Member, Board of Directors of Montessori Elementary Charter School*
- *Prior General Counsel to Florida Keys Outreach Coalition for the Homeless.*
- *Mentor, Key West High School Mentor Program,*
- *Past Member and General Counsel, Board of Directors of Key West Symphony Orchestra.*

COMMUNITY STRENGTHS A Key West resident since 1988, with strong local ties & commitment.

PRIOR PROFESSIONAL EXPERIENCE January, 1995–November, 2000: *BROWNING, EDEN, SIRECI & KLITENICK, PA*
402 APPELROUTH LANE, KEY WEST, FL 33040

PARTNER
Same practice areas as present, but in a larger firm environment, which included many other responsibilities associated with law firm management.

1993-1994; Independent contracting attorney

- Various civil legal projects for private and public (local government) clients, and many pro bono projects for indigents during personal transition period.

1991-1993: *MORGAN & HENDRICK*
317 WHITEHEAD STREET, KEY WEST, FL

ASSOCIATE
Civil litigation, personal injury, administrative law.

PROFESSIONAL MEMBERSHIPS The Florida Bar (1991); *Former Chairman-Florida Bar 16th Judicial Circuit Grievance Committee*; The Florida Bar, Member: Sections on: Real Property, Probate and Trust Law; Monroe County Bar Association.

EDUCATION

- JD, 1990, Stetson University College of Law, St. Petersburg, FL
- BA, 1987, University of Miami, Coral Gables, FL

PERSONAL 48; married to Kelly; son Samuel (15), daughter Lauren (11); Marathon running; fitness sports



Cheri Smith <csmith@keywestcity.com>

Resume Freeman 2012 City Man sel comm.doc

1 message

Shirley Freeman <svfkw@bellsouth.net>
Reply-To: svfkw@bellsouth.net
To: csmith@keywestcity.com

Fri, Jan 20, 2012 at 4:18 PM

Cherie, Jimmy Weekley asked me to send this to you for the City Manager Selection Committee agenda item.
Thanks, Shirley

Shirley V. Freeman, Ph.D.

724 Eaton Street

Key West, Florida 33040

305-304-1975

Education

Ph. D. Miami University, Education Leadership

M. Ed. University of Arkansas

B. A. University of Arkansas, Political Science & Sociology

Professional Experience

1975 – Present Owner and CEO of Tri-State Gas and
Equipment Company, Inc., a real estate and investment
company

1998 – 2000 Elected member of Board of County Commissioners,
Monroe County, Florida

1995, 1996, 2000 Mayor of Monroe County, Florida

1971 – 1992 School Principal and District Administrator, Monroe
County, Florida School District

Publications *Successful Practices in International Education in
Selected Ohio Secondary Schools*, doctoral dissertation, 1975

Community Service

Served on three different Key West City Manager
Selection Committees

Member Board of Trustees of Florida Keys Community
College

Member Monroe County Tourist Development Council

Freeman p.2

Past Chairman Cultural Umbrella of the Tourist
Development Council

Founding member and past president of Zonta Club of
Key West

Past Chairman of Dade-Monroe Drug and Alcohol Abuse
Planning Committee

Past Chairman Salvation Army Advisory Board

Past Chairman Community Foundation of the Florida
Keys

Honors

Life Member Salvation Army Advisory Board

Woman of the Year, Key West Woman's Club

Woman of the Year, Zonta Club of Key West

Director Emeritus, Florida Keys Council of the Arts

Board Advisor, Community Foundation of the Florida
Keys

Freeman Justice Center, the Monroe County Court
House, is named for six members of the Freeman Family, including me,
who served in elected public office in Monroe County and Key
West for a total of 106 years.

Omar E. Garcia

1204 17th terrace

Key West Fl, 33040

omaregarcia@aol.com

Professional Resume

As a lifelong resident of Key West, it truly is a reward to know you can be a small part in the choices that help guide our citizen's perspective in **Health/Safety/Development/Community Outreach.**

Qualifications/Experience

- I have experience in many areas of Emergency Management Services
Fire/Emt/Inspections.

18 yr decorated member Key West Fire Department.

- Owner of appliance/air-condition repair- installation business over 15 years.
- Managing Partner: National Municipal Asset Recovery LLC /Helping Cities Recover Funds

- **Managing Partner: Never lone LLC / patent pending/ technology monitoring device for children and pets in vehicles.**
- **Member past and present of many boards and committees, attached are a few.**

Chairman: City of Key West Affordable Housing Committee (past)

Board Member: City of Key West Development Review Committee (active)

Trustee: Key West Police & Fire Pension Board (active)

Board Member: Aids Help of the Florida Keys (active)

Biography

40 year old father of two boys Anthony 23 and Armani 15.

Happily Married 24 years to wife Mia my high school sweetheart.

We have lived our whole lives in Key West; we enjoy fishing/traveling/youth sports/community.

Very active in local politics and strategic planning for the future of Key West.