CITY OF KEY WEST
FINANCE DEPARTMENT
1300 White Street
Key West, FL 33040

ADDENDUM NO. 1
INDEPENDENT AUDITING SERVICES
RFP # 008-18

The information contained in this Addendum adds information to be included in the Proposal and is hereby made a part of the Contract Documents. The referenced proposal package is hereby addended in accordance with the following items:

QUESTIONS & CLARIFICATIONS:

1. What were the audit fees paid for FY15, FY16 and FY17 and did they include any special or additional billing?

FY2017 - $124,000
FY2016 - $122,000
FY2015 - $120,000
Special/additional billings – see #2

2. If additional billings were required, what were the related services?

Schedule of Revenues and Expenditures for the U.S. Department of Navy
FY2017 - $ 7,000
FY2016 - $10,000
FY2015 - $10,000

3. How long has the City's engagement been with the current auditor?

10 years

4. Who are the members of the Selection Committee?

Finance Director
Senior Grants Administrator
Deputy Director of Community Services (*former Revenue/Collections Manager*)
Local CPA

5. Regarding fieldwork, what is the preferred timeline for the audit visit by the City?

Typically start around January 15th

6. Confirming that the City expects to be subject to both a Federal and State single audit?

Yes

Information only:
FY17 CAFR is now posted on the City of Key West website. http://www.cityofkeywest-fl.gov/