



**CITY OF KEY WEST
FLEET MANAGEMENT
627 Palm Ave.
Key West, FL 33040**

**ADDENDUM NO. 1
CITY FUEL SUPPLY
ITB # 18-014**

The information contained in this Addendum adds information to be included in the Bid and is hereby made a part of the Contract Documents. The referenced bid package is hereby addended in accordance with the following items:

QUESTIONS & CLARIFICATIONS:

1. Who is your current vendor?

McKenzie Petroleum, Tavernier, Florida

2. Please provide current copies of invoices and bill of ladings.

A sample of recent invoices may be found at the end of this addendum.

3. Will all deliveries be made via large transport trucks?

Deliveries may be made via transport trucks that are in compliance with any, and all, local, State and Federal regulations.

4. What is the average size of your deliveries?

Deliveries will vary in size based on demand and circumstances. Please reference the Scope of Work section of the Bid for an annual approximation of fuel consumption and Recent invoices found at the end of this addendum.

5. Is the pricing based on the Port Everglades OPIS average?

**Pricing is based the same as the State of Florida Bulk Fuel Contract 405-000-10-1
Please reference the State contract for specific details.**

6. Is the price based on the contractor's price at the Port Everglades terminal?

We will use the DTN FastRacks average daily price for terminal #6 Miami.

7. Can the vendors deliver more than one brand of fuel during the life of the contract?

The Bid references specific types of fuels and does not state a limitation to brands.

8. On the bid response form there is a statement that says: "The City of Key West does not wish to accept any Brand Affiliated credit cards", are credit cards to be issued under this contract?

The City does not wish to accept or issue any brand affiliated credit cards.

9. Are the required licenses to be submitted with the bid package?

As noted in the Bid, "Within ten (10) calendar days after the Notice of Award, the successful Bidder will also be required to furnish documentation that he/she is in compliance with licensing requirements of the State of Florida and the provisions of Chapter 66 of the Code of Ordinances of the City of Key West".

10. Are we required to have a Key West specific license or would a State of Florida license work also?

As long as the deliveries are to and from Key West, and no other business is being conducted within the City, a specific City of Key West Business license will not be required. Please refer to your local municipality for licensing regulations in your area.

Internal Use Invoice

MCKENZIE PETROLEUM
 P.O. BOX 640
 TAVERNIER, FLORIDA 33070
 (305) 852-2881

Page: 1

Invoice No: 204022
 Invoice Date: 03/15/18
 Ship Date: 03/15/18

Profit Center: 100

Sold KEY WEST BIGHT MARINA
 To: dgartenmayer, erockteschel
 keywestbightmarina@cityofkey
 PO BOX 14
 KEY WEST, FL 33040

Ship KEY WEST BIGHT MARINA
 To: dgartenmayer, erockteschel
 keywestbightmarina@cityofkey
 PO BOX 14
 KEY WEST, FL 33040

Acct. No: 40180049 PO No: *KWB 2085076*
 Ship Via: GULFSTREAM FUELING Sales ID: 00

Terms: NET 30
 BOI./Ship Order:

| Product Code/ Description | Quantity Shipped | Price Each | Extension |
|---|---------------------|---------------|-----------|
| B/L Number 544064 ## UN1203, GASOLINE, 3, PG II 390 MARATHON UNLEADED 90 | 2,100.0 | 2.339201 | 4,912.32 |
| Freight on GASOLINE PRODUCTS | 2,100.0 | .088300 | 185.43 |
| Freight Surcharge | | | 40.79 |
| FEDERAL GASOLINE TAX | 2,100.0 | .164000 | 386.40 |
| FLORIDA GASOLINE TAX | 2,100.0 | .178250 | 374.33 |
| GASOLINE POLLUTION TAX | 2,100.0 | .022000 | 46.20 |
| MONROE LOCAL GAS TAX | 2,100.0 | .040000 | 84.00 |
| MINIMUM LOCAL OPTION GAS TAX | 2,100.0 | .136000 | 285.60 |
| FEDERAL ENVIRONMENTAL FEE REC | 2,100.0 | .002140 | 4.49 |

IF THIS INVOICE IS NOT PAID WITHIN THE TERMS STATED ABOVE,
 THEN FINANCE CHARGES WILL BE ADDED TO THE PAST DUE AMOUNT
 AT THE RATE OF 18% PER ANNUM AND FURTHER, THE CUSTOMER
 AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COURT COST
 IF COLLECTION IS REQUIRED

Total Amount 6,319.56

| | |
|-----------|--------------------|
| OK TO PAY | |
| \$ | <u>6,319.56</u> |
| P.O.# | <u>2085076</u> |
| BY | <u>[Signature]</u> |
| DATE | <u>3/15/18</u> |

Internal Use Invoice

MCKENZIE PETROLEUM
 P.O. BOX 640
 TAVERNIER, FLORIDA 33070
 (305) 852-2881

Page: 1

Invoice No: 203898
 Invoice Date: 03/08/18
 Ship Date: 03/08/18

Profit Center: 100

Sold KEY WEST BIGHT MARINA
 To: dgartenmayer, erockteschel
 keywestbightmarina@cityofkey
 PO BOX 14
 KRY WEST, FL 33040

Ship KEY WEST BIGHT MARINA
 To: dgartenmayer, erockteschel
 keywestbightmarina@cityofkey
 PO BOX 14
 KEY WEST, FL 33040

KWS

Acct. No: 40120049 PO No:
 Ship Via: GULFSTREAM FUELING Sales ID: 00 Terms: NET 30
 BOL/Ship Order:

| Product Code/ Description | Quantity Shipped | Price Each | Extension |
|---|---------------------|---------------|-----------|
| B/L Number-- 542530 | | | |
| ## NA1993, DIESEL FUEL, 3, PG III | | | |
| ## DYED DIESEL FUEL, NONTAXABLE USE ONLY, | | | |
| ## PENALTY FOR TAXABLE USE. PRODUCT IS | | | |
| ## BEING SOLD WITHOUT TAX, YOU ARE | | | |
| ## RESPONSIBLE FOR REMITTING THE TAX. | | | |
| 303 MARATHON DYED ULTRA-LOW SULPHUR DI | 2,008.0 | 1.976100 | 3,968.01 |
| Freight on DIESEL PRODUCTS | 2,008.0 | .101200 | 203.21 |
| Freight Surcharge | | | 46.74 |
| UNDERGROUND STORAGE TANK | 2,008.0 | .001000 | 2.01 |
| FEDERAL ENVIRONMENTAL FEE REC | 2,008.0 | .002140 | 4.30 |
| DIESEL POLLUTION TAX | 2,008.0 | .021000 | 42.17 |

IF THIS INVOICE IS NOT PAID WITHIN THE TERMS STATED ABOVE,
 THEN FINANCE CHARGES WILL BE ADDED TO THE PAST DUE AMOUNT
 AT THE RATE OF 18% PER ANNUM AND FURTHER, THE CUSTOMER
 AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COURT COST
 IF COLLECTION IS REQUIRED

Total Amount: 4,266.44

| | |
|-----------|-------------|
| OK TO PAY | |
| \$ | 4,266.44 |
| P.O.# | 203898 |
| BY | [Signature] |
| DATE | 3/8/18 |

Internal Use Invoice

MCKENZIE PETROLEUM
 P.O. BOX 640
 TAVERNIER, FLORIDA 33070
 (305) 852-2881

Page: 1

Invoice No: 204020
 Invoice Date: 03/14/18
 Ship Date: 03/14/18

Profit Center: 100

Sold KEY WEST BIGHT MARINA
 To: dgartenmayer, erockteschel
 keywestbightmarina@cityofkey
 PO BOX 14
 KEY WEST, FL. 33040

Ship KEY WEST BIGHT MARINA
 To: dgartenmayer, erockteschel
 keywestbightmarina@cityofkey
 PO BOX 14
 KEY WEST, FL. 33040

Acct. No: 40180049 PO No: *Ferry 0085004*
 Ship Via: GULFSTREAM FUELING Sales 1D: 00

Terms: NET 30
 BOL/Ship Order:

| Product Code/ Description | Quantity Shipped | Price Each | Extension |
|--|---------------------|---------------|-----------|
| B/L Number-- 543783 ## NA1993, DIESEL FUEL, 3, PG III ## DYED DIESEL FUEL, NONTAXABLE USE ONLY. ## PENALTY FOR TAXABLE USE. PRODUCT IS ## BEING SOLD WITHOUT TAX, YOU ARE ## RESPONSIBLE FOR REMITTING THE TAX. | | | |
| 303 MARATHON DYED ULTRA-LOW SULPHUR D1 | 7,400.0 | 1.991800 | 14,739.32 |
| Freight on DIESEL PRODUCTS | 7,400.0 | .101200 | 748.88 |
| Freight Surcharge | | | 164.75 |
| UNDERGROUND STORAGE TANK | 7,400.0 | .001000 | 7.40 |
| FEDERAL ENVIRONMENTAL FEE REC | 7,400.0 | .002140 | 15.84 |
| DIESEL POLLUTION TAX | 7,400.0 | .021000 | 155.40 |

IF THIS INVOICE IS NOT PAID WITHIN THE TERMS STATED ABOVE,
 THEN FINANCE CHARGES WILL BE ADDED TO THE PAST DUE AMOUNT
 AT THE RATE OF 18% PER ANNUM AND FURTHER, THE CUSTOMER
 AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COURT COST
 IF COLLECTION IS REQUIRED

Total Amount: 15,831.59

OK TO PAY
 \$ 15,831.59
 P.O.# 0085004
 BY [Signature]
 DATE 3/15/18

Internal Use Invoice

MCKENZIE PETROLEUM
 P.O. BOX 640
 TAVERNIER, FLORIDA 33070
 (305) 852-2881

Page: 1

Invoice No: 203897
 Invoice Date: 03/07/18
 Ship Date: 03/07/18

Profit Center: 100

Sold KEY WEST BIGHT MARINA
 To: dgartenmayer, erockteschel
 keywestbightmarina@cityofkey
 PO BOX 14
 KEY WEST, FL 33040

Ship KEY WEST BIGHT MARINA
 To: dgartenmayer, erockteschel
 keywestbightmarina@cityofkey
 PO BOX 14
 KEY WEST, FL 33040

Ferry Terminal

Acct. No: 40180049 PO No:
 Ship Via: GULFSTREAM FUELING

Sales ID: 00

Terms: NET 30
 BOL/Ship Order:

| Product Code/ Description | Quantity Shipped | Price Each | Extension |
|--|---------------------|---------------|-----------|
| B/L Number-- 542271 ## NA1993, DIESEL FUEL, 3, PG III ## DYED DIESEL FUEL, NONTAXABLE USE ONLY, ## PENALTY FOR TAXABLE USE. PRODUCT IS ## BEING SOLD WITHOUT TAX, YOU ARE ## RESPONSIBLE FOR REMITTING THE TAX. | | | |
| 303 MARATHON DYED ULTRA-LOW SULPHUR DI | 7,400.0 | 2.005900 | 14,843.66 |
| Freight on DIESEL PRODUCTS | 7,400.0 | .101200 | 748.88 |
| Freight Surcharge | | | 172.24 |
| UNDERGROUND STORAGE TANK | 7,400.0 | .001000 | 7.40 |
| FEDERAL ENVIRONMENTAL FEE REC | 7,400.0 | .002140 | 15.84 |
| DIESEL POLLUTION TAX | 7,400.0 | .021000 | 155.40 |

IF THIS INVOICE IS NOT PAID WITHIN THE TERMS STATED ABOVE,
 THEN FINANCE CHARGES WILL BE ADDED TO THE PAST DUE AMOUNT
 AT THE RATE OF 18% PER ANNUM AND FURTHER, THE CUSTOMER
 AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COURT COST
 IF COLLECTION IS REQUIRED

Total Amount: 15,943.42

| | |
|------------------|-------------|
| OK TO PAY | |
| \$ | 15,943.42 |
| P.O. # | 203897 |
| BY | [Signature] |
| DATE | 3/14/18 |

MCKENZIE PETROLEUM
 P.O. BOX 640
 TAVERNIER, FLORIDA 33070
 (305) 852-2881

Page: 1

Invoice No: 203899
 Invoice Date: 03/08/18
 Ship Date: 03/08/18

Profit Center: 100

Sold CITY OF KEY WEST DOT
 To: rscott@cityofkeywest-fl.gov
 jfallon@cityofkeywest-fl.gov
 BOX 1409
 KEY WEST, FL 33040
 RELEASE #: 0

Ship CITY OF KEY WEST DOT
 To: rscott@cityofkeywest-fl.gov
 jfallon@cityofkeywest-fl.gov
 BOX 1409
 KEY WEST, FL 33040

Acct. No: 12320017 PO No: 085118
 Ship Via: GULFSTREAM FUELING Sales ID:

Terms: NET 30
 BOL/Ship Order:

| Product Code/ Description | Quantity Shipped | Price Each | Extension |
|-------------------------------|---------------------|---------------|-----------|
| ----- | | | |
| B/L Number-- 542531 | | | |
| ## UN1203, GASOLINE, 3, PG II | | | |
| 387 | | | |
| MARATHON REGULAR 87 - E10% | 2,000.0 | 1.758400 | 3,516.80 |
| Freight on GASOLINE PRODUCTS | 2,000.0 | .088300 | 176.60 |
| Freight Surcharge | | | 40.62 |
| FLORIDA GASOLINE TAX | 2,000.0 | .178250 | 356.50 |
| GASOLINE POLLUTION TAX | 2,000.0 | .022000 | 44.00 |
| MONROE LOCAL GAS TAX | 2,000.0 | .040000 | 80.00 |
| MINIMUM LOCAL OPTION GAS TAX | 2,000.0 | .136000 | 272.00 |
| UNDERGROUND STORAGE TANK | 2,000.0 | .001000 | 2.00 |
| FEDERAL ENVIRONMENTAL FEE REC | 2,000.0 | .002140 | 4.28 |

IF THIS INVOICE IS NOT PAID WITHIN THE TERMS STATED ABOVE,
 THEN FINANCE CHARGES WILL BE ADDED TO THE PAST DUE AMOUNT
 AT THE RATE OF 18% PER ANNUM AND FURTHER, THE CUSTOMER
 AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COURT COST
 IF COLLECTION IS REQUIRED

Total Amount: 4,492.80

*FLEET
 JOHN*

2.24640

Internal Use Invoice

MCKENZIE PETROLEUM
P.O. BOX 640
TAVERNIER, FLORIDA 33070
(305) 852-2881

Page: 1

Invoice No: 203779
Invoice Date: 03/01/18
Ship Date: 03/01/18

Profit Center: 100

Sold CITY OF KEY WEST DOT
To: rscott@cityofkeywest-fl.gov
jfallon@cityofkeywest-fl.gov
BOX 1409
KEY WEST, FL 33040
RELEASE #: 0

Ship CITY OF KEY WEST DOT
To: rscott@cityofkeywest-fl.gov
jfallon@cityofkeywest-fl.gov
BOX 1409
KEY WEST, FL 33040

Acct. No: 12320017 PO No: 085118 Terms: NET 30
Ship Via: GULFSTREAM FUELING Sales ID: BOL/Ship Order:

| Product Code/ Description | Quantity Shipped | Price Each | Extension |
|---|---------------------|---------------|-----------|
| ----- | | | |
| B/L Number-- 540842 ## UN1203, GASOLINE, 3, PG II 387 | | | |
| MARATHON REGULAR 87 - E10% | 2,001.0 | 1.827600 | 3,657.03 |
| Freight on GASOLINE PRODUCTS | 2,001.0 | .088300 | 176.69 |
| Freight Surcharge | | | 40.64 |
| FLORIDA GASOLINE TAX | 2,001.0 | .178250 | 356.68 |
| GASOLINE POLLUTION TAX | 2,001.0 | .022000 | 44.02 |
| MONROE LOCAL GAS TAX | 2,001.0 | .040000 | 80.04 |
| MINIMUM LOCAL OPTION GAS TAX | 2,001.0 | .136000 | 272.14 |
| UNDERGROUND STORAGE TANK | 2,001.0 | .001000 | 2.00 |

IF THIS INVOICE IS NOT PAID WITHIN THE TERMS STATED ABOVE,
THEN FINANCE CHARGES WILL BE ADDED TO THE PAST DUE AMOUNT
AT THE RATE OF 18% PER ANNUM AND FURTHER, THE CUSTOMER
AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COURT COST
IF COLLECTION IS REQUIRED

Total Amount: 4,629.24

2.31346
(58)

MCKENZIE PETROLEUM
 P.O. BOX 640
 TAVERNIER, FLORIDA 33070
 (305) 852-2881

Page: 1

Invoice No: 203900
 Invoice Date: 03/08/18
 Ship Date: 03/08/18

Profit Center: 100

Sold CITY OF KEY WEST DOT
 To: rscott@cityofkeywest-fl.gov
 jfallon@cityofkeywest-fl.gov
 BOX 1409
 KEY WEST, FL 33040
 RELEASE #: 0

Ship City of Key West (DSL)
 To: 5701 College Road
 KEY WEST, FL 33040

Acct. No: 12320151 PO No: 084997 Terms: NET 30
 Ship Via: GULFSTREAM FUELING Sales ID: BOL/Ship Order:

| Product Code/ Description | Quantity Shipped | Price Each | Extension |
|--|---------------------|---------------|-----------|
| B/L Number-- 542529 ## NA1993, DIESEL FUEL, 3, PG III ## DIESEL FUEL DELIVERED DOES NOT CONTAIN ## VISIBLE EVIDENCE OF DYE. | | | |
| 301 MARATHON ULTRA-LOW SULPHUR DIESEL | 3,000.0 | 1.971000 | 5,913.00 |
| Freight on DIESEL PRODUCTS | 3,000.0 | .101200 | 303.60 |
| Freight Surcharge | | | 69.83 |
| FLORIDA DIESEL TAX | 3,000.0 | .177000 | 531.00 |
| LOCAL OPTION DIESEL TAX | 3,000.0 | .145000 | 438.00 |
| UNDERGROUND STORAGE TANK | 3,000.0 | .001000 | 3.00 |
| FEDERAL ENVIRONMENTAL FEE REC | 3,000.0 | .002140 | 6.42 |
| DIESEL POLLUTION TAX | 3,000.0 | .021000 | 63.00 |

IF THIS INVOICE IS NOT PAID WITHIN THE TERMS STATED ABOVE,
 THEN FINANCE CHARGES WILL BE ADDED TO THE PAST DUE AMOUNT
 AT THE RATE OF 18% PER ANNUM AND FURTHER, THE CUSTOMER
 AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COURT COST
 IF COLLECTION IS REQUIRED

Total Amount: 7,327.85

P.O. # 084997

4405 - 46%

4402 - 30%

4902 - 24%

Internal Use Invoice

MCKENZIE PETROLEUM
 P.O. BOX 640
 TAVERNIER, FLORIDA 33070
 (305) 852-2881

Page: 1

Invoice No: 203778
 Invoice Date: 03/01/18
 Ship Date: 03/01/18

Profit Center: 100

Sold CITY OF KEY WEST DOT
 To: rscott@cityofkeywest-fl.gov
 jfallon@cityofkeywest-fl.gov
 BOX 1409
 KEY WEST, FL 33040
 RELEASE #: 0

Ship City of Key West (DSL)
 To: 5701 College Road
 KEY WEST, FL 33040

Acct. No: 12320151 PO No: 084997
 Ship Via: GULFSTREAM FUELING Sales ID:

Terms: NET 30
 BOL/Ship Order:

| Product Code/ Description | Quantity Shipped | Price Each | Extension |
|---|---------------------|---------------|-----------|
| B/L Number-- 540840 ## NA1993, DIESEL FUEL, 3, PG III ## DIESEL FUEL DELIVERED DOES NOT CONTAIN ## VISIBLE EVIDENCE OF DYE. 301 | | | |
| MARATHON ULTRA-LOW SULPHUR DIESEL | 3,001.0 | 2.002800 | 6,010.40 |
| Freight on DIESEL PRODUCTS | 3,001.0 | .101200 | 303.70 |
| Freight Surcharge | | | 69.85 |
| FLORIDA DIESEL TAX | 3,001.0 | .177000 | 531.18 |
| LOCAL OPTION DIESEL TAX | 3,001.0 | .146000 | 438.15 |
| UNDERGROUND STORAGE TANK | 3,001.0 | .001000 | 3.00 |
| DIESEL POLLUTION TAX | 3,001.0 | .021000 | 63.02 |

IF THIS INVOICE IS NOT PAID WITHIN THE TERMS STATED ABOVE,
 THEN FINANCE CHARGES WILL BE ADDED TO THE PAST DUE AMOUNT
 AT THE RATE OF 18% PER ANNUM AND FURTHER, THE CUSTOMER
 AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COURT COST
 IF COLLECTION IS REQUIRED

Total Amount: 7,419.30

4402 - 30%

4405 - 46%

4902 - 24%