

MINUTES

SUSTAINABILITY ADVISORY BOARD MEETING

OLD CITY HALL, COMMISSION CHAMBERS
512 GREENE STREET

THURSDAY, MARCH 10, 2011

A meeting of the Sustainability Advisory Board of the City of Key West, Florida, was held in Old City Hall main chambers, 512 Greene Street, on Thursday, March 10, 2010.

Chairman Ross Williams called the meeting to order at 5:31 p.m.

Answering roll call were Board Members Michael Larson, David LyBrand, Emil Oesterling and Chairman Ross Williams.

Vice-Chairman Richard Puente arrived at 5:33 p.m.

Ms. DeKariss Barnett was absent

Also present was Deputy City Clerk Angela Budde.

APPROVAL OF AGENDA:

It was moved by Mr. Oesterling and seconded by Mr. Larson to approve the Agenda.

There were no objections.

APPROVAL OF MINUTES:

February 10, 2011 (Regular)

It was moved by Mr. Oesterling and seconded by Mr. Larson to approve the minutes.

Chairman Williams acknowledged the motion and second and requested verbal approval. The response was unanimous to approve the Minutes.

ACTION ITEMS DISCUSSION ITEM:

Drafting a Resolution for hiring a Sustainability Coordinator. (Dr. Williams)

Chairman Williams read the title of the item.

A discussion among the members occurred and it was decided to change the item to a discussion only. The members each gave their opinions on what qualifications they would like to see incorporated into a job description for a Sustainability Coordinator.

ACTION ITEM:

Approving the Final Sustainability Advisory Board's Annual Report (Dr. Williams)

Chairman Williams read the title of the item.

It was moved by Mr. Larson and seconded by Mr. Puente to approve the action item.

Chairman Williams acknowledged the motion and second and requested verbal approval. The response was unanimous to approve the action item as read.

REPORTS:

Matrix (Mr. Oesterling)

Chairman Williams read the title of the item.

Mr. Oesterling spoke of the report and suggested for each member to look over the matrix and report to the Clerk on any corrections to be made.

BOARD COMMENTS

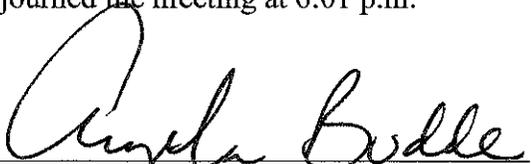
Mr. Lybrand reported the job description for the open position of General Services Director of Engineering does not reference Sustainability Coordinator in the document.

Vice-Chairman Puente listed the position will be overseeing the following division of Stormwater, Sewer Maintenance, Utilities Operation, Engineering Services and Fleet Management.

Vice-Chairman Puente passed a print out of a Sustainability Advisory Board logo to the members for feedback. It was agreed the idea was good and to place it on the next agenda for discussion.

ADJOURNMENT:

There being no further business the Chairman adjourned the meeting at 6:01 p.m.



Angela Budde, Deputy City Clerk