

MINUTES

SUSTAINABILITY ADVISORY BOARD MEETING

**OLD CITY HALL, COMMISSION CHAMBERS
512 GREENE STREET**

THURSDAY, JUNE 09, 2011

A meeting of the Sustainability Advisory Board of the City of Key West, Florida, was held in Old City Hall main chambers, 512 Greene Street, on Thursday, June 09, 2011.

Vice-Chairman Richard Puente called the meeting to order at 5:31 p.m.

Answering roll call were Board Members Michael Larson, David Lybrand, Emil Oesterling, Vice-Chairman Richard Puente, Alice Tallmadge and Chairman Dr. Ross Williams.

Also present was Deputy City Clerk Angela Budde.

APPROVAL OF AGENDA:

Chairman Williams asked for any changes to be made to the agenda.

Without opposition, the agenda was accepted.

APPROVAL OF MINUTES:

April 14, 2011 (Regular)

May 12, 2011 (Regular)

It was moved by Mr. Lybrand and seconded by Mr. Larson to approve the minutes.

Chairman Williams acknowledged the motion and second and requested verbal approval. The response was unanimous to approve the Minutes.

PRESENTATIONS:

Assistant City Manager Finigan on the City's Budget and Funding. (Chairman Williams)

Chairman Williams read the title of the item and introduced the Assistant City Manager (ACM) Mark Finigan.

ACM Finigan gave a presentation on the process of budgeting for Fiscal Year 2011/2012. The ACM spoke of the City Resolution adopting the Climate Action Plan and the items listed in that plan in connection with their implementation into City's budget. Mr. Doug Bradshaw, Engineering Senior Project Manager, was present and assisted with the presentation. The Board members asked questions regarding items on the Climate Action Plan that are currently being implemented by the City and City staff answered their questions.

DISCUSSIONS:

Climate Action Plan target areas (Mr. Oesterling)

Chairman Williams read the title of the item.

Mr. Oesterling began the discussion on the target points listed in the Climate Action Plan along with the handout prepared by Mr. Oesterling. The members discussed having Birch Ohlinger from Engineering attend our next meeting to give an update on the Climate Action Plan target points and to go over the status of the Construction project updates. Chairman Williams mentioned he would send an e-mail to Birch asking him to attend our July 14th meeting.

City of Key West Utility usage (Mr. Larson)

Chairman Williams read the title of the item.

City staff provided a spreadsheet of the Utility usage and Mr. Larson began the discussion on obtaining a point of contact for each department to become more involved in conserving energy and have the employees become engaged in the process.

REPORTS

Matrix (Mr. Oesterling)

Chairman Williams read the title of the item.

Mr. Oesterling discussed the Matrix and items on it with the Board.

BOARD COMMENTS

The Clerk updated the Board on Commissioner Clayton Lopez's appointment of Ms. Keia Rahming.

ADJOURNMENT:

There being no further business the Chairman adjourned the meeting at 6:44 p.m.



Angela Budde, Deputy City Clerk