



Petition for Vacation of City Property

City of Key West
Planning Department

Amended

This application and all required attachments must be submitted to the City Planning Department at 604 Simonton St., or mailed to Planning Department, City of Key West, PO Box 1409, Key West, FL 33041.

Please schedule an appointment with a planner upon submitting application.

Please complete the following:

1. Site Address 1300 White Street, Key West, FL 33040
2. Name of Applicant Bender + Associates Architects, PA
3. Applicant is Owner _____ Authorized Representative X
(Attached Authorization Form must be completed)
4. Address of Applicant 410 Angela Street
Key West, FL 33040
5. Phone Number of Applicant 305.296.1347
6. Name of Owner, if different than above City of Key West, Rep. Michael Vizux
7. Address of Owner 3132 Flagler Avenue Key West FL
8. Phone Number of Owner 305.809.3964
9. Parcel RE# 000401000
10. Description of specific location of requested Vacation. Also by separate attachment provide proposed legal description for property to be vacated.
Portion of Walton Street as depicted on the site specific survey as performed by Island Surveying, Inc., inclusive of lengthy legal (attached) Although included as a part of the Conveyance of the subject property (paved, perimeter fencing) No record of vacation has been located.

City of Key West Planning Department
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(305)-809-3720



11. Description of current use(s) of property.

The property was vacated by the Monroe County School District at the end of School year 2012-2013. The property had been continuously used as a school for 90 years. Staff research has indicated that the currently enclosed subject area has seen no active use as a street for more than 50 years.

12. Projected/future use(s) or re-use(s) of requested property (Please be specific)

The property (inclusive) is being proposed for adaptive reuse as new city government offices and commission chambers. The area requested for vacation is located in the proposed parking lot.

13. Are there any existing easements, deed restrictions or other encumbrances attached to the subject property? Yes No If Yes, please describe and attach relevant documents.

The School District conveyance stipulates a reservation for the use of 32 parking spaces at the time that the School District renovates the portion of the property that it currently retains.

14. Please describe the projected impacts of the proposed vacation on public services now and in the future.

NONE.

The property has been paved and enclosed by fencing for 50+/- years (see photos)

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15. Please describe the impact on adjacent properties as well as major areas or land uses currently benefiting from a public service or system that uses the subject easement or right-of-way.

NO KNOWN impacts have been noted; the right-of-way is currently enclosed.

Pertinent letters of no objection have been applied for.

The following items must be included with this application:

- ❖ Copy of a **recorded warranty deed** showing ownership and a legal description of the subject property
- ❖ Two (2) **signed and sealed** site surveys illustrating buildings and structures existing on property, as well as area of request
- ❖ Photographs of area of requested vacating of property
- ❖ Application fee --**\$1,000.00** payable to the City of Key West
- ❖ Fire Department Review Fee of **\$50.00**.
- ❖ Advertising and Noticing Fee of **\$100.00**.
- ❖ Notarized Verification Form
- ❖ Notarized Authorization Form (if applicable)