

City of Key West
Annual Budget
Fiscal Year 2018/2019

Fund: 502 Insurance Programs

Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2015/2016 Actuals	FY 2016/2017 Actuals	FY 2017/2018 Adopted	FY 2017/2018 6 Mth Amnd	FY 2017/2018 6 Mth Actuals	FY 2018/2019 Dept Req	FY 2018/2019 CM Review	FY 2018/2019 CC Adopted
5020000	3610000	Interest Earnings		\$40,129	\$25,764	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3610300	Gen Liab/Worker Comp		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3610400	Health		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3699000	Insurance Proceeds		\$11,213	\$47,108	\$0	\$0	\$9,208	\$0	\$0	\$0
5020000	3699001	Workers Compensation		\$58,030	\$81,675	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3699002	Workers Comp Excess		\$91,086	\$497,522	\$0	\$0	\$145,057	\$0	\$0	\$0
5020000	3699003	Aggregate Excess		\$896,647	\$417,247	\$0	\$0	\$61,503	\$0	\$0	\$0
5020000	3699100	Sales Tax Commission		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3699200	Employee Health		\$711,359	\$702,011	\$741,000	\$741,000	\$329,098	\$780,000	\$780,000	\$780,000
5020000	3699300	Employer Health		\$5,406,030	\$5,426,815	\$5,590,000	\$5,590,000	\$2,557,229	\$5,600,000	\$5,600,000	\$5,600,000
5020000	3699400	Worker Comp		\$1,489,501	\$1,514,148	\$1,514,148	\$1,514,148	\$887,660	\$1,521,739	\$1,393,885	\$1,393,885
5020000	3699500	General Liability		\$1,622,804	\$1,629,355	\$1,629,355	\$1,629,355	\$953,328	\$1,634,276	\$1,634,276	\$1,609,990
5020000	3699501	Poinciana Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3699502	Poinciana Insurance Pmts.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3699503	Excess		\$517,785	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3699600	COBRA/Retiree		\$198,050	\$225,090	\$225,000	\$225,000	\$100,394	\$230,000	\$230,000	\$230,000
Misc Revenue				\$11,042,634	\$10,566,735	\$9,699,503	\$9,699,503	\$5,043,475	\$9,766,015	\$9,638,161	\$9,613,875
5020000	3810100	General		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3899000	Unrestricted		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3899003	Unrestrict-Liab/Work Comp		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3899004	Unrestricted-Health		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3899112	Prior Yr Budget-Prior POs		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5020000	3899113	Restricted-Future Claims		\$0	\$0	\$4,403,000	\$4,403,000	\$0	\$0	\$6,000,000	\$6,000,000
Other Sources				\$0	\$0	\$4,403,000	\$4,403,000	\$0	\$0	\$6,000,000	\$6,000,000
Insurance Fund Revenue - Total				\$11,042,634	\$10,566,735	\$14,102,503	\$14,102,503	\$5,043,475	\$9,766,015	\$15,638,161	\$15,613,875

**SALARY BUDGET
FY 18/19 POSITION CONTROL**

SS Cap
128,400 CY 2018

7.65%

\$13,497 PY \$12,64

<u>COST CENTER/ POSITION TITLE</u>	<u>GRD/ STEP</u>	<u>FY17/18 Apprvd FTEs</u>	<u>FY18/19 Proposed FTEs</u>	<u>Health Insurance FTEs</u>	<u>PART TIME</u>	<u>CTRCT COUNT</u>	<u>TEMP COUNT</u>	<u>Notes</u>	<u>Change in FTEs</u>	<u>Annual Salary</u>	<u>12 FY 18/19 Salary</u>	<u>12 Longevity</u>	<u>14 Over time</u>	<u>15 Special Pay</u>	<u>21 FICA Medicare</u>	<u>22 Retire Contrib</u>	<u>23 Health Life Ins</u>	<u>TOTAL</u>
502 INSURANCE FUND																		
GENERAL ADMINISTRATION 1951																		
RISK/ADA/SAFETY MANAGER	N 33N	1.00	1.00	1.00						67,600	70,304					5,624		
RISK MGT ADMIN COORDINATOR	N 17N	1.00	1.00	1.00						41,767	43,438					3,475		
		2.00	2.00	2.00	0.00	0.00	0.00		0.00	109,367	113,742	0	0	0	8,701	9,099	26,994	158,536

City of Key West
Annual Budget
Fiscal Year 2018/2019

Fund: 502 Insurance Programs
 Department: 1951 General Administration

Key	Object	Account Description	Category	FY 2015/2016 Actuals	FY 2016/2017 Actuals	FY 2017/2018 Adopted	FY 2017/2018 6 Mth Amnd	FY 2017/2018 6 Mth Actuals	FY 2018/2019 Dept Req	FY 2018/2019 CM Review	FY 2018/2019 CC Adopted
5021951	5191200	Regular Salaries & Wages		\$80,032	\$86,999	\$109,366	\$109,366	\$50,396	\$113,742	\$113,742	\$113,742
5021951	5191400	Overtime		\$0	\$7,021	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5191500	Special Pay		\$468	\$0	\$480	\$480	\$0	\$0	\$0	\$0
5021951	5192100	FICA Taxes		\$6,657	\$7,534	\$8,367	\$8,367	\$3,832	\$8,701	\$8,701	\$8,701
5021951	5192200	Retirement Contributions		\$4,098	\$3,451	\$6,562	\$6,562	\$3,528	\$9,099	\$9,099	\$9,099
5021951	5192300	Life & Health Insurance		\$16,382	\$19,453	\$25,284	\$25,284	\$11,398	\$26,994	\$26,994	\$26,994
Personnel Services				\$107,637	\$124,458	\$150,059	\$150,059	\$69,154	\$158,536	\$158,536	\$158,536
5021951	5193100	Professional Services		\$16,411	\$17,539	\$21,995	\$21,995	\$7,649	\$21,995	\$21,995	\$21,995
		ACTUARY INSURANCE CONSULTANT									\$1,995 \$20,000
5021951	5193200	Accounting & Auditing		\$11,800	\$12,200	\$10,172	\$10,172	\$5,084	\$9,776	\$9,776	\$9,776
		SHARE OF ANNUAL CITY AUDIT									\$9,776
5021951	5193400	Other Contractual Service		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5194000	Travel & Per Diem		\$2,023	\$1,630	\$3,500	\$3,500	\$605	\$4,000	\$4,000	\$4,000
		RISK MANAGEMENT CONFERENCES									\$4,000
5021951	5194100	Communications/Postage		\$0	\$721	\$250	\$250	\$8	\$250	\$250	\$250
		POSTAGE FOR REGISTERED MAIL FOR CLAIMS ACTIVITY									\$250
5021951	5194400	Rentals & Leases		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5194600	Repairs and Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5194700	Printing & Binding		\$70	\$40	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5194800	Promotional Expenses		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5194801	Associate Morale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5194900	Other Current Charges		\$0	\$179	\$0	\$0	\$179	\$500	\$500	\$500
		ADVERTISING-COOKE COMMUNICATIONS									\$500
5021951	5195100	Office Supplies		\$339	\$8,321	\$1,750	\$1,750	\$1,494	\$2,000	\$2,000	\$2,000
5021951	5195200	Operating Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5195400	Books-Subscrip-Membership		\$0	\$195	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5195500	Training		\$8,425	\$8,569	\$25,000	\$25,000	\$0	\$25,000	\$25,000	\$25,000
		EMPLOYEE SAFETY TRAINING PROGRAM									\$25,000
Operating Expenditures				\$39,069	\$49,394	\$62,667	\$62,667	\$15,018	\$63,521	\$63,521	\$63,521

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Fiscal Year 2018/2019

Fund: 502 Insurance Programs
 Department: 1951 General Administration

Key	Object	Account Description	Category	FY 2015/2016 Actuals	FY 2016/2017 Actuals	FY 2017/2018 Adopted	FY 2017/2018 6 Mth Amnd	FY 2017/2018 6 Mth Actuals	FY 2018/2019 Dept Req	FY 2018/2019 CM Review	FY 2018/2019 CC Adopted
5021951	5196400	Machinery & Equipment		\$0	\$2,010	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay				\$0	\$2,010	\$0	\$0	\$0	\$0	\$0	\$0
5021951	5199100	Transfers		\$410,766	\$410,766	\$410,766	\$410,766	\$239,614	\$0	\$470,654	\$470,654
TRANSFER TO GENERAL FUND FOR INDIRECT COST FY19											
\$470,654											
Transfers				\$410,766	\$410,766	\$410,766	\$410,766	\$239,614	\$0	\$470,654	\$470,654
5021951	5199803	Operating		\$0	\$0	\$3,986,706	\$3,986,706	\$0	\$0	\$5,110,018	\$5,085,732
Reserves				\$0	\$0	\$3,986,706	\$3,986,706	\$0	\$0	\$5,110,018	\$5,085,732
General Administration - Total				\$557,472	\$586,628	\$4,610,198	\$4,610,198	\$323,785	\$222,057	\$5,802,729	\$5,778,443

City of Key West
Annual Budget
Fiscal Year 2018/2019

Fund: 502 Insurance Programs

Department: 1952 Liability Insurance

Key	Object	Account Description	Category	FY 2015/2016 Actuals	FY 2016/2017 Actuals	FY 2017/2018 Adopted	FY 2017/2018 6 Mth Amnd	FY 2017/2018 6 Mth Actuals	FY 2018/2019 Dept Req	FY 2018/2019 CM Review	FY 2018/2019 CC Adopted
5021952	5193100	Professional Services		\$18,884	\$12,890	\$30,000	\$30,000	\$6,737	\$30,000	\$20,000	\$20,000
		CLAIMS SET-UP FEE									\$20,000
5021952	5193200	Accounting & Auditing		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5193400	Other Contractual Service		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5194000	Travel & Per Diem		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5194300	Utility Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5194500	Insurance		\$747,029	\$873,216	\$861,225	\$861,225	\$495,115	\$875,202	\$868,434	\$868,434
		ANCILLIARCY COVERAGE									\$65,179
		PROPERT AND CRIME									\$566,406
		GL / AL / E & O / LEL / CYBER									\$246,891
		BOILER & MACHINERY									\$11,152
		PARTICIPATION CREDIT									(\$21,194)
5021952	5194501	Claims Payments		\$1,159,106	\$553,674	\$1,092,000	\$1,092,000	\$555,485	\$1,092,000	\$1,092,000	\$1,092,000
		ESTIMATED PAYMENT FOR CLAIMS YEAR 19 & ALL YEARS PRIOR									\$1,092,000
5021952	5194502	SHAL Unit Insurance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5194504	In-House Small Claims		\$25,193	\$21,799	\$20,000	\$20,000	\$7,860	\$50,000	\$75,000	\$75,000
		IN HOUSE SETTLEMENTS FOR SMALL PROPERTY DAMAGE CLAIMS									\$75,000
5021952	5194600	Repairs and Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5194700	Printing & Binding		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5194900	Other Current Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5195100	Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5195200	Operating Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021952	5195400	Books-Subscrp-Membership		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Expenditures				\$1,950,212	\$1,461,579	\$2,003,225	\$2,003,225	\$1,065,197	\$2,047,202	\$2,055,434	\$2,055,434
Liability Insurance - Total				\$1,950,212	\$1,461,579	\$2,003,225	\$2,003,225	\$1,065,197	\$2,047,202	\$2,055,434	\$2,055,434

City of Key West
Annual Budget
Fiscal Year 2018/2019

Fund: 502 Insurance Programs

Department: 1953 Worker's Compensation

Key	Object	Account Description	Category	FY 2015/2016 Actuals	FY 2016/2017 Actuals	FY 2017/2018 Adopted	FY 2017/2018 6 Mth Amnd	FY 2017/2018 6 Mth Actuals	FY 2018/2019 Dept Req	FY 2018/2019 CM Review	FY 2018/2019 CC Adopted
5021953	5193100	Professional Services		\$17,930	\$21,218	\$25,000	\$25,000	\$6,684	\$25,000	\$25,000	\$25,000
		CLAIMS SET-UP FEE									\$25,000
5021953	5193200	Accounting & Auditing		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021953	5193400	Other Contractual Service		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021953	5194000	Travel & Per Diem		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021953	5194300	Utility Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021953	5194500	Insurance		\$268,953	\$330,229	\$312,044	\$312,044	\$143,448	\$312,044	\$271,998	\$271,998
		AD&D									\$6,768
		EXCESS WRK COMP									\$235,230
		FLA ANL SELF-INSRD ASSESSMENT									\$30,000
5021953	5194501	Claims Payments		\$1,496,434	\$1,819,347	\$588,000	\$588,000	\$479,609	\$588,000	\$900,000	\$900,000
		ESTIMATED PAYMENTS FOR CLAIM YEAR 19 & ALL YEARS PRIOR									
5021953	5194600	Repairs and Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021953	5194800	Promotional Expenses		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021953	5195100	Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021953	5195200	Operating Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021953	5195400	Books-Subscrip-Membership		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Expenditures				\$1,783,316	\$2,170,795	\$925,044	\$925,044	\$629,741	\$925,044	\$1,196,998	\$1,196,998
Worker's Compensation - Total				\$1,783,316	\$2,170,795	\$925,044	\$925,044	\$629,741	\$925,044	\$1,196,998	\$1,196,998

City of Key West
Annual Budget
Fiscal Year 2018/2019

Fund: 502 Insurance Programs

Department: 1954 Health Insurance

Key	Object	Account Description	Category	FY 2015/2016 Actuals	FY 2016/2017 Actuals	FY 2017/2018 Adopted	FY 2017/2018 6 Mth Amnd	FY 2017/2018 6 Mth Actuals	FY 2018/2019 Dept Req	FY 2018/2019 CM Review	FY 2018/2019 CC Adopted
5021954	5193100	Professional Services		\$6,900	\$0	\$8,000	\$8,000	\$6,800	\$1,200	\$1,200	\$1,200
		OPEB ACTUARIAL								\$1,200	\$1,200
5021954	5193200	Accounting & Auditing		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021954	5194000	Travel & Per Diem		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021954	5194300	Utility Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021954	5194500	Insurance		\$6,008,466	\$6,336,477	\$6,556,000	\$6,556,000	\$2,519,620	\$6,556,000	\$6,581,800	\$6,581,800
5021954	5194600	Repairs and Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021954	5194800	Promotional Expenses		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021954	5195100	Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021954	5195200	Operating Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5021954	5195400	Books-Subscrp-Membership		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Expenditures				\$6,015,366	\$6,336,477	\$6,564,000	\$6,564,000	\$2,526,420	\$6,557,200	\$6,583,000	\$6,583,000
Health Insurance - Total				\$6,015,366	\$6,336,477	\$6,564,000	\$6,564,000	\$2,526,420	\$6,557,200	\$6,583,000	\$6,583,000
Insurance Fund Expenditures - Total				\$10,306,366	\$10,555,479	\$14,102,503	\$14,102,503	\$4,545,143	\$9,751,503	\$15,638,161	\$15,613,875