



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3883

ADDENDUM NO. 1

3420 Northside Drive Roof Repair ITB 19-025

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature. The referenced Invitation to Bid (TB) package is hereby amended as follows:

Attachments:

1. Meeting minutes from August, 14 non-mandatory pre-bid meeting

Non-mandatory pre-bid meeting was attended by:

D.L. Porter

Final date to receive bids remains unchanged (September 4, 2019)

All Bidders shall acknowledge receipt and acceptance of this Addendum No. 1 with Attachment by submitting the addendum with their proposal. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.

Signature

Name of Business



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

3420 Northside Drive Roof Repair - Lower Keys ITB 19-025

Pre-Bid Meeting Minutes

Wednesday, August 14, 2019 10:00 AM

1. Project Scope Overview

- Size – reviewed drawing outlining building roof sections
- Location – 3420 Northside Drive (Old Key West Citizen Building)
- Scope of work – reviewed scope as described in ITB

2. Project Schedule

- Bid Opening Date – Wednesday, August 1st, 2019
- Final Date for Inquiries August 21st, 2019 must be submitted only in writing by the deadline
- Final Date for responses August 28th, 2019
- Bid Due Date September 4th, 2019
- Commission meeting date September 17th, 2019 – Approve Contractor

3. Bid Preparation Consideration Topics

- Bid Preparation
- Answers to written questions provided by Addendum.
- Review drawings – No questions

4. FAQ we have been asked so far

- Project Budget \$50,000
- Start Date in mind – mid October

5. Project General Considerations

- Special Construction / Specs Review

6. Permit status

- Filing for permits after wind loads calculations

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

5. Project Administration

- City - Construction Engineering and Contract Administration

7. Other Visits to Site

- Contractor's responsible for site and contract document to review before bidding

8. Recap and questions

- Who is responsible for permits?

Contractor is to obtain permits with the City.

- Are wind load calcs needed?

Wind load calculations signed by an Engineer are required.